



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
Aging and Disability Services

Aging and Long-Term Support Administration  
PO Box 45600, Olympia, WA 98504-5600

October 23, 2013

**CERTIFIED MAIL 7007 1490 0003 4201 6040**

Administrator  
Colonial Court  
c/o 13505 E. Broadway Avenue  
Spokane Valley WA 99216

Assisted Living Facility License #1029  
Licensee: Colonial Court Spokane Inc.

**IMPOSITION OF CIVIL FINE**

Dear Administrator:

On October 17, 2013, the Department of Social and Health Services (DSHS), Residential Care Services conducted an inspection/investigation at your facility. This letter constitutes formal notice of a civil fine for your assisted living facility, also known as **Colonial Court**, located at **E. 12016 Cataldo, Spokane WA 99206**, by the State of Washington, Department of Social and Health Services. These actions are taken under the authority granted pursuant to Laws of 1998, Chapter 272 and RCW 18.20.190.

The civil fine is based on the following violation of the RCW and/or WAC as described in the attached Statement of Deficiencies (SOD) report dated **October 17, 2013**.

**WAC 388-78A-24642(1) Background checks—National fingerprint background check.**

**\$500.00**

**\$100.00 x 5 staff**

**The licensee failed to follow through and obtain fingerprint background checks for five staff.**

**Attestation (Plan of Correction):**

Return the enclosed SOD within 10 calendar days with the following:

- The date you have or will have each deficiency corrected;
- A signature and date attesting that you are taking actions to correct and maintain correction for each cited deficiency.

Return the signed and dated SOD to:

Elena Madrid, Field Manager  
District 1, Unit A  
316 West Boone, Suite 170  
Spokane, WA 99201-2351  
Phone: (509) 323-7316 / Fax: (509) 329-3993

### **Appeal Rights:**

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

#### Informal Dispute Resolution [RCW 18.20.195]

You have an opportunity to challenge the deficiencies and/or enforcement actions through the state's IDR process. **All IDR requests must be in writing and include:**

- The deficiencies you are disputing; and
- The method of review you prefer (face-to-face, telephone conference or documentation review).

**The written request must be received by the 10<sup>th</sup> working day from receipt of this letter.**

During the IDR process you will have the opportunity to present written and/or oral evidence to dispute the deficiencies.

Send your written request to:

Informal Dispute Resolution Program Manager  
Residential Care Services  
PO Box 45600  
Olympia, Washington 98504-5600  
Fax (360)725-3225

#### Formal Administrative Hearing

You may contest the civil fine by requesting a formal administrative hearing to challenge the deficiency which resulted in the civil fine(s). **All hearing requests must be in writing and include:**

- A copy of this letter; and
- A copy of the Statement of Deficiencies.

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**The written request must be received within twenty-eight (28) calendar days of receipt of this letter.**

Send your **written** request to:

Office of Administrative Hearings  
PO Box 42489  
Olympia, Washington 98504-2489

**Payment:**

If you do not request a formal administrative hearing, the civil fine is due to the Office of Financial Recovery twenty-eight (28) calendar days after receipt of this letter.

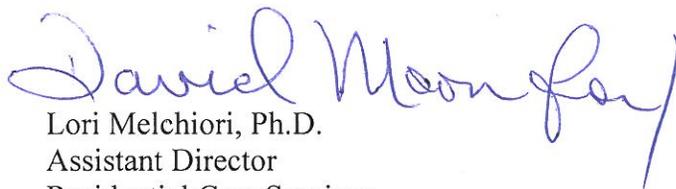
Mail a check for **\$500.00** payable to the 'Department of Social and Health Services' at:

DSHS Office of Financial Recovery  
PO Box 9501  
Olympia, Washington 98507-9501

If the Office of Financial Recovery has not received your payment within twenty-eight (28) days after receipt of this letter, interest will begin to accrue immediately on the balance, at the rate of one percent per month. If you do not submit a hearing request or make payment within twenty-eight (28) days, the balance due will be recovered.

If you have any questions, please contact Elena Madrid at (509) 323-7316.

Sincerely,

A handwritten signature in blue ink that reads "David Moon".

Lori Melchiori, Ph.D.  
Assistant Director  
Residential Care Services

Enclosure

cc: David Moon, Compliance Specialist  
Field Manager, District 1, Unit A  
RCS District Administrator, District 1  
HCS Regional Administrator District 1  
WA LTC Ombuds  
Office of Financial Recovery, Vendor Program Unit  
Judy Plesha, HCS  
BAM