PERMIT ATTACHMENT 6
RECORDKEEPING AND REPORTS

CHANGE CONTROL LOG

Change Control Logs ensure that changes to this unit are performed in a methodical, controlled, coordinated, and transparent manner. Each unit addendum will have its own change control log with a modification history table. The "**Modification Number**" represents Ecology's method for tracking the different versions of the permit. This log will serve as an up to date record of modifications and version history of the unit.

Modification History Table

Modification Date	Modification Number

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RECORDKEEPING AND REPORTS

Permit Condition	Records and/or Reports	Submittal			Hanford Facility Operating Record (HFOR)
		Verbal[1]	Letter	Certified	
Part I Standard Permit Conditions					
I.C.1.b[2]	Class 1 modification		X		X
	Class 2 modification			X[3]	X
	Class 3 modification			X[3]	X
	Temporary Authorization		X		X
I.C.1.e	Quarterly notification of Class 1 modifications		X		X
I.C.1.f	Engineering Drawing Revisions		X		X
I.C.2	Transfer of Permit		X		X
I.E.5.a	Duty to Provide Information		X		X
I.E.7.a	Reporting Planned Changes	X			X
I.E.7.a.ii	Certification of construction or modification			X[4]	X
I.E.8.a	Immediate Reporting of Non-Compliance	X	X		X
I.E.8.b	Non-compliance Reporting		X		X
I.E.8.c	Anticipated Noncompliance	X			X
I.E.8.d	Emergency Reporting (15-day)		X		
I.E.8.d	Emergency Reporting				X
I.E.9.a	Other Information	X[5]	X[5]	X[5]	X
I.E.10.a	Compliance Schedules		X		X
I.E.11.a	Monitoring Reports		X		X
I.E.11.b.i	Manifest Discrepancy Report		X		X
I.E.11.b.ii	Unmanifested waste report			X	X
I.E.11.b.iii I.I.2	Annual Reports			X	X
I.E.11.b.iv	Additional Reports [Washington Administrative Code (WAC) 173-303-390(3)]		X		X
I.E.12.a	Maintain Information Repository				X
I.E.12.b	Maintain Information Repository (Tri-Party Agreement [TPA] Administrative Record)				X
I.F	Monitoring and Records				X

[1]Verbal reporting in accordance with time frames noted in the specified permit condition.
[2]Other permit conditions specifying records or reports maintained via permit modification are not repeated in this table.
[3]Certified by Permittees in accordance with WAC 173-303-810(12).
[4]Certified by a registered professional engineer in accordance with WAC 173-303-810(14)(a)(i).
[5]This information is submitted in the same manner as the original information would have been submitted (i.e., verbal, letter, or certified transmittal).

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RECORDKEEPING AND REPORTS

Permit Condition	Records and/or Reports	Submittal			Hanford Facility Operating Record (HFOR)
		Verbal[1]	Letter	Certified	
I.I.1	Annual Certification of Waste Minimization				X
I.I.2	Annual Report of Waste Minimization			X	
I.K.1.a	Permit, all Attachments, Addenda, and Appendices				X
I.K.1.b II.I	Operating Record				X
I.K.1.c	Other Permits and Approvals				X
Part II General Facility Permit Conditions					
II.A	Facility Contingency Plan	X	X		X
II.B.4	Preparedness and Prevention Arrangements				X[6]
II.C	Training Plan and Personnel Training Records				X
II.D	Waste Analysis				X
II.E	Cleanup of Released Material	X			X
II.F.5	Well Inspection and Maintenance		X		X
II.F.7	Changes to Groundwater Flow Regime	X[1]			X
II.G	Notice of Intent and Siting Criteria		X		
II.J.3	Modification of the Approved Closure Plan		X		X
II.J.4	Notice to Begin Closure		X		X
II.J.5	Modification of the Approved Post-closure Plan		X		X
II.J.7	Closure Certification			X[7]	X
II.J.8	Post-closure Certification			X	X
II.M.1	Receipt of Dangerous Wastes Generated Off-site		X		X
II.N.1	Manifests received from off-site generators or from outside the United States		X		X
II.N.2	Manifests for Waste sent off-site				X
II.N.5	Waste Transportation Documentation				X[8]
II.O	Annual Land Disposal Restrictions Report		X		X
II.U.1	Notification of Previously Unknown Pipelines		X		
II.U.2	Pipeline Maps and Attachments				X
II.X.1	Inspection Schedule and Requirements		X		X
II.X.2	Inspection Log				X

[6]Documented in Permit Attachment 4, *Hanford Emergency Management Plan*, Table 3-1.
[7]Certified by a registered professional engineer in accordance with WAC 173-303-610(6), *Closure and post-closure* or WAC 173-303-610(11).
[8]Permittees will maintain records in the unit specific portion of the Operating Record of the receiving location.

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RECORDKEEPING AND REPORTS

Permit Condition	Records and/or Reports	Submittal			Hanford Facility Operating Record (HFOR)
		Verbal[1]	Letter	Certified	
II.Y.2.a.iii II.Y.3.a.iii II.Y.3.c	Corrective Action Plan		X		X
II.Y.2.a.iv	Records for Comprehensive Environmental Response, Compensation, and Liability Act Past Practice Units				X
II.Y.2.b.ii	Records for Resource Conservation and Recovery Act Past Practice Units				X
II.Y.3.d	Newly-Identified Solid Waste Management Unit (SWMU)/Areas of Concern (AOC) (annual report)		X		X
II.Y.3.d	Newly-Identified SWMU/AOC (five-day report)	X			
II.Z	Air Emission Standards for Process Vents	X			X

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