

Water Quality General Permit Application Instructions

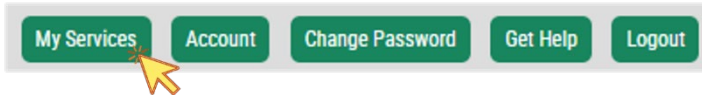


Apply for Permit Coverage

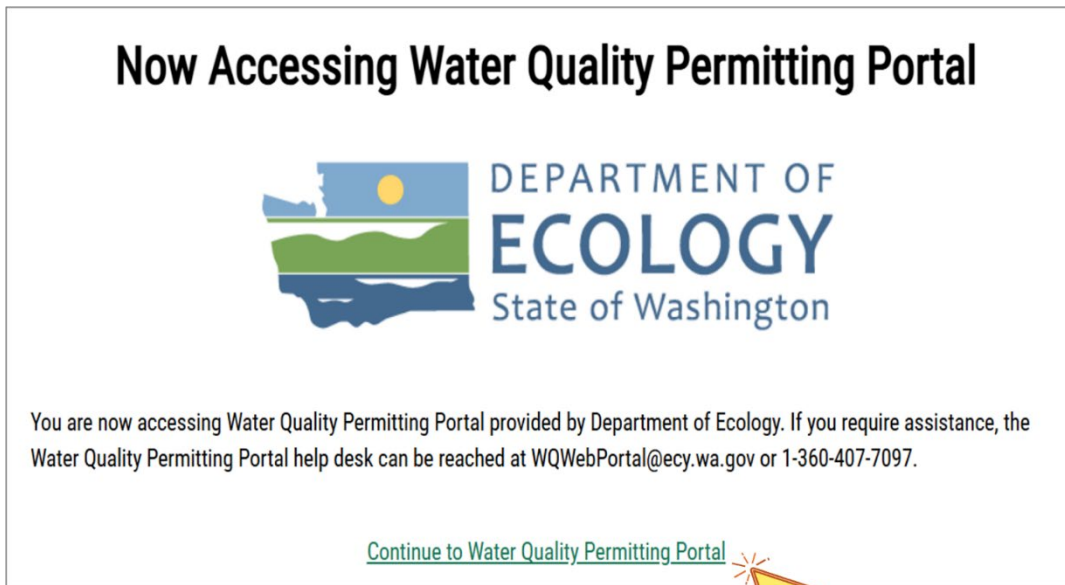
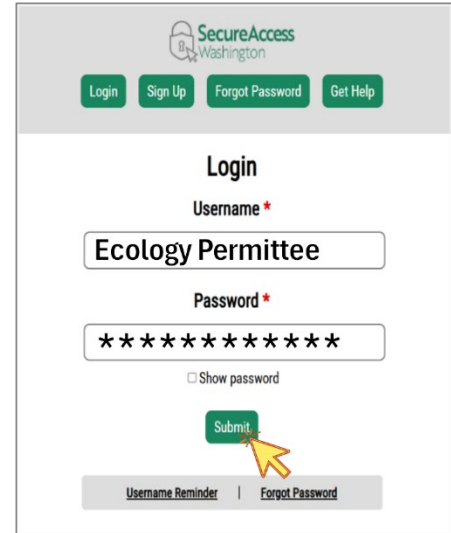
To apply for permit coverage, you must use [Secure Access Washington](#)¹ (SAW), a secure gateway to many government services, and the Water Quality Permitting Portal (WQWebPortal). If you do not have a SAW account, review [these guidelines](#)² first before proceeding to the instructions below.

Step 1: Start your application for permit coverage

1. [Login to SecureAccess Washington \(SAW\)](#)¹.
2. Select **My Services** from the navigation menu.



