



## Free Training for State Agencies Managing Your Risks – September 30, 2009

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www.recovery.wa.gov

### **What is the title of the training? Managing Your Risks**

**Who should attend?** This class is for state and local managers and other staff responsible for the management of federal grants, especially for those programs receiving funding from the American Recovery and Reinvestment Act (Recovery Act). Financial staff, program managers, grant and contract managers, internal auditors, and risk managers may find this class particularly beneficial.

Although this class is aimed at state agencies receiving Recovery Act funds, this training will also be helpful for any government staff interested in enterprise risk management. This class covers the same information already offered to state agencies by the state's Risk Management Division.

**What will I learn?** The purpose of this training is to give employees a general understanding of the seven steps to Enterprise Risk Management (ERM). This training will give agency staff another tool to assess and address risks that may threaten the achievement of an organization's strategic objectives and how – in practical terms – to put a strategy in place to mitigate risk rather than react to it after the fact. The training will cover a variety of topics, including:

- The simple 7-step process to identify, evaluate and prioritize risks to achieving agency goals.
- How to create a treatment plan for each risk that matches the organization's level of control, risk appetite and available resources.
- Tips on how to involve all parts of the agency and create open communication about potential risk.
- A clear understanding of state resources to help your organization manage risk.

The class is basic in nature, but will include a Recovery Act-related focus where appropriate. It will be directed at Washington State agency requirements; therefore, some content may not be applicable to local government.

**Who is the trainer?** Drew Zavatsky is the Loss Prevention Coordinator for the Washington State Office of Financial Management's Risk Management Division. He oversees the work of the state's Loss Prevention Group, which serves three basic functions: 1) to provide enterprise risk management training for all state agencies; 2) to conduct root cause analysis of specific loss events to suggest practices that would reduce or eliminate such events in the future; and 3) to serve as a statewide clearinghouse for loss prevention best practices.

**How do I register?** Please use this link to register: <http://www.ofm.wa.gov/training/default.asp>

**Is there a cost?** No, this training is FREE.



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### **When and where will this training be held?**

**When:** Wednesday, September 30, 2009, 9:00 a.m. – 11:30 a.m.

**Where:** OB-2 Auditorium on Capitol Campus in Olympia. For directions to the Capitol Campus, use the linked [map](#). For directions to the OB 2 Auditorium, see the [detailed map](#) of the campus.in Olympia.

### **What other trainings or classes will I be expected to attend?**

The Governor's Economic Recovery Team is sponsoring a series of classes aimed at successful implementation of the Recovery Act. For a list of available trainings and materials, please visit [www.recovery.wa.gov/training](http://www.recovery.wa.gov/training).

**Can I earn continuing education credits for this training?** Yes, we anticipate this class will be worth continuing professional education credit. Sign-in sheets will be available at the training.

### **For further information on all Recovery Act-related trainings, please contact:**

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