

Manufacturer Information Document

Requests for new Systems, changes or additions

Manufacturers must obtain tribal sponsorship for **each submission** of a new system, game or component or revision to a system, game or component submitted to Gaming Laboratories, Incorporated (GLI) and the State Gaming Agency (SGA) LAB. Copies of the sponsorship letter should be sent to GLI and the SGA LAB along with the request for certification of a new system, game, upgrade or component modification.

Shipping and installing

No unapproved software, EPROM's, or hardware relating to the Tribal Lottery System may reside at any location, nor shall the transportation of which occur prior to GLI's certification that such component is compliant with Appendix X of the Tribal-State Compact.

After GLI has certified the system, game, or component, SGA will approve shipment requests to sponsoring tribes. Upon certification from SGA LAB, a statement of compliance from the Manufacturer for components must be filed with the SGA and will be kept on file. Tribal Gaming Agencies (TGA) and Manufacturers can then began installing upgrades, games, or components to all tribes that have a interest in the approved components.
(Please see TGU/TGA Pre-operational procedures for implementation)

It should be noted that for each shipment of a component or upgrade a statement of compliance must be filed with the SGA.

SGA LAB requests standards

Any system submitted to the WSGC must include:

Any and all documentation relating to the system to include:

User instructions and operating instructions

How to generate reports

How to generate a game set

How to terminate game set

Operating System Documentation

Complete code in text or PDF format

List of Data Base tables if applicable

All logins and Passwords

All security plans or existing security

Privileges per user

List of Log file (user accounts)

Lock down procedures

Security Plan

Shipments to the SGA LAB of new systems, components, games or upgrades need only shipping documentation for state law requirements. All new systems, upgrades, modifications, and components should be sent to the SGA within 2 weeks of shipment to GLI.

Forms are available to download at: www.wsgc.wa.gov/tribal.htm



Washington State Gambling Commission

Transportation of Class III Gaming Devices within the State of Washington

This form represents a request to transport items listed below into the State of Washington, which are associated with class III gambling. This form is not a legal transportation document without the signature of a representative of the Electronic Gambling Laboratory. This document must be kept with the manifest or Bill of Lading at all times.

The below listed items are requested to be transported:

From: _____ To: _____

Shipped by : _____

WSGC License #: _____

Transportation will occur between _____ and _____

#	Serial Number	Description
1		
2		
3		
4		
5		
6		
7		

By the authority of the commission for the Washington State Gambling Commission the above listed Items are approved for transportation to the above location specified.

Approved by: _____ Date: _____

Position: _____

