



Voluntary Cleanup Program

Washington State Department of Ecology Toxics Cleanup Program

APPLICATION INSTRUCTIONS

Under the Voluntary Cleanup Program (VCP), the Department of Ecology (Ecology) may provide informal site-specific technical consultations to persons conducting independent remedial actions at a hazardous waste site. Ecology may provide such consultations under the authority of the Model Toxics Control Act (MTCA), Chapter 70.105D RCW, and its implementing regulations, Chapter 173-340 WAC.

HOW DO I ENTER THE VCP?

1. Determine if your site is eligible to enter the VCP by completing the Agency Determination Checklist found at <https://fortress.wa.gov/ecy/publications/SummaryPages/1709059.html>
2. If your site is eligible for Ecology's VCP, submit the checklist with your VCP application.
3. Ecology must then accept your Application.

WHAT IS THE VCP APPLICATION?

The VCP Application consists of the following two documents:

- Application Form.
- Agreement.

WHERE CAN I OBTAIN A COPY OF THE APPLICATION FORM AND AGREEMENT?

To obtain a copy of the Application Form and Agreement, go to the following website and download the documents: <https://ecology.wa.gov/Spills-Cleanup/Contamination-cleanup/Cleanup-process/Cleanup-options/Voluntary-cleanup-program> You can download them as either:

- An electronic form (Word), which can be completed electronically, or
- A hard copy form (PDF), which can be completed by hand.

WHAT MUST I SUBMIT TO COMPLETE MY VCP APPLICATION?

To complete your VCP Application, submit the following documents to Ecology:

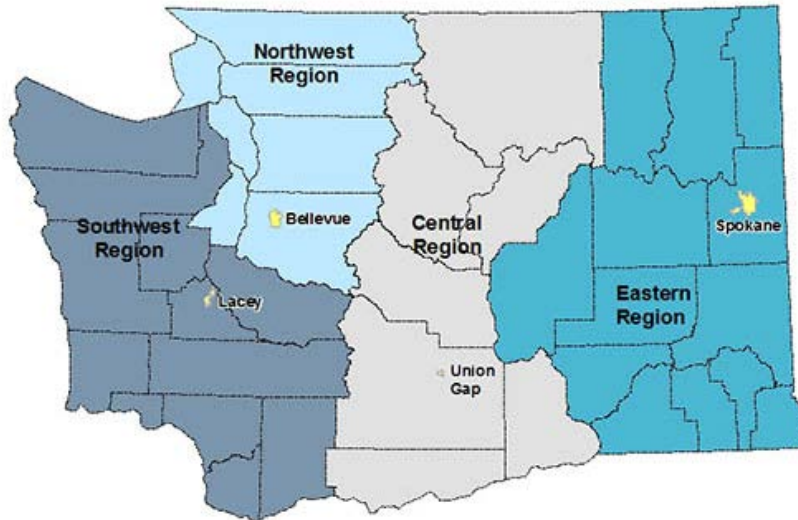
- Application Form (original, signed).
- Agreement (original, signed by Customer).
- Agency Determination Checklist, Ecology Publication No. 17-09-059.
- Map(s) of the Site (see Part 2 of the Application Form).

To request a written opinion on a planned or completed independent remedial action when applying, submit the following documents with your VCP Application:

- Independent Remedial Action Plans or Reports (see Part 1 of the Application Form).
- Terrestrial Ecological Evaluation Exclusion Form (if applicable). Download it from: <https://ecology.wa.gov/Spills-Cleanup/Contamination-cleanup/Cleanup-process/Cleanup-options/Voluntary-cleanup-program>.

WHERE SHOULD I SUBMIT MY COMPLETED VCP APPLICATION?

Submit your completed VCP Application to the Ecology regional office for the County in which your Site is located. To identify the appropriate regional office, please refer to the following map.



<p>Northwest Region: Attn: VCP Coordinator 3190 160th Ave. SE Bellevue, WA 98008-5452</p>	<p>Central Region: Attn: VCP Coordinator 1250 West Alder St. Union Gap, WA 98903-0009</p>
<p>Southwest Region: Attn: VCP Coordinator P.O. Box 47775 Olympia, WA 98504-7775</p>	<p>Eastern Region: Attn: VCP Coordinator N. 4601 Monroe Spokane, WA 99205-1295</p>

IF I HAVE QUESTIONS ABOUT MY VCP APPLICATION, WHO SHOULD I CONTACT?

If you have any questions about the application process or how to complete the forms, please contact the appropriate regional office contact listed below:

<p>Northwest Region: Louise Bardy, Unit Manager (425) 649-7209 louise.bardy@ecy.wa.gov</p>	<p>Central Region: Valerie Bound, Section Manager (509) 454-7886 valerie.bound@ecy.wa.gov</p>
<p>Southwest Region: Nicholas Acklam, Unit Manager (360) 407-6347 nicholas.acklam@ecy.wa.gov</p>	<p>Eastern Region: Bill Fees, Unit Manager (509) 329-3589 william.fees@ecy.wa.gov</p>

Accommodation Requests: To request ADA accommodation including materials in a format for the visually impaired, call the Toxics Cleanup Program at 360-407-7170 or visit <https://ecology.wa.gov/accessibility>. People with impaired hearing may call Washington Relay Service at 711. People with speech disability may call TTY at 877-833-6341.