



Free Training for State Agencies Antitrust and Fraud Awareness – August 19, 2009

www.recovery.wa.gov

TWO FOR ONE: We are offering two separate trainings during one two-hour class. Registering on the link below registers you for both. This class was also offered in June.

Who should attend? Higher education staff with responsibility for the procurement of goods and services, in particular for programs receiving funding from the American Recovery and Reinvestment Act (Recovery Act). Although these trainings are offered primarily for staff at higher education institutions receiving Recovery Act funds, other state and local government staff may also attend.

What is the title of the first training? **Antitrust and Fraud Awareness**

What will I learn? The purpose of this training is to help employees recognize signs of collusion, bid rigging, and other forms of anticompetitive conduct. The training will cover a variety of topics including:

- An overview of federal and state antitrust laws and penalties that may be imposed if these laws are violated.
- A description of conduct and patterns that might be indicators of possible collusive conduct.
- Suggestions as to what actions procurement employees should take if they suspect possible collusive activity.

Who are the trainers? Staff from the Department of Justice and the Washington State Attorney General's Office

What is the title of the second training? **Contracting Fraud**

What will I learn? The purpose of the training is to help employees recognize the signs of contracting fraud, as well as other matters that the FBI investigates including:

- Corruption
- Bribery
- Abuse of authority
- Other types of conduct that should be reported to the FBI

Who are the trainers? Local FBI agents

How do I register? Please use this link to register: <http://www.ofm.wa.gov/training/default.asp>

Is there a cost? No, these two trainings are FREE.



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When and where will these trainings be held?

Wednesday, August 19, 2009, 10:00 a.m. – 12:00 p.m.

- **In Person** - State Board of Community and Technical Colleges Headquarters, 1300 Quince Street SW, Olympia, WA 98504. For directions, see the linked [map](#).
- **Via ITV** - This program will also be broadcast via the ITV network for higher education staff who want to participate without traveling to Olympia. Colleges will be solicited to act as hosts for this event in various regions around the state. Notice of the regional sites will be announced approximately one week prior to the training.

What other trainings or classes will I be expected to attend?

The Governor's Economic Recovery Team is sponsoring a series of classes aimed at successful implementation of the Recovery Act. Similar to the Antitrust and Fraud Awareness training, the first four classes listed below are general, or refresher, training. The Contracting and Reporting Requirements courses are specific to the Recovery Act.

- **Basics of Internal Control** – July 27, with a make-up class on August 18.
- **Federal Grants Management** – First class held on August 4, with a make-up class August 24.
- **Tips for Surviving a Single Audit** – Date TBD.
- **Risk Management** – First class held on August 25, with a make-up class in mid-September.
- **Contracting Requirements** – including Buy American, Davis-Bacon labor standards, and Disadvantaged Business Enterprises – August 18.
- **Reporting Requirements** – Date TBD.

Can I learn continuing education credits for this training? Yes, this class is eligible for continuing professional education credit. Sign-in sheets will be available at the training.

For further information on all Recovery Act-related trainings, please contact:

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