



Washington State
Department of Ecology
Spill Prevention, Preparedness, and Response Program
PO Box 47600, Olympia, WA 98504-7600
Office Phone: (360) 407-7455
Fax: (360) 407-7288 or toll free 1-800-664-9184

Spill Management Team (SMT) Application

INTRODUCTION

The information provided in this application will be used to verify and evaluate your Spill Management Team (SMT) application, and may be used to support oil spill contingency plan approvals submitted under Chapter 173-182 Washington Administrative Code (WAC) Oil Spill Contingency Plan Rule and Chapter 173-186 WAC Oil Spill Contingency Plan - Railroad Rule. SMT applications are subject to a 30 day public review and comment period prior to receiving approval from the state, in accordance with WAC 173-182-640. All information provided in the application is subject to public disclosure.

WAC 173-182-840

Ecology shall inspect contracts, letters of intent (LOIs), employee training records, and conduct a test of the SMT call-out procedures. A combination of training and experience in drills and spills may be used to describe SMT personnel capabilities within response roles.

WAC 173-182-850

Significant changes in SMT applications require notification. The SMT is responsible to provide written notification to Ecology and all plan holders to whom they are obligated, within twenty-four hours, of any significant change in the information reported in the approved application.

WAC 173-182-900

Ecology may verify compliance with this chapter by examining training records, accuracy of call-out and notification lists, spill management team lists, incident command system (ICS) forms, post-spill reviews and records on lessons learned.

Oil spill responses present opportunities to gather information on the effectiveness of your personnel resources. In the event SMT personnel are deployed for spill response operations, Ecology may require documentation of performance and lessons learned from the SMT.

Submit your completed and signed application via email to contractorapp@ecy.wa.gov or via mail to:

**Washington Department of Ecology
Spill Preparedness Section – Spill Management Team Application Review
PO Box 47600
Olympia, WA 98504-7600**

Company Name:

Chloeta

UBI Number:

604191203

Point of Contact:

Meredith Kemp

Mailing Address:

701 Cedar Lake Blvd, Ste 320

City:

Oklahoma City

State:

OK

Zip:

73114

Physical Address:

701 Cedar Lake Blvd, Ste 320

City:

Oklahoma City

State:

OK

Zip:

73114

Primary Phone Number:

877.245.6382

Primary Fax Number:**Email:** Meredith.Kemp@chloeta.com**B – SIGNATURE**

The information in this application is accurate and Chloeta is committed to:

1. Have a process to provide 24 hour per day contact for spill management. WAC 173-182-830
2. Begin mobilization efforts immediately upon notification but no later than two hours from notification of a spill. WAC 173-182-830
3. Ensure the incident commander is able to arrive in the state within six hours after notification of a spill, if the SMT is contracted to fill the role. WAC 173-182-830
4. Assist plan holders in meeting the requirements for plans and drills in Washington. WAC 173-182-830
5. Implementation and use of the contingency plan(s) to which they are contracted during a spill and substantial threat of a spill, and the training of personnel to implement the plan. WAC 173-182-830
6. Work in unified command within the incident command system to ensure that all personnel and equipment resources necessary to the response will be called out to clean up the spill safely and to the maximum extent practicable. WAC 173-182-830
7. Provide written notification to ecology and all plan holders to whom they are obligated, within twenty-four hours, of any significant change in the information reported in the approved application. WAC 173-182-850

Mark D. Masters

Printed Name

Mark Dallas MastersDigitally signed by Mark Dallas Masters
Date: 2022.04.17 15:16:12 -05'00'

Signature (electronic signature is acceptable)

Executive Chairman/CEO

Title

15 APR 2022

Date

Fill out only the sections that apply to your company**C – PERSONNEL INFORMATION: WAC 173-182-840(1)**

Include a list of response personnel and indicate whether they are full time, part-time, dedicated, or non-dedicated employees and their home base or office location. Dedicated means either full-time or part-time employee of the SMT. Non-dedicated means any personnel resource available under contract, LOI, or other approvable means. Non-dedicated relationships will be verified during the application review process.

