

Water Resources Program

Donation of a Water Right to the State Trust Water Rights Program

This form is used only when a water right is proposed to be donated to the State Trust Water Right Program and there are no other modifications to the water right being proposed. No fee is required with this form for a donation to the State Trust Water Right Program.

FOR OFFICIAL USE ONLY	
WATER RIGHT NO.:	_____
FILE (CONTRACT) NO.:	_____
WRIA NO.:	_____
WRTS CONTROL NO.:	_____

IMPORTANT: This form will not be considered complete without proper documentation.

1. Water Right Holder Information: Identify the name and contact information for the donor who is filing the proposal to enter a water right into trust. Provide contact/authorized representative information if it differs from the donor.

Name/Business Name:	Primary Phone:	Other Phone No:
Address:		
City:	State:	Zip:
Email Address:		

2. Contact Information (if different from above)(Attorney, Agent, etc.):

Name:	Primary Phone:	Other Phone No:
Relationship to Donor (i.e., authorized representative, family member, etc.):		
Address:		
City:	State:	Zip:
Email Address:		

3. Duration of Donation: Check the one that applies; if temporary, define donation period.

<input type="checkbox"/> Temporary	Start Date:	End Date:
<input type="checkbox"/> Permanent (If accepted, Ecology will request a quit claim deed in accordance with RCW 64.04.010.)		

4. Water Right Information: Provide the water right document number (i.e., Certificate, Claim, etc.) and the name(s) of the individual(s) as identified on the water right document. If you are not the owner of the water right, identify the owner/partial owner and their contact information.

Water Right or Claim No. (<i>required</i>)	Recorded Name(s):
Do you own the entire water right? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partial Owner	

If not, provide information for the other owner(s):		
<i>Partial Owner Name(s):</i>	<i>Address:</i>	<i>Phone:</i>

Water Source (e.g., stream name or well):

Location of Diversion or Withdrawal:

¼ ¼	¼	Section	Township	Range	County	Parcel #	# of Acres

5. Purpose of Donation: Check the one that applies	
<input type="checkbox"/> Instream flow	<input type="checkbox"/> Groundwater Preservation
<input type="checkbox"/> Other (e.g., Wetland Enhancement, etc.) Explain:	

6. Donation Quantity:				
Full or Partial: Check the one that applies	Purpose of Use	Annual Quantity (QA):	Instantaneous Quantity (Qi):	Number of acres:
<input type="checkbox"/> Full Donation (100%)				
<input type="checkbox"/> Partial Donation				
	A. Donation Quantity			
	B. Retained Quantity			

7. How is Water to Be Made Available For Trust: How do you intend to make all or a portion of the water right available for entry into the Trust Water Right Program? Check all boxes that may apply and provide a detailed explanation in the last box.	
<input type="checkbox"/> Non-use of all the named water right	<input type="checkbox"/> Non-use of a portion of the named water right
<input type="checkbox"/> Change in method of delivery/conveyance	<input type="checkbox"/> Change in method of diversion
<input type="checkbox"/> Change in method of water application	<input type="checkbox"/> Change in crop type
<input type="checkbox"/> Change in water use/irrigated acreage	<input type="checkbox"/> Non-use of point(s) of diversion/withdrawal
<input type="checkbox"/> Change in water duty	<input type="checkbox"/> Other; explain below
Explanation:	

8. Documentation: Provide evidence of water use in the last five years.		
Has the water right been exercised/used during the past five years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Provide the date of the most recent beneficial water use under this water right:		
Is the point at which water is taken under this water right metered or measured?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Along with this form, you must provide evidence of use in the last 5 years (ex. air photos, photographs, metering records, power records).		
If this water right has not been used in whole or in part for five or more years it may not be eligible for donation to the trust water right program unless the non-use may be excused under RCW 90.14.140 . If you believe that any or all of your non-use may be excused under any of the exceptions listed under RCW 90.14.140, please explain in an attachment to this form.		

9. Supporting Documentation for this Water Right: Check which of the below items you have included in your form package. Use additional pages to elaborate where necessary. Check all boxes that may apply.	
<input type="checkbox"/> Aerial photos, or other photos (include dates)	<input type="checkbox"/> Metering information (include dates)
<input type="checkbox"/> Power Records (include dates)	<input type="checkbox"/> Water Well Report(s)
<input type="checkbox"/> Conservation Plan	<input type="checkbox"/> Map(s) (fallowed acres, place of use, point of diversion, other)
<input type="checkbox"/> Place of use information	<input type="checkbox"/> Water Right documents
<input type="checkbox"/> Other (Additional information that demonstrates use in the last five years or evidence of an exemption from relinquishment under RCW 90.14.140 or 90.44.520):	

10. Remarks and Other Relevant Information: Please describe the purpose of your trust water right donation in detail and any other information that you believe Ecology needs in order to evaluate your donation.
Explain:
Note: The above section may also be used to prescribe the terms of the donation into Trust as described in RCW 90.42.080(1)(b)

11. Signatures: This form must be signed by the donor, the water right holder, and the landowner of the existing place of water use, if different from the water right holder. Additionally, if the water right is within an irrigation district, this form must be signed by a representative with signature authority for the irrigation district.

I certify that the information above is true and accurate to the best of my knowledge. I hereby grant staff from the Department of Ecology access to the above site(s) for inspection and monitoring purposes. If assisted in the preparation of the above application, I understand that all responsibility for accuracy of the information rests with me.

Date	Printed Name	Signature	
<input type="checkbox"/> Donor	<input type="checkbox"/> Authorized Representative	<input type="checkbox"/> Water Right Holder	
<input type="checkbox"/> Land Owner of Existing Place of Use			

Date	Printed Name	Signature	
<input type="checkbox"/> Donor	<input type="checkbox"/> Authorized Representative	<input type="checkbox"/> Water Right Holder	
<input type="checkbox"/> Land Owner of Existing Place of Use			

Date	Printed Name	Signature	
<input type="checkbox"/> Donor	<input type="checkbox"/> Authorized Representative	<input type="checkbox"/> Water Right Holder	
<input type="checkbox"/> Land Owner of Existing Place of Use			

Date	Printed Name	Signature	
<input type="checkbox"/> Donor	<input type="checkbox"/> Authorized Representative	<input type="checkbox"/> Water Right Holder	
<input type="checkbox"/> Land Owner of Existing Place of Use			

Permanent donations may incur a Real Estate Excise Tax liability for the water right holder. The Department of Revenue has requested notification of potential taxable water right related actions and therefore may be provided with a copy of this request.

Please contact the State Department of Revenue for further information. The phone number is (360) 570-3265. The address is: Department of Revenue, Real Estate Excise Tax, PO Box 47477, Olympia, WA 98504-7477.

Send Your Completed Form to Ecology: Submit your form to the Ecology regional office in which the project is located. If you have questions about this form, contact the Water Resources Program at the regional office in which your project is located.

Northwest Regional Office
3190 – 160th Avenue SE
Bellevue, WA 98008-5452
(425) 649-7000

Central Regional Office
1250 W Alder Street
Union Gap, WA 98903-0009
(509) 575-2490

Southwest Regional Office
PO Box 47775
Olympia, WA 98504-7775
(360) 407-6300

Eastern Regional Office
4601 N Monroe Street
Spokane, WA 99205-1295
(509) 329-3400