

Section M	JUNE 2006 REV
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Master Index Table (TM.9) Maintenance Transactions are entered and edited directly online. Transaction must pass the online edits before they are added to the Master Index Table.

Master Index Control Key: Agency, Master Index No., and Biennium

Section M Error Result: Transactions which are NOT accepted by the online edits must be corrected while performing online data entry.

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==== AFRS =(TM.9)===== MASTER INDEX MAINTENANCE ===== C105P190
====
TR: _____ CREATE DATE: 06/22/06 LAST UPDATE: 06/22/06

FUNCTION: _ (A=ADD, C=CHG, D=DEL %, X=DEL INDX, V=VIEW, N=NEXT, R=REV, P=PRINT)

***** MASTER INDEX AREA *****
AGENCY: 0000 INDEX: _____ BIEN: __ PERCENT RECORD: __
TITLE: _____
      MMDDYY      MMDDYY          TOTAL PERCENT: ... .
START: _____ END: _____ ACTIVE: _ TOTAL RECORDS: ..

***** PERCENT RECORD AREA *****
PERCENT: __ _ RECORD NR: ..
FUND: __ APPN INDEX: __ PROG INDEX: _____ ORG INDEX: _____
PROJECT: __ SUB-PROJECT: __ PROJ PHASE: __
MAJOR GRP: __ MAJOR SOURCE: __ SUB-SRC: _____
SUB-OBJ: __ SUB-SUB-OBJ: _____
COUNTY: __ CITY/TOWN: _____ WORK CLASS: __
BUDGET UNIT: __ ALLC CODE: _____ M-O-S: _____

PF3=RETURN, PF12=MESSAGE, CLEAR=EXIT
    
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M01 - CURRENT BIEN NOT NUMERIC

Explanation: The Current Biennium (CBY) must be numeric.

Suggestion:

M02 - PRIOR BIEN NOT NUMERIC

Explanation: The Prior Biennium (PBY) must be numeric.

Suggestion:

M03 - PRIOR BIEN INVALID

Explanation: The Prior Biennium (PBY) must be accepted by the System Management record.

Suggestion: Check out the SM record, and enter a correct PBY.

M04 - CURRENT FM INVALID

Explanation: The Current Biennium (CBY) must be accepted by the System Management record.

Suggestion: Check out the SM record, and enter a correct CBY.

M05 - PRIOR FM NOT NUMERIC

Explanation:

Suggestion:

M06 - PRIOR FM INVALID

Explanation:

Suggestion:

M07 - PRIOR BIEN-OPEN NOT Y OR N

Explanation:

Suggestion:

M08 - PRIOR BIEN-OPEN INVALID

Explanation:

Suggestion:

M09 - PRIOR FM-OPEN NOT Y OR N

Explanation:

Suggestion:

M10 - PRIOR FM-OPEN INVALID

Explanation:

Suggestion:

M11 - MAINT OPER INVALID

Explanation:

Suggestion:

M12 - ELEMENT NAME INVALID

Explanation:

Suggestion:

M13 - VALUE FIELD INVALID

Explanation:

Suggestion:

M14 - FILE DESCRIP INVALID

Explanation:

Suggestion:

M15 - FY CHANGE INVALID

Explanation:

Suggestion:

M16 - MI INACTIVE

Explanation: Check Active switch. Proper values are Y = Active and N = Inactive.

Suggestion:

M51 - NO RECORD FOUND TO BE CHANGED

Explanation: There is no previous entry in the system for the Control Key specified.

Suggestion: Use the correct Control Key for updating. If the correct Control Key was entered, the function should be changed to "A" =add.

M52 - NO RECORD FOUND TO BE DELETED

Explanation: There is no previous entry in the system for the Control Key specified.

Suggestion:

M53 - INVALID FUNCTION

Explanation: An invalid character was entered in the Function. Valid characters are letters 'A'= Add; 'C'= Change; 'D'= Delete %; "X" = Delete Index; 'V'= View; 'N' = Next; 'R' = Review; or "P" = Print.

Suggestion: Use one of the valid functions.

M54 - AGENCY NOT ON D53 FOR BIENNIUM SPECIFIED

Explanation: Agency must be defined in the Agency Descriptor Table (53) for the biennium specified.

Suggestion: Refer to the Agency Descriptor Table (D53). Check that the agency code being used is correct for the biennium specified. If the agency you are using is not valid for the correct biennium, update that on the D53 Table.

M55 - MASTER INDEX MUST BE ALPHANUMERIC

Explanation: The master index must be composed of numbers and/or letters. Spaces at the end will be zero filled.

Suggestion: Enter the numbers and/or letters for the Master Index Key. Spaces at the end will zero fill.

M56 - BIENNIUM MUST BE NUMERIC

Explanation: The number entered for the biennium must be a number.

Suggestion: Enter the last two digits of the ending year of the biennium.