Name	ICS Role(s)	Home Base / Office	Employment Status
			<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-dedicated
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Note: In the SMT application, it is not necessary to include personal information such as phone numbers. That information shall be maintained by the SMT and made available to Ecology upon request. You may add additional lines or use an alternate format and include this information as an attachment if additional space is needed.

D – ORGANIZATIONAL DIAGRAM: WAC 173-182-840(2)

Include an ICS Form 207 organizational diagram depicting a potential staffing plan for the roles the SMT may fill in support of a worst case spill. You may include this diagram as an attachment.

Please view attached organizational diagram depicting a potential staffing plan for the roles our SMT personnel may fill in support of a worst case spill. If necessary for a worst case spill, Chloeta can mobilize up to sixty (60) qualified SMT personnel simultaneously.

E – NOTIFICATION AND PERSONNEL RESOURCES: WAC 173-182-840(3)

E1. Describe your 24 hour response system and provide the phone number. Cite the name of a central reporting office or individual(s) responsible for implementing your call-out process.

Chloeta maintains 24/7/365 staffing at a watch center known as the Chloeta National Operations Center (CNOC). This Center is staffed with a minimum of 4 personnel on nights, holidays and weekends and up to 16-20 personnel during normal business hours. The phone number to reach the CNCC is 877.245.6382. The CNCC is overseen by a Center Manager, Asst. Center Manager and Shift Leads all coming from public safety dispatching or Emergency Operations Center (EOC) backgrounds prior to joining Chloeta. Our Spill Management Teams (SMT) are rostered so that each of the three (3) teams have a primary and alternate at each position. Each SMT is "on rotation" for a spill for 2-weeks at a time with a 2-hr getaway time requirement and then goes "off rotation" (but can still be called upon, just not with immediate mobilization times) while the other two (2) teams take their turn each on 2-week rotations. After four (4) weeks of "off rotation" time the first team comes back "on rotation" for their 2-week Mandatory Availability Period (MAP) being on-call 24/7 for immediate response to any spills occurring CONUS. If an on call team does receive orders to mobilize to a spill, the next team in the rotation automatically comes onto rotation for immediate mobilization.

The CNCC has automated mass text, email and robo call capability that can be initiated within no more than ten (10) minutes of an order to mobilize to contact all personnel (both primary and alternates) on the "on call" team via a text, email and recorded voicemail in real time with incident details and deployment instructions.

E2. Describe estimated personnel response times for arrival in state, based on the standby or call back status of the person, their home base, and travel time. Describe the order of priority for call-out.

As the largest small business employer of IMT personnel in the nation, Chloeta employs approximately 200 personnel coming from federal or state IMT backgrounds, primarily serving on Type 1 and Type 2 IMTs prior to joining Chloeta. Required Initial Response personnel such as the Incident Commander (IC) will respond within the required six (6) hours to be onsite at the incident. This is accomplished by ensuring Initial Response team members, including the IC and preferably the PSC and OSC, reside in WA or a state immediately adjacent to WA. Tiered response personnel will respond and arrive within 24-hrs as required, and typically travel via commercial air from their residences or company sites across the Western U.S.

F - TRAINING INFORMATION: WAC 173-182-840(4)

F1. Include a list of the type and frequency of training staff receive as applicable by ICS position. The training must be position specific for the roles that may be filled by the SMT. A combination of training and experience in drills and spills may be used to describe SMT personnel capability within response roles. The list may be organized by position or may be an inventory of staff training levels.

