

# OFM Training

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## NEW CAPITAL BUDGET SYSTEM (CBS) – ½ DAY CLASS

- Class Description:** New Capital Budgeting System (CBS) Class for security levels of Agency Facility User and Agency Division User
- This half-day class is designed to focus on CBS security levels for Agency Facility users and Division users. The Cost Estimating Tool (previously the C-100) is now available in the application. Demonstration and hands on exercises will focus on the cost estimating tool and creating a capital project. Other security levels may attend this class as well, although not all of the CBS features will be demonstrated or incorporated in the hands on exercises. The CBS system allows an agency the ability to development their capital budget request on-line. CBS supports multiple budget versions so agencies can easily develop various scenarios. A cost estimation tool is now available within the application; this tool calculates the necessary costs for completing a capital project including automatic calculations for inflation factors, taxes, etc.
- Target Group:** Agency personnel and other staff who will be creating project cost estimates and capital project requests for internal proposals and for submittal to their Agency Budget Office. Class Prerequisite: Must submit a completed BASS security form requesting access to the new CBS system.
- Class Prerequisite:** Must submit a completed Budget Portfolio System security form requesting access to the new CBS system.