

TOWN OF YARROW POINT
SHORELINE MASTER PROGRAM UPDATE
2018

PUBLIC PARTICIPATION PLAN

1. Introduction

The Town of Yarrow Point is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other Yarrow Point plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how Yarrow Point will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that Yarrow Point will take to provide opportunities for public engagement and public comment, as well as the Town's contact information and web address. This plan is in addition to any other minimum requirements for public participation. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

2. Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

3. Public Participation Opportunities

Yarrow Point is committed to providing multiple opportunities for public participation throughout the process. The Town will use a variety of communication tools to inform the public and encourage their participation, including the following:

3.1. Website

The Town's website will provide any proposed amendments, official notices, and any other project information. The website will be the primary repository of all information related to the Periodic Review process.

3.2. Planning Commission

The Town will conduct its periodic review with the Town's Planning Commission. Agendas for each monthly meeting will be posted. The Planning Commission is the primary forum for detailed review and recommendations to the Town Council. Interested parties are encouraged to attend and provide comments during Planning Commission meetings and public hearings. Official notices will be posted at Town Hall and will be featured on the Town's website.

3.3. Mailing List

An email list of interested parties will be created, advertised and maintained by the Town. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities.

3.4. Comment

Interested parties will be encouraged to provide comments to Yarrow Point by letter or email. All comments will be forwarded to the Planning Commission.

4.0 List of Stakeholders

Yarrow Point will engage the following key parties:

Federal Agencies

National Marine Fisheries Services
US Army Corps of Engineers
US EPA Region 10
US Fish & Wildlife Service

State Agencies

Department of Ecology
Department of Fish & Wildlife
Department of Transportation
Department of Commerce
Department of Natural Resources
University of Washington

County Agencies

King County Department of
Natural Resources & Parks
King Conservation District
WRIA 8

Neighboring Jurisdictions

Town of Hunts Point
City of Medina
City of Clyde Hill

Tribes

Muckleshoot Tribe
Suquamish Tribe
Snoqualmie Tribe

Shoreline Contractors

Homeowners' Groups
Conservation Groups

5. Public Participation Timeline and Hearings

The Planning Commission will review comments to solicit input on the Periodic Review and will host a Public Hearing, as will the the Town Council prior to final adoption. Yarrow Point will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology’s optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (3.3 and 4.0, above) and the Department of Ecology.

The following is a general timeline including anticipated public participation opportunities. Yarrow Point will coordinate with the Department of Ecology throughout the process.

2018	November	11/26 Draft Public Participation Plan; review with Planning Commission
2018	December	Send notice to key stakeholders
2018	December	Announce update on Town Website
2019	January	Review SMP to determine if revisions are needed. 1/14 Planning Commission meeting
2019	February	Draft revised SMP goals, policies, regulations if necessary OR prepare Finding of Adequacy. (NOTE: FINDING OF ADEQUACY ANTICIPATED) 2/25 Planning Commission meeting
2019	March	3/18 Conduct Public Hearing at Planning Commission
2019	April	4/9 Review with Town Council
2019	May	5/14 Town Council Public Hearing
2019	June	Complete formal adoption process