



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
Aging and Disability Services  
Aging and Long-Term Support Administration  
PO Box 45600, Olympia, WA 98504-5600

July 28, 2014

**CERTIFIED MAIL 7007 1490 0003 4302 5355**

Administrator  
Firwood  
10751 2<sup>nd</sup> Avenue NW  
Seattle, WA 98177

Assisted Living Facility License #1795  
Licensee: Community House Mental Health Agency

**IMPOSITION OF CIVIL FINE**

Dear Administrator:

On July 9, 2014, the Department of Social and Health Services (DSHS), Residential Care Services completed an inspection/investigation at your facility. This letter constitutes formal notice of a civil fine on the license for your assisted living facility, also known as **Firwood**, located at **10751 2<sup>nd</sup> Avenue NW, Seattle**, by the State of Washington, Department of Social and Health Services. These actions are taken under the authority granted pursuant to Laws of 1998, Chapter 272 and RCW 18.20.190.

The civil fine is based on the following violations of the RCW and/or WAC as described in the attached Statement of Deficiencies (SOD) report dated **July 9, 2014**.

**WAC 388-78A-2474(1)(2)(a)(b)(c)(d)(e)(4) – Training and home care aide certification requirements.**

**\$100.00**

**X 5 Staff = \$500.00**

**The licensee failed to ensure five staff met training requirements for caregivers hired on or after January 7, 2012.**

**This is a repeat deficiency from March 5, 2013 and May 7, 2014.**

***NOTE: These are the violations which resulted in the fine; see the attached Statement of Deficiencies for any additional violations.***

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**Attestation (Plan of Correction):**

Return the enclosed SOD within 10 calendar days with the following:

- The date you have or will have each deficiency corrected;
- A signature and date attesting that you are taking actions to correct and maintain correction for each cited deficiency.

Return the signed and dated SOD to:

Delores Usea, Field Manager  
20425 – 72<sup>nd</sup> Avenue South, Suite 400  
Kent, WA 98032  
Fax: (253)395-5071

**Appeal Rights:**

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

Informal Dispute Resolution [RCW 18.20.195]

You have an opportunity to challenge the deficiencies and/or enforcement actions through the state's IDR process. **All IDR requests must be in writing and include:**

- The deficiencies you are disputing; and
- The method of review you prefer (face-to-face, telephone conference or documentation review).

**The written request must be received by the 10<sup>th</sup> working day from receipt of this letter.**

During the IDR process you will have the opportunity to present written and/or oral evidence to dispute the deficiencies.

Send your written request to:

Informal Dispute Resolution Program Manager  
Residential Care Services  
PO Box 45600  
Olympia, Washington 98504-5600  
Fax (360)725-3225

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Formal Administrative Hearing

You may contest the civil fine by requesting a formal administrative hearing to challenge the deficiencies which resulted in the civil fine. **All hearing requests must be in writing and include:**

- A copy of this letter; and
- A copy of the Statement of Deficiencies.

**The written request must be received within twenty-eight (28) calendar days of receipt of this letter.**

Send your **written** request to:

Office of Administrative Hearings  
PO Box 42489  
Olympia, Washington 98504-2489

**Payment:**

If you do not request a formal administrative hearing, the civil fine is due to the Office of Financial Recovery twenty-eight (28) calendar days after receipt of this letter.

Mail a check for **\$500.00** payable to the 'Department of Social and Health Services' at:

DSHS Office of Financial Recovery  
PO Box 9501  
Olympia, Washington 98507-9501

If the Office of Financial Recovery has not received your payment within twenty-eight (28) days after receipt of this letter, interest will begin to accrue immediately on the balance, at the rate of one percent per month. If you do not submit a hearing request or make payment within twenty-eight (28) days, the balance due will be recovered.

If you have any questions, please contact Delores Usea, Field Manager at (253) 234-6007.

Sincerely,

*for*   
Bett Schlemmer, RN, MN, MPA  
Interim Assistant Director  
Residential Care Services

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Enclosure

cc: Linda Ronco, Compliance Specialist  
Field Manager, District 2, Unit C  
RCS District Administrator, District 2  
HCS District Administrator, District 2  
DDA District Administrator, District 2  
WA LTC Ombuds  
Office of Financial Recovery, Vendor Program Unit  
Valentina Karnafel, HCS  
NDL