



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
*PO Box 98907, Lakewood, WA 98496*

August 31, 2017  
**CERTIFIED MAIL**  
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FRANK TOBEY JONES  
FRANKE TOBEY JONES  
5340 N Bristol St  
Tacoma, WA 98407

RE: FRANKE TOBEY JONES License #61

Dear Administrator:

The Department completed a full inspection of your assisted living facility on August 29, 2017 and found that your facility does not meet the assisted living facility licensing requirements listed below.

The Department staff who did the inspection and provided consultation:  
Christine Walker, Licensor  
Susan Carmichael, ALF Licensor  
Kathy Heinz, Licensor  
Wanda Terry, Licensor

**Consultation:**  
**WAC 388-78A-2600 Policies and procedures.**

- (1) The assisted living facility must develop and implement policies and procedures in support of services that are provided and are necessary to:
- (b) Provide the necessary care and services for residents, including those with special needs;

Documented weights for one sample resident, twice indicated a significant weight loss from the previous month. The assisted living facility did not implement their procedure for response to significant weight loss for one of the significant weight losses.

**You Must:**

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

**You May:**

- Contact me for clarification of the deficiency or deficiencies found.

**You Are Not:**

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

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**The Department May:**

- Inspect the facility to determine if you have corrected all deficiencies.

**In Addition, You May:**

- Request an **Informal Dispute Resolution (IDR)** review within 10 working days after you receive the letter. Your IDR request **must** include:
  - o What specific deficiency or deficiencies you disagree with;
  - o Why you disagree with each deficiency; and
  - o Whether you want an IDR to occur in-person, by telephone or as a paper review.
- o Send your requests to:

IDR Program Manager  
Department of Social and Health Services  
Aging and Long-Term Support Administration  
Residential Care Services  
PO Box 45600  
Olympia, WA 98504-5600

**If You Have Any Questions:**

- Please contact me at (253) 983-3826.

Sincerely,



Lisa Cramer, Field Manager  
Region 3, Unit A  
Residential Care Services