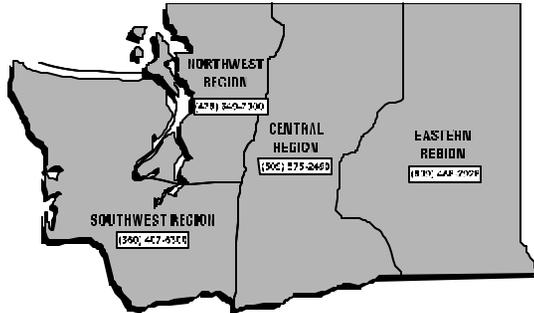


Environmental Emergencies —  
Who do I call?

- ☎ The Department of Ecology regional office for the area where the event occurred (see below) *or*
- ☎ Division of Emergency Management hotline: 1-800-258-5990

When Reporting an Environmental Emergency — we need to know

- ❖ Reporting Party
- ❖ Contact Phone(s)
- ❖ Responsible Party
- ❖ Time of Spill
- ❖ Material Released
- ❖ Clean-up Status
- ❖ Quantity
- ❖ Location
- ❖ Resource Damages (i.e.: dead fish)



The Department of Ecology is an equal opportunity and affirmative action employer. If you have special accommodation needs or want more information, please contact the Hazardous Waste and Toxics Reduction Program at (360) 407-6700 (Voice) or (360) 407-6006.

*printed on recycled paper*

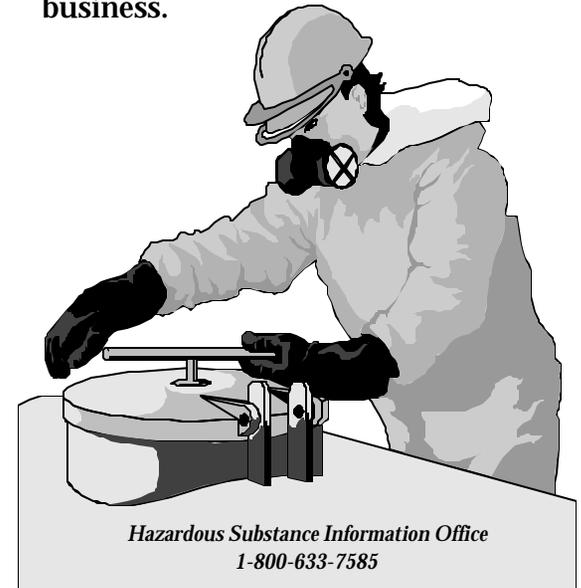


Department of Ecology  
Community Right-to-Know Unit  
PO Box 47659  
Olympia, WA 98504-7659

# Hazardous Materials Regulations

## Emergency Planning and Community Right-to-Know Act

Does your business use or store hazardous materials? If yes, or you're not sure — the Emergency Planning and Community Right-to-Know Act, a federal law, may apply to your business.



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What is the law?

The federal Emergency Planning and Community Right-to-Know Act requires many business to report their storage of hazardous substances to local and state authorities. The purpose of these reporting requirements are to ensure the safety of your business and community if the materials become part of an incident on site (fire, flood, earthquake, etc.), or are released off site. You may need to comply with this law within 60 days of when you bring a hazardous substance on site.

What is a hazardous substance?

What is an EHS?

A hazardous substance is any substance that requires a Material Safety Data Sheet. Some chemicals like ammonia or chlorine are also classified as "extremely hazardous substances" (EHS), and are identified as such by the manufacturer or the Material Safety Data Sheet for that substance. If you use or store EHS's, there may be additional legal requirements.

How much of a hazardous substance is considered a "reportable quantity?"

Your business may be subject to Community Right-to-Know reporting if:

- ❖ You store more than 10,000 pounds of any one hazardous substance at a time (like gasoline), or
- ❖ You store more than the reporting threshold quantity of an EHS at one time (these quantities are identified in the law and are typically 100 pounds or more)

These requirements do not apply to substances packaged for retail sale to the general public. Other exemptions may also apply.

What do I have to do?

Information about the chemicals must be reported to:

- ✓ your local fire department;
- ✓ your local emergency planning committee; (LEPC) and
- ✓ the State Emergency Response Commission. (SERC)

If you have EHS's, you may be asked to participate in the local emergency planning process. Additional reporting requirements may apply to some business types or if your business has a release or spill.

Where can I get more information?

To request the pamphlet, The Emergency Planning and Community Right-to-Know Act, A Guide for Business, please complete the request form and mail to:

**Hazardous Substance  
Information Office  
Department of Ecology  
P.O. Box 47659  
Olympia, WA 98504-7659**

or call 1-800-633-7585 or (360) 407-6893.

*This brochure was developed using grant funds from US EPA.*

Please send more information about Emergency Planning and Community Right-to-Know Act.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Firm Name: \_\_\_\_\_ County in which business is located: \_\_\_\_\_

Address: \_\_\_\_\_

cut along dotted line

