



Training Notice

Loan/Grant Administration Training

from Ecology's Water Quality Program

Training will be held on the following dates:

April 10, 2007

LaQuinta Inn & Suites
Conference Center
1425 E 27th Street
Tacoma



April 12, 2007

Big Bend Community
College
Room 1870 C
7662 Chanute St. NE
Moses Lake

WHEN AND WHERE: (Driving directions on the back)

Tacoma: Tuesday, April 10, 2007
LaQuinta Inn & Suites
Conference Center
1425 E 27th Street

Moses Lake: Thursday, April 12, 2007
Big Bend Community College
Room 1870 C
7662 Chanute St NE

TIME:

- 10:00 a.m. to 3:00 p.m.

FOR WHOM:

- Financial and technical staff for new and existing loan and grant projects.

PURPOSE:

- To provide information to new and existing loan and grant recipients on how to successfully meet the Department of Ecology Water Quality Program's project and administration requirements, and to update recipients on changes to the program.

COST:

- There is no fee, but you are encouraged to register in advance to reserve a place and receive your materials for the meeting. Time and travel costs are grant and/or loan eligible for those who currently have SRF, CCWF, 319, LID, or Stormwater Phase II agreement with Ecology.

WORKSHOP AGENDA:

- What's New?
- Grant/Loan Agreement Basics
- Payment Processing
- Activity & Facility Breakout Sessions
- Grant Match
- Hands-On Payment Processing

Light refreshments will be served in the morning.

TO REGISTER:

- To reserve a place and receive training session materials please contact Joan Clark at jcla461@ecy.wa.gov or 360-407-6570.

FOR FURTHER INFORMATION:

- Contact your financial manager, identified in the cover letter enclosed with this announcement.

Please share this announcement with your colleagues.

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Directions to the LaQuinta Inn & Suites, Conference Center

Directions heading south on I-5: Take exit 135-Portland Ave. The ramp becomes 27th Street.

Directions heading north on I-5: Take exit 134-Portland Ave. and turn left at the light.

Directions to the Big Bend Community College

Directions heading west on I-90: Take Exit 179 and turn left onto Highway 17, turn right onto Patton Blvd, follow Patton Blvd toward the grant County Airport, turn left onto Raldolph Road or Bolling St. to access campus parking areas.

Directions heading east on I-90: Take Exit 179 and turn right onto Highway 17, turn right onto Patton Blvd, follow Patton Blvd toward the grant County Airport, turn left onto Raldolph Road or Bolling St. to access campus parking areas.

Web address for map: www.bigbend.edu/About+Big+Bend/Directions+and+Maps

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