3. Go to the [WQWebPortal](#)³ > **Continue to Water Quality Permitting Portal**.



¹ <https://secureaccess.wa.gov/myAccess/saw/select.do>

² <https://fortress.wa.gov/ecy/ezshare/wq/permits/WQGP-AccessWQWebPortal-via-SAW.pdf>

³ <https://secureaccess.wa.gov/ecy/wqwebportal>

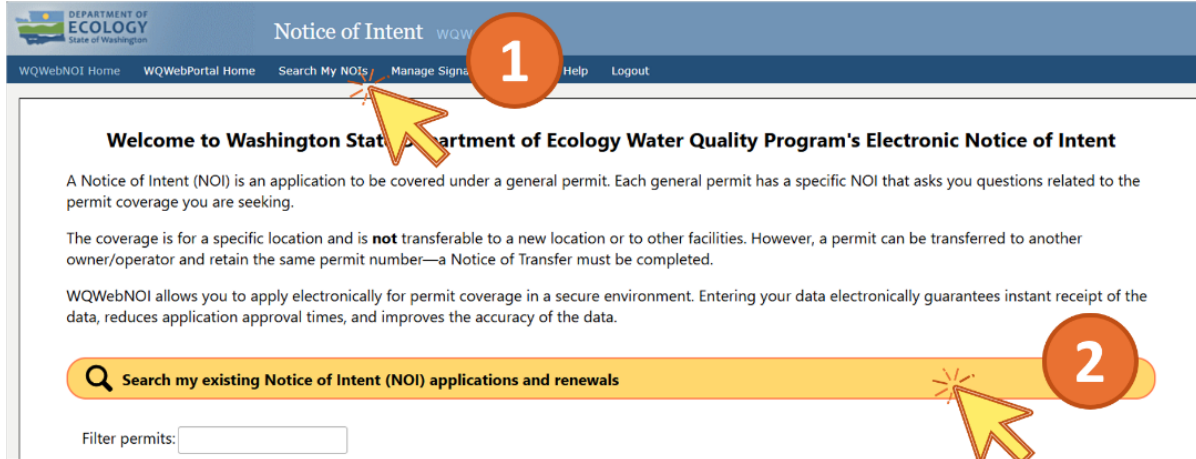
- In the **Apply for Coverage** box select **NOI: General Permit Coverage – Renewal - Notice of Intent** on the portal home page.

- On the Notice of Intent (NOI) webpage click **+ New** next to the name that corresponds to the general permit you want to submit an application for.

Permit Type	New	Renew
Construction Stormwater General Permit	+ New	
Industrial Stormwater General Permit	+ New	ETA Feb 2029
Sand & Gravel General Permit (Fixed Site)	+ New	Renew
Sand & Gravel General Permit (Portable Operation)	+ New	Renew
Aquatic and Invasive Species Control General Permit	+ New	ETA Feb 2028
Aquatic Mosquito Control General Permit	+ New	ETA Jan 2029
Aquatic Plant and Algae Management General Permit	+ New	Renew
Boatyard General Permit	+ New	Renew
Bridge & Ferry Terminal Washing General Permit	+ New	Renew
Concentrated Animal Feeding Operation (CAFO) Permit	+ New	ETA Jan 2028
Fresh Fruit Packing General Permit	+ New	
Irrigation System Aquatic Weed Control General Permit	+ New	ETA Feb 2028
Municipal Stormwater (MS4) Permit	+ New	ETA Oct 2028
Puget Sound Nutrient General Permit	+ New	ETA Mar 2026
Upland Finfish Hatching and Rearing General Permit	+ New	Renew
Vessel Deconstruction General Permit	+ New	ETA Jun 2028
Water Treatment Plant General Permit	+ New	ETA Nov 2028
Winery General Permit	+ New	ETA Sep 2028
Zostera japonica Management General Permit	+ New	ETA Jan 2030