The following categories of training, at a minimum, should be described as applicable to the role:

1. ICS training
2. NWACP policies and response tools
3. Use and location of GRPs
4. Contents of the contingency plan(s)
5. Worker health and safety requirements including Washington state specific regulations

1. **ICS Training** - Please view the attached internal Chloeta SMT training guidance for all SMT personnel

2. **NWACP** - Chloeta utilizes all available job aids and tools available in the NWACP to incorporate into it's own SMT training curriculum that is conducted upon assignment to an SMT roster and with internal refresher training occurring annually thereafter.

3. **Use and Location of GRPs** - GRPs by state, including Washington, are housed internally on the Company's secure Shared Drive via the Cloud and off site servers for access and review by SMT personnel at any time. Further, all SMT personnel complete an internal GRP training course upon hire for WA and CA and an annual GRP refresher training course thereafter.

4. **Contingency Plan Contents** - The Northwest Area Contingency Plan is utilized extensively in training our existing ICS SMEs when being committed to an SMT roster. Chloeta also conducts internal contingency plan review and training for each client's facilities, pipelines, large commercial vessels, and railroads that we are responsible for each of our SMTs.

5. **Worker Health and Safety** - In addition to pursuing and receiving their TWIC cards for access at restricted ports and other areas necessary in the response to spills, all Chloeta personnel receive initial and annual refresher training on all OSHA and state specific statutes and regulatory requirements specific to Occupational, Health and Safety requirements in spill response work. This includes HAZWOPER initial and recurring refreshers as well.