M57 - BIENNIUM ENTERED INVALID

Explanation: The biennium entered is invalid. The biennium must be equal to, two greater or two less than Current Biennium, as defined in the System Management File.

Suggestion: Determine the correct biennium to be used. It must be equal to, two greater than or two less than the current biennium.

M58 - BIENNIUM MUST BE ENTERED

Explanation: There must be a value entered for the biennium.

Suggestion: Enter a number in the biennium field.

M59 - FUND NOT ON D22

Explanation: Fund is not contained in the statewide fund listing.

Suggestion: Determine the correct Fund Code using the Statewide Fund Descriptor Table (D22).

M60 - FUND DETAIL NOT ON D23

Explanation: The fund detail is not contained in the Statewide Fund Detail Descriptor Table (D23). NOTE: FUND DETAIL NOT PRESENTLY USED.

Suggestion: Determine the correct Fund Detail Code from the Statewide Fund Detail Descriptor Table (D23).

M61 - APPROPRIATION INDEX NOT ON FILE

Explanation: The Appropriation Index Code is not on the Appropriation Index Descriptor Table .

Suggestion: Enter the Appropriation Index Code found on the Appropriation Index Descriptor Table .

M62 - FUND INVALID FOR APPROPRIATION INDEX

Explanation: The fund entered on the screen must match the fund listed in the Appropriation Index Table for the Appropriation Index Code used.

Suggestion: Determine the correct fund and/or Appropriation Index Code, and enter the information. The valid funds for the Appropriation Index may be found online in the Appropriation Index screen.

M63 - PROGRAM INDEX NOT ON FILE

Explanation: The Program Index Code entered in the Master Index must match an entry in the Program Index Table.

Suggestion: Enter the correct Program Index found on the Program Index Table.

M64 - APPROPRIATION INVALID FOR PROGRAM FUNCTION

Explanation: The appropriation must coincide with the program function in the Program Index.

Suggestion: Determine the correct Appropriation Index Code and/or Program Index Code so that the Program Function matches the Appropriation. For example, an Appropriation Index Code with an Appropriation for capital expenditures cannot be used with a program function indicating operating expenditures.

M65 - APPROPRIATION CHARACTER INVALID FOR PROGRAM FUNCTION

Explanation: The Appropriation Character of the Appropriation Index is invalid for the program function of the Program Index.

Suggestion:

M66 - PROJECT NOT ON FILE

Explanation: The Project entered must match an entry in the Project Descriptor Table.
Enter the correct Project found on the Project Descriptor Table .

Suggestion:

M67 - SUB PROJECT NOT ON FILE

Explanation: The Sub-project Code entered must match an entry in the Project Control Table.

Suggestion: Enter the correct Sub-project Code found on the Project Control Table .

M68 - PROJECT PHASE NOT ON FILE

Explanation: The Project Phase entered must match an entry in the Project Control table.

Suggestion: Enter the Project Phase on the table.

M69 - ORGANIZATION INDEX NOT ON FILE

Explanation: The Organizational Index entered must match an entry in the Organization Index Table.

Suggestion: Determine the correct Organization Index and enter the data.

M70 - PROJECT NOT ON ORGANIZATION INDEX

Explanation: The Project entered is different from the project defined on the agency's Organization Index.

Suggestion: Determine the correct Project as listed on the Organization Index Table.

M71 - SUB-PROJECT NOT ON ORGANIZATION INDEX

Explanation: The Sub-project entered is different from the sub-project defined on the agency's Organization Index Table.

Suggestion: Determine the correct Sub-Project as listed on the Organization Index Table.

M72 - PROJECT PHASE NOT ON ORGANIZATION INDEX

Explanation: Project phase entered is different from the project phase defined on the agency's Organization Index Table.

Suggestion: Use the correct Project Phase, as defined in the Project Control Table.

M73 - COUNTY NOT ON FILE

Explanation: Counties must be defined in the County Descriptor Table (D37) or be blank.

Suggestion: Use the correct County Code defined on the County Descriptor Table (D37).

M74 - COUNTY NOT ON ORGANIZATION INDEX

Explanation: County is different from the County defined on the agency's Organization Index Table.

Suggestion: Use the correct County as listed on the Organization Index Table.

M75 - CITY-TOWNS NOT ON FILE

Explanation: The City or Town must be defined on the City/Town Descriptor Table (D38) or be blank.

Suggestion: Use the correct City/Town Code, as defined on the City/Town Code, as defined on the City/Town Descriptor Table (D38).

M76 - CITY NOT ON ORGANIZATION INDEX

Explanation: City is different from the city defined in the agency's Organization Index Table.

Suggestion: Use the correct City/Town code, as listed on the Organization Index Table.

M77 - WORK CLASS NOT ON FILE

Explanation: The Work Class must be defined in the Work Class table (D40) or be blank.

Suggestion: Determine the correct Work Class, as defined in the Work Class Descriptor Table (D40) or leave blank.

