

# Application Instructions

**The deadline for applications is 5 p.m., February 28, 2011.**

Each award category has a separate application form. Please fill out the appropriate application form for the award category in which you intend to apply. **Electronic submissions (in Adobe Acrobat PDF or MS Word compatible file formats) are strongly encouraged.**

Be sure to read the instructions and guidelines before completing the application. Award tips are provided on pages 3-4 of the guide. Please limit your entire application to four pages or less and use an 11-point font. **Ecology will not consider any applications submitted after the deadline.**

**Applications should be addressed to:**

<b>E-mail</b>	<b>Standard Mail</b> (United States Postal Service)	<b>Priority Mail</b> (All other carriers)
<a href="mailto:alissa.ferrell@ecy.wa.gov">alissa.ferrell@ecy.wa.gov</a>	Alissa Ferrell Department of Ecology PO BOX 47600 OLYMPIA WA 98504-7600	Alissa Ferrell Department of Ecology 300 DESMOND DRIVE SE LACEY WA 98503



## Terry Husseman Sustainable School Award

### 2011 SUSTAINABLE SCHOOL AWARD APPLICATION

**\*\*Be sure to read the instructions and guidelines before completing the Application.  
Please limit your entire application to four pages or less and use an 11-point font.**

#### ORGANIZATIONAL INFORMATION – SUSTAINABLE SCHOOL AWARD

Complete all items in this section.

**1. Program or Curriculum Title:**

**2. Give a two-sentence description of your program or curriculum.**

**3. Contact Information:**

School Name:

School District:

Legislative District:

Mailing Address:

County:

Contact Person:

Official Title:

Contact Phone:

Fax Number:

E-mail Address:

School Website:

**4. Demographics:**

Number of students:

Number of staff and faculty:

Number of students with free or reduced lunch:

Grade level:

*If you need this publication in an alternate format, please call the Waste 2 Resources Program at (360) 407-6900. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.*

## PROGRAM INFORMATION–SUSTAINABLE SCHOOL AWARD

Complete all questions in this section. Keep all answers brief, using no more than ten sentences per question.

5. Provide a brief overview of your program. How has your program improved the environment? (This description may be used in speeches, press releases, or publications for the Terry Husseman Award ceremony.)
6. Provide a brief history of your program. How long has your program been in operation? Include successes and barriers. What steps have you taken to avoid past problems in the future of your program?
7. If appropriate, provide measurable data for your current program; explain your method for measurement and how these figures will express your program's success. Examples may include how much less waste your school has produced, how many tons of paper you have recycled, etc.
8. How has your school carried out your program in the past year? Discuss the availability and affordability of necessary resources. (Resources may include environmentally preferable products and services [EPP], paid staff, volunteers, student time, etc.) See glossary section of the guide for a description of EPP.
9. How have you involved students, faculty, and staff to achieve your goals? If applicable, how do community members contribute to the program's success?
10. How has this program benefited the school and community? Explain what tools or knowledge the students and community gain through this program. Discuss the benefits, beyond environmental improvement, that this program has offered such as health and wellbeing, community involvement, participation opportunities, hands on learning, economic gain, etc.
11. Briefly describe your school's previous environmental programs, if any. If appropriate, provide measurable data for these programs. Explain what made your programs successful or why they failed. If applicable, explain what steps you have taken to resolve these issues to ensure success in future programs. (Maximum three programs)  
  
**Program 1:**  
  
**Program 2:**  
  
**Program 3:**
12. Briefly describe your vision for the future of this program. What will it look like next year? How will it evolve? What will your school do to keep this program going year after year?