

OFM Training

Enterprise Reporting - Introduction to Web Intelligence (AFRS Financial Queries)

The Business Objects XI Web Intelligence Tool is a complementary tool to Enterprise Reporting Financial Reports, that provides business users an interactive and flexible interface to answer the “business question of the day”.

Class Description: Participants will learn basic features of the Enterprise Reporting (ER) Web Intelligence Tool using an interactive hands-on format. Learn how to access the tool, access statewide financial data, create queries, save queries, modify queries, adding simple calculation, and how to export financial data.

The training is conducted using financial data from the Agency Financial Reporting System (AFRS).

Target Group: *Enterprise Reporting - Introduction to Web Intelligence (AFRS Financial Queries)* is for users who have experience requesting Enterprise Reporting Financial Reports. Web Intelligence users need to have a complete understanding of their agency’s AFRS data.

Prerequisites: Participants will be most successful if they have taken the following classes:

- Enterprise Reporting – For New Users
- Introduction to AFRS

Class Objectives: At the conclusion of class participants should have an understanding of the tool’s basic features:

- Creating queries
- Saving queries
- Modifying queries
- Exporting data