M78 - SUB OBJECT NOT ON FILE

Explanation: Sub-Object must be defined in the Sub-Object Descriptor Table (D11).

Suggestion: Use the correct Sub-Object, as defined in the Sub-Object Descriptor Table.

M79 - SUB-SUB-OBJECT NOT ON FILE

Explanation: Sub-Sub-Object must be defined in the Sub-Sub-Object Descriptor Table (D12).

Suggestion: Use the correct Sub-Sub-Object, as defined in the Sub-Sub-Object Descriptor Table (D12).

M80 - MAJ-GROUP NOT ON FILE

Explanation: Major group must be defined in the Major Group Descriptor Table (D34).

Suggestion: Use the correct Major Group as defined in the Major Group Descriptor Table (D34).

M81 - MAJ-SOURCE NOT ON FILE

Explanation: Major source must be defined in the Major Source Descriptor Table (D35).

Suggestion: Use the correct Major Source, as defined in the Major Source Descriptor Table (D35).

M82 - SUB-SOURCE NOT ON FILE

Explanation: Sub-source must be defined on the Sub-source Descriptor Table (D36).

Suggestion: Use the correct Sub-Source, as defined in the Sub-Source Descriptor Table (D36).

M83 - OBJECT AND SOURCE DATA MAY NOT BOTH BE ENTERED AT ONCE

Explanation: Both revenue and expenditure codes may not be listed on the same master index screen.

Suggestion: Determine which data is necessary for this Master Index Code, either revenue or expenditure, and enter the required codes.

M84 - -PERCENT FIELD NOT NUMERIC

Explanation: The percent must be numeric and must be entered.

Suggestion: Use a numeric percent (00=100%). Less than a whole percent may be added in the right position on the input field. For example, 33.3% may be entered by using 33.3 in the percent field. No percent sign is necessary.

M85 - RECORD NUMBER MUST BE NUMERIC 01-99

Explanation: The record number field must be numeric or blank.

Suggestion: Use a numeric record number or leave blank.

M86 - DELETE NOT ALLOWED IN ADD FUNCTION

Explanation: When deleting a record, a 'C' (change) function must be used.
Suggestion: Use a 'C' in the functions field, when deleting a record.

M87 - VIEW RECORD BEFORE CHANGE

Explanation: The record must be viewed before it is changed.
Suggestion: View record which will be changed before changing it.

M88 - SELECTED RECORD NUMBER NOT FOUND- 1ST DISPLAYED

Explanation: The selected record number was not found, but the first record was displayed.
Suggestion: Use the correct record number for display.

M89 - BIENNIUM MAY NOT BE CHANGED

Explanation: The biennium may not be changed on the Master Index record.
Suggestion: Add a new record with a different biennium, if necessary.

M90 - START/END DATE MUST BE A VALID DATE

Explanation: The start and end date of the master index, if used, must be a valid date in the format MMDDYY.
Suggestion: Use valid dates or leave blank.

M91 - RECORD NUMBER INVALID FOR CHANGE

Explanation: The record number may not be changed on a master index.
Suggestion: Add a new record and delete an old one, if necessary.

M92 - DELETE ONLY VALID IN CHANGE

Explanation: A record may only be deleted using a change function.
Suggestion: Use a 'C' (change) function to delete a record.

M93 - RECORD NUMBER MAY NOT BE CHANGED

Explanation: A record number change is not allowed.
Suggestion: Add a new record and delete an old one, if necessary.

M94 - SUB-OBJECT NOT ALLOWED WITH ALLOWABLE SUB-OBJECT

Explanation: A sub-object code may not be entered with entries in the allowable sub-object field.

Suggestion: Do not use a sub-object code when the allowable sub-object field has been used for the master index.

M95 - MAJOR GROUP INVALID WITH ALLOWABLE SUB OBJECT

Explanation: The major group entered is invalid with the sub-object(s) used.

Suggestion: Create a new master index with the correct major group.

M96 - START/END DATE MUST NOT BE CHANGED DURING ADD

Explanation: When records are added to a master index, the start/end date must not be changed.

Suggestion: Use the same start/end date for each record of a master index or leave blank.

M97 - SUB-OBEJCT DUPLICATE

Explanation: When adding records to the master index, do not duplicate the sub-object.

Suggestion:

1. Use unique sub-object codes; or
2. Create a new master index with the sub-object code.

M98 - ALLOWABLE SUB OBJECT CHANGE NOT ACCEPTED

Explanation: The change in the allowable sub-objects was not accepted.

Suggestion:

1. Create a new master index with the correct sub-objects;
or
2. Find the coding in the record which is in conflict with the sub-object being changed.

M99 - TITLE MAY NOT BE CHANGE DURING ADD

Explanation: When adding a record to a master index, the title may not be changed.

Suggestion: Do not change the title of the master index when adding a record.