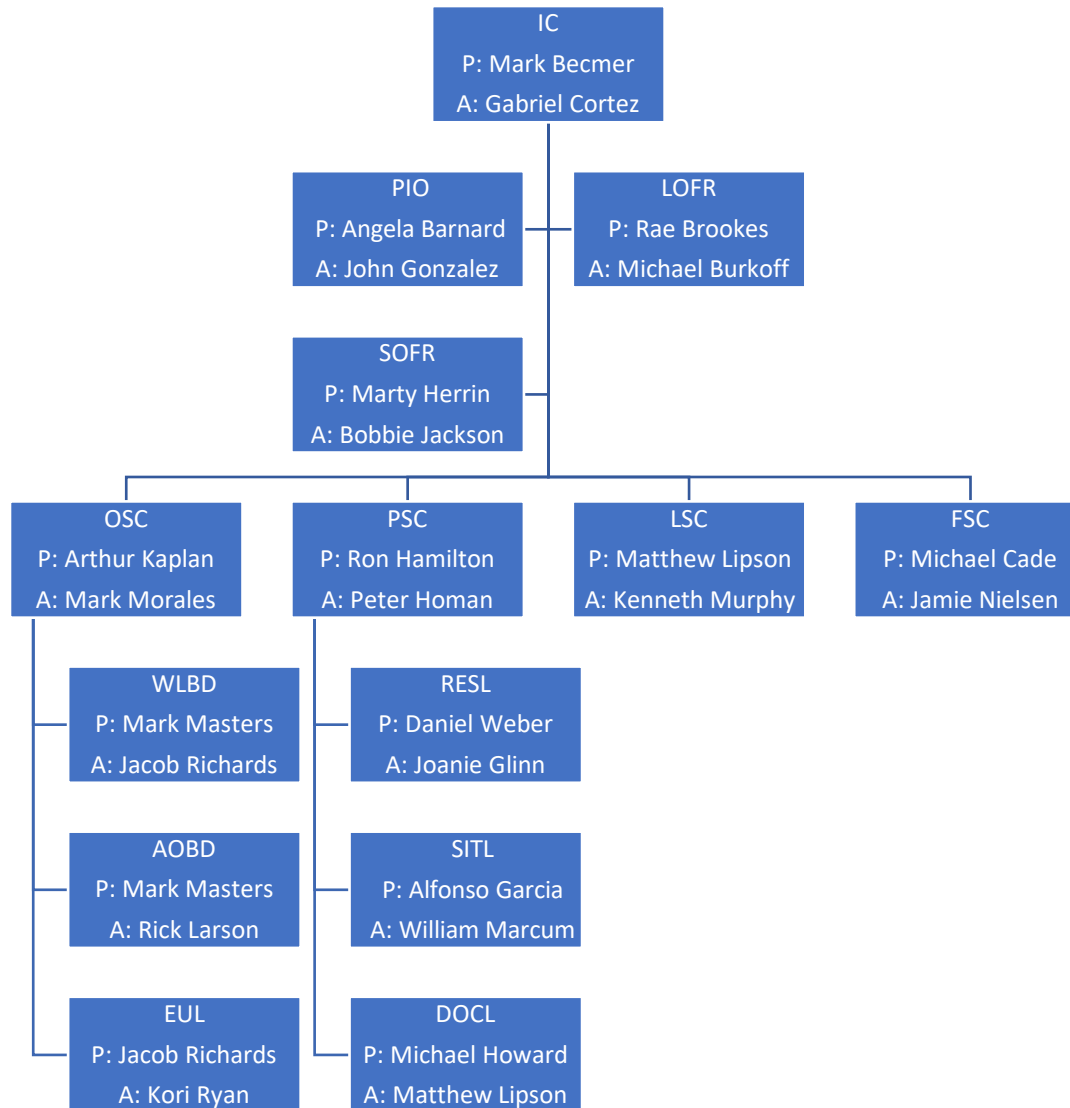


F2. Describe the responsibility for training based on employment status (full-time, part-time, or non-dedicated) and indicate whether the employer or employee is responsible for maintaining training. Describe how the employer verifies training compliance.

Chloeta trains all personnel. All training courses and Position Taskbooks (PTB) are fully audited internally for compliance with NWCG, AHIMTA and/or EMI/USFA requirements for IMT personnel.

ICS Form 207

Chloeta Worst Case Spill Organizational Chart



Chloeta SMT Training as required by WA SMT Regs

	ICS-100	ICS-200	ICS-300 (>=2 SMT members)	IS-700	IS-800	ICS refresher	Familiar with vsi/fac resp plan	Hazwoper (as applicable)	Use and location of WA GRPs	NWACP policies & response tools	Role specific training
IC	1	1	2	1	1	4	4	1 yr	4	4	3, 4
SOFR	1	1	2	1	1	4	4	1 yr	4	4	3, 4
PIO	1	1	2	1	1	4	4	1 yr	4	4	3, 4
LOFR	1	1	2	1	1	4	4	1 yr	4	4	3, 4
OSC	1	1	2	1	1	4	4	1 yr	4	4	3, 4
Air Ops	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
Wildlife	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
PSC	1	1	2	1	1	4	4	1 yr	4	4	3, 4
SITL	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
RESL	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
DOCL	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
EUL	1	1	N/A	1	1	4	4	1 yr	4	4	3, 4
LSC	1	1	2	1	1	4	4	1 yr	4	4	3, 4
FSC	1	1	2	1	1	4	4	1 yr	4	4	3, 4
1 to be taken before filling role on a response											
2 to be taken as course becomes available; Chloeta will ensure at least 2 SMT members have completed											
3 required when member is new to the role or needs retraining											
4 considered accomplished by member each year either through training, exercise, or on a response.											

