



Instructions for How to Apply for new Irrigation System Aquatic Weed Control (ISAWC) Permit Coverage

To apply for ISAWC permit coverage, you must access the application through Washington's secure gateway to many government services: SecureAccess Washington (SAW).

1. Sign up for a SecureAccess Washington (SAW) Account

(If you already have a SAW account, Skip to Step 2)

- Go to: <https://secureaccess.wa.gov/ecy/wqwebportal>
- Complete the sign-up sequence by creating a new account.
- You will receive an email to activate your account.

2. Add a service for WQWebPortal

(If you already added WQWebPortal to your account, go to Step 3)

- Log into your SecureAccess Washington (SAW) account.
- Click on "Add New Service". Click in the box "I would like to browse a list of services."
- Click on "Department of Ecology".
- Look for "Water Quality Permitting Portal (WQWebPortal)" and click "Apply".
- Click "Ok" and then Click "Access" and then "Continue" to the Home Page.

3. Water Quality Permitting Portal

- Click “Permit Coverage – Renewal – Notice of Intent (NOI)”:

Welcome to the Water Quality Permitting Portal

The WQWebPortal allows you a single sign-on for all your electronic Water Quality permit actions. You can access and reference your electronic submissions at the WQWebPortal site anytime—day or night. Entering your data electronically guarantees instant receipt of the data—no more mailing paper DMRs every month! It also reduces application approval times and improves the accuracy of the data.

Apply for:

- Permit Coverage - Renewal - Notice of Intent (NOI)
 - Construction Stormwater General Permit
 - **Industrial Stormwater General Permit**
 - Sand and Gravel General Permit
 - Upland Fin-Fish Hatching and Rearing General Permit
 - Water Treatment Plant General Permit
 - Boatyard General Permit
 - Winery General Permit
 - Municipal Stormwater Permits
 - Puget Sound Nutrient General Permit
 - CAFO Combined and State General Permits
 - Bridge and Ferry Terminal Washing General Permit
 - Irrigation System Aquatic Weed Control General Permit
 - Aquatic And Invasive Species Control General Permit
- Conditional No Exposure Exemption (CNE)
 - Industrial Stormwater General Permit
- Permit Application - Individual Permit
 - POTW to Surface Water
 - CAFO to Surface Water
 - Industrial to Surface Water

Submit data for:

- Discharge Monitoring Report (DMR)
- Permit Submittals (Annual Reports, SWPPP, etc)
- Illicit Discharge Detection and Elimination (MS4s only)

- Click NEW button next to “Irrigation System Aquatic Weed Control”

DEPARTMENT OF
ECOLOGY
State of Washington

Notice of Intent

WQWebNOI

[WQWebNOI Home](#) [WQWebPortal Home](#) [Search My NOIs](#) [Manage Signature Account](#) [Help](#) [Logout](#)

Welcome to Washington State Department of Ecology Water Quality Program's Electronic Notice of Intent

A Notice of Intent (NOI) is an application to be covered under a general permit. Each general permit has a specific NOI that asks you questions related to the permit coverage you are seeking.

The coverage is for a specific location and is **not** transferable to a new location or to other facilities. However, a permit can be transferred to another owner/operator and retain the same permit number—a Notice of Transfer must be completed.

WQWebNOI allows you to apply electronically for permit coverage in a secure environment. Entering your data electronically guarantees instant receipt of the data, reduces application approval times, and improves the accuracy of the data.

What would you like to do?

[Search my existing Notice of Intent \(NOI\) applications and renewals](#)

Start a Notice of Intent (NOI) application for:

- Construction Stormwater General Permit - [New](#)
- Industrial Stormwater Permit - [New](#)
- Sand and Gravel General Permit - Fixed Sites - [Renew](#) - [New](#)
- Sand and Gravel General Permit - Portable Sites - [Renew](#) - [New](#)
- Upland Fin-Fish Hatching and Rearing General Permit - [New](#)
- Water Treatment Plant General Permit - [New](#)
- Boatyard General Permit - [Renew](#) - [New](#)
- Winery General Permit - [New](#)
- Municipal Stormwater Permits - [Renew](#) - [New](#)
- Puget Sound Nutrient General Permit - [New](#)
- Concentrated Animal Feeding Operation (CAFO) General Permit
- Bridge Washing General Permit
- Irrigation System Aquatic Weed Control - **[New](#)**
- Aquatic and Invasive Species Control General Permit - [New](#)

4. Fill out NOI Tabs

- Enter information for the permit NOI by clicking through the tabs on the left (see yellow highlight). Each tab opens a different section of the permit application. When you are finished, click “Save and Continue” in the bottom right corner. If you need to leave your application and finish it later, click “Save and Submit Later.” (see green highlight)

Contact Information [Section Help](#)

This Notice of Intent application requires the following contact types: **Permittee and Site Contact**. Please use the table below to fill in your required contacts. You may add additional contact types that are not pre-listed. All billing correspondence will be sent to the permittee.

Note: Please remember you are responsible for notifying the Department of Ecology when your contact information changes.

Contact Type	First Name	Last Name	Organization Name	Action
Permittee				Edit - Remove
Site Contact				Edit - Remove

[Add Additional Contact](#)

[Cancel](#) [Save and Submit Later](#) [Save and Continue](#)

5. To submit the Notice of Intent application once complete:

Please review your Notice of Intent (NOI) application before signing. [Print & Review NOI](#) (Your PDF reader will popup.)

How would you like to submit your NOI?

eSignature

For signers that have an existing electronic signature account that is active within the Water Quality Permitting Portal (WQWebPortal).

This option is available if you have an electronic signature account that has been approved for use in this application. Please contact the Water Quality help staff at: WQWebPortal@ecy.wa.gov if you need help.

An Electronic Signature Account will be required. [Learn more](#)

[Log Into Signature Account](#)

Print and Sign

For signers that do not have an electronic signature account.

You will be required to mail a confirmation page back to the Department of Ecology in order to complete your NOI application. Changes may be made to your NOI until we have received and processed the certification, then the application will be locked.

No signature account is needed.

[Print and Sign](#)

- Print and review the NOI at top of page (see green highlight). Print and sign the NOI (see yellow highlight). Mail the signed copy of the NOI to the address at the bottom of the form.

Where can I find the existing Notice of Intent (NOI) I started?

- Click on top of page “Search My NOI” or
- At the middle of page “Search my existing Notice of Intent (NOI) applications and renewals”

DEPARTMENT OF
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Notice of Intent WQWebNOI

WQWebNOI Home WQWebPortal Home **Search My NOIs** Manage Signature Account Help Logout

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- Water Treatment Plant General Permit - New
- Boatyard General Permit - New
- Winery General Permit - New
- Municipal Stormwater Permits - New

Here are forms to make other changes to your permit coverage:

To transfer coverage from one permittee to another use the following form:

- [Transfer of Coverage form](#)

To cancel permit coverage and end annual fees use this form:

- [Notice of Termination form](#)

If you have questions about the permit or permit coverage, contact the permit writer at danielle.edelman@ecy.wa.gov.

If you have questions about the eNOI or need assistance with the Water Quality Web Portal, email wqwebportal@ecy.wa.gov.