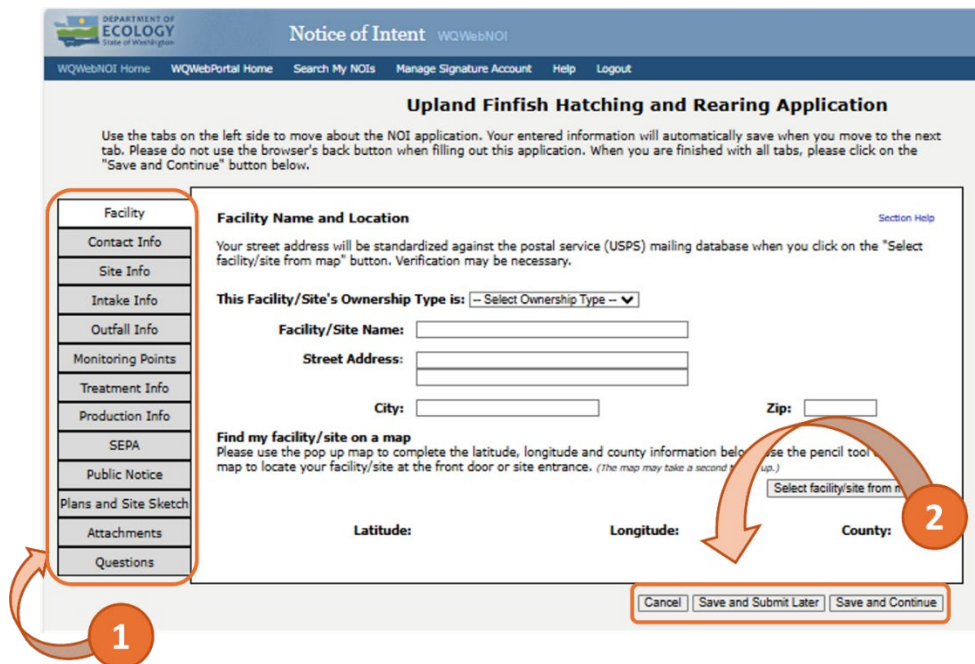


If you are continuing with an existing electronic application, select **Search My NOIs** in the primary navigation (1), or select the gold bar that says **Search my existing Notice of Intent (NOI) applications and renewals** (2). This will pull up a list of permits that are associated with your login. Find your permit and select **Edit** to resume the application.



Step 2: Complete the application.

1. Fill out your entire application by completing all of the tabs (1).



2. When you are finished choose **Save and Continue**. If you need to leave your application and finish later, choose **Save and Submit Later** (2).
3. Attach any necessary information. Once files are attached click **Save and Continue**.

Step 4: Finalize the application.

1. Select **Print & Review NOI (1)** to review the application and/or save a copy for your records.

Notice of Intent

Your Water Quality General Permit
NOI Application - Sign NOI

Please review your Notice of Intent (NOI) application before signing. **Print & Review NOI** your PDF reader will popup. You can not submit your NOI using this link or mailing this paper copy, you must use one of the other options.

How would you like to submit your NOI?

eSignature

For signers that have an existing electronic signature account that is active within the Water Quality Permitting Portal (WQWebPortal).
This option is available if you are the legally responsible party and have an approved electronic signature account.

An Electronic Signature Account will be required. [Learn more](#)

[Log into Signature Account](#)

Print and Sign

For signers that do not have an electronic signature account.
You will be required to mail a confirmation page back to the Department of Ecology in order to complete your NOI application. Changes may be made to your NOI until we have received and processed the certification, then the application will be locked.
Your NOI application should be printed and signed by the legally responsible party. Mail this application to Ecology HQ. If you have questions about your application, please contact your permit administrator.

No signature account is needed.

[Print and Sign](#)

[Previous](#)

2. Sign the form by either of the following methods:

- a. If you are the legal responsible party:

- i. **Print and Sign (2)** and mail the original, wet-ink (original, handwritten signature), form to the address at the top of the signature page. To expedite processing, you can scan and email a copy of the signed signature page to your permit administrator, but the wet-ink form must still be mailed to the Department of Ecology to complete the reapplication.
- ii. Or if you have an electronic signature account and an active electronic signature agreement form (ESAF) approved by Ecology, you can use your Signature Account to submit your NOI.

- b. If you are **not** the legal responsible party:

- i. Select **Print and Sign (2)** to print the application, have the person in your organization with legal authority sign it, and mail the original, wet-ink (original, handwritten signature), form to the address at the top of the signature page. Please consult General Condition G.2, Signatory Requirements, if you have questions about who is the legal responsible party.

3. To expedite processing, after you apply online please scan or take a photo of all permit forms and email them to our resource mailbox at: uffgeneralpermit@ecy.wa.gov.