Name	ICS Role(s)	Response Times	Home Office/City	State	Employment Status
BECMER, MARK	ICT3, LOFR, PSC3, OSC3	<24-hrs	BELLAIRE	MI	Full Time
BARNARD, ANGELA	PIO3	<24-hrs	GREER	SC	Part Time
BOURNAZIAN, MICHAEL	LSC	<24-hrs	ROCK SPRINGS	WY	Part Time
BROOKES, RAE	SOFR, LOFR	<24-hrs	BOISE	ID	Part Time
BURKOFF, MICHAEL	DOCL, RESL	<24-hrs	OWINGS MILLS	MD	Part Time
CADE, MICHAEL	FSC3	<24-hrs	CLINT	TX	Part Time
CHUNG, STEVEN	LOFR	<24-hrs	GOODYEAR	AZ	Part Time
COOPER, BILL	LOFR	<24-hrs	MYRTLE BEACH	SC	Part Time
ELISSON, KJELL	ICT3, DIVS	<24-hrs	CHEYENNE	WY	Full Time
GARCIA, ALFONSO	SITL	<24-hrs	KYLE	TX	Part Time
GLINN, JOANIE	OSC3, PSC3, DMOB, SITL, RSEL	<24-hrs	SEGUIN	TX	Part Time
GONZALEZ, JOHN	ICT3, PIO3	<24-hrs	LUBBOCK	TX	Part Time
HAMILTON, RON	PSC3	<24-hrs	CLAREMORE	OK	Part Time
HARTMAN, SHAWNA	PIO2, PIO1	<24-hrs	WAMEGO	KS	Part Time
HERRIN, MARTY	LSC3, SITL	<24-hrs	ROUND ROCK	TX	Part Time
HILLEGAS, JEREMY	PIO3	<24-hrs	SARASOTA	FL	Part Time
HOMAN, PETER	ICT3, LOFR, PSC3	<24-hrs	ZUNI	VA	Part Time
HOWARD, MICHAEL	DOCL	<24-hrs	TEMECULA	CA	Part Time
INGRAM, TYLER LINDEN	LOFR	<24-hrs	TOPEKA	KS	Part Time
JACKSON, BOBBIE	ICT3, SOFR	<24-hrs	ARLINGTON	TX	Part Time
KAPLAN, ARTHUR	SOFR, LOFR, OSC3, PSC3, LSC3	<24-hrs	ELIZABETHTOWN	PA	Full Time
LARSON, RICHARD	AOBD	<24-hrs	SIOUX FALLS	SD	Part Time
LIPSON, MATTHEW	DOCL	<24-hrs	ARROYO GRANDE	CA	Part Time
MARCUM, WILLIAM	SRB, SITL	<24-hrs	TWENTYNINE PALM	CA	Full Time
MASTERS, MARK	LOFR, PSC3, AOBD, SITL	<24-hrs	OKLAHOMA CITY	OK	Full Time
MORALES, MARK	ICT1, OSC1	<24-hrs	RUSSELLVILLE	AR	Part Time
MORLAN, MICHAEL	PSC3	<24-hrs	SAN ANTONIO	TX	Part Time
MURPHY, KENNETH P	LSC3	<24-hrs	FORT WORTH	TX	Part Time
NAGASAWA, CHAD	OSC3, ICT3, DIVS	<24-hrs	LAKE ELSINORE	CA	Full Time
NIELSEN, JAMIE	FSC3	<24-hrs	RENO	NV	Part Time
RICHARDS, JACOB	EUL, BIOL	<24-hrs	ALBUQUERQUE	NM	Part Time
ROBERSON, RODNEY	ICT3, PIO3	<24-hrs	OKLAHOMA CITY	OK	Part Time
RYAN, KORI	EUL	<24-hrs	OKLAHOMA CITY	OK	Full Time
SENDEK, ROBERTO	PSC3	<24-hrs	EL PASO	TX	Part Time
THELEN, JACOB	ICT3, OSC3, DIVS	<24-hrs	OKLAHOMA CITY	OK	Full Time
VILLANUEVA, JERRY	OSC3, PSC3, FSC3	<24-hrs	FORT WORTH	TX	Part Time
WEBER, DANIEL	DOCL	<24-hrs	GREENDALE	WI	Part Time
WEBSTER, MICHAEL	LOFR	<24-hrs	LAGUNA BEACH	CA	Part Time
BROOKES, JANET RAE	SOFR, LOFR	<6-hrs	BOISE	ID	Part Time
CORTEZ, GABRIEL	OSC3, ICT3, DIVS	<6-hrs	MCCALL	ID	Full Time