



Adult Family Home Disclosure of Services Required by RCW 70.128.280

HOME / PROVIDER HILLTOP PALACE LLC	LICENSE NUMBER 755696
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NOTE: The term "the home" refers to the adult family home / provider listed above.

The scope of care, services, and activities listed on this form may not reflect all required care and services the home must provide. The home may not be able to provide services beyond those disclosed on this form, unless the needs can be met through "reasonable accommodations." The home may also need to reduce the level of care they are able to provide based on the needs of the residents already in the home. For more information on reasonable accommodations and the regulations for adult family homes, see Chapter 388-76 of Washington Administrative Code.

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About the Home	
<p>1. PROVIDERS STATEMENT (OPTIONAL)</p> <p>The optional provider's statement is free text description of the mission, values, and/or other distinct attributes of the home.</p> <p>HILLTOP PALACE LLC will strive to provide a safe, comfortable setting for our clients while promoting independence, socialization, emotional and physical well being every day.</p>	
<p>2. INITIAL LICENSING DATE 7/5/22</p>	<p>3. OTHER ADDRESS OR ADDRESSES WHERE PROVIDER HAS BEEN LICENSED: N/A</p>
<p>4. SAME ADDRESS PREVIOUSLY LICENSED AS: N/A</p>	
<p>5. OWNERSHIP</p> <p><input type="checkbox"/> Sole proprietor</p> <p><input checked="" type="checkbox"/> Limited Liability Company</p> <p><input type="checkbox"/> Co-owned by:</p> <p><input type="checkbox"/> Other:</p>	

Personal Care

"Personal care services" means both physical assistance and/or prompting and supervising the performance of direct personal care tasks as determined by the resident's needs, and does not include assistance with tasks performed by a licensed health professional. (WAC 388-76-10000)

1. EATING

If needed, the home may provide assistance with eating as follows:

Set up, cueing, one on one feeding, mechanical soft diet, pureed food, Diabetic diet and GI Tube feeding.

2. TOILETING

If needed, the home may provide assistance with toileting as follows:

standby assists, Toileting reminder, incontinent briefs every 2Hrs, in room commodes, manual cleanup and perianal care

3. WALKING

If needed, the home may provide assistance with walking as follows:

Stand by assist with or without contact. indoors or outdoors.

4. TRANSFERRING

If needed, the home may provide assistance with transferring as follows:

1-2 person transfers, sit to stand adaptive equipment, and hoist lift

5. POSITIONING

If needed, the home may provide assistance with positioning as follows:

Manual assistance every 2Hrs or as needed using roho cushions to ensure proper blood circulation and promote skin integrity

6. PERSONAL HYGIENE

If needed, the home may provide assistance with personal hygiene as follows:

Daily oral care, baths and perianal care, shaving, indoors nail care to diabetic clients and clients on blood thinners.

7. DRESSING

If needed, the home may provide assistance with dressing as follows:

We assist with dressing and changing residents clothes as much as required while encouraging independence

8. BATHING

If needed, the home may provide assistance with bathing as follows:

Wheelchair bathing in shower weekly and as needed and on the negotiated care plan

9. ADDITIONAL COMMENTS REGARDING PERSONAL CARE

We offer required assistance on all personal care while encouraging independence

Medication Services

If the home admits residents who need medication assistance or medication administration services by a legally authorized person, the home must have systems in place to ensure the services provided meet the medication needs of each resident and meet all laws and rules relating to medications. (WAC 388-76-10430)

The type and amount of medication assistance provided by the home is:

All Medication assistance are offered, including all Nurse delegatable tasks

ADDITIONAL COMMENTS REGARDING MEDICATION SERVICES

All medication are locked up and offered to the specific clients as ordered by prescribing doctors.

Skilled Nursing Services and Nurse Delegation

If the home identifies that a resident has a need for nursing care and the home is not able to provide the care per chapter 18.79 RCW, the home must contract with a nurse currently licensed in the state of Washington to provide the nursing care and service, or hire or contract with a nurse to provide nurse delegation. (WAC 388-76-10405)

The home provides the following skilled nursing services:

All delegatable services

The home has the ability to provide the following skilled nursing services by delegation:

Insulin administration, ointment application, eye drop application, medicine administration

ADDITIONAL COMMENTS REGARDING SKILLED NURSING SERVICE AND NURSING DELEGATION

We have on call RN who trains and offers delegation to our caregivers

Specialty Care Designations

We have completed DSHS approved training for the following specialty care designations:

- Developmental disabilities
- Mental illness
- Dementia

ADDITIONAL COMMENTS REGARDING SPECIALTY CARE DESIGNATIONS

Staffing

The home's provider or entity representative must live in the home, or employ or have a contract with a resident manager who lives in the home and is responsible for the care and services of each resident at all times. The provider, entity representative, or resident manager is exempt from the requirement to live in the home if the home has 24-hour staffing coverage and a staff person who can make needed decisions is always present in the home. (WAC 388-76-10040)

- The provider lives in the home.
- A resident manager lives in the home and is responsible for the care and services of each resident at all times.
- The provider, entity representative, or resident manager does not live in the home but the home has 24-hour staffing coverage, and a staff person who can make needed decisions is always present in the home.

The normal staffing levels for the home are:

- Registered nurse, days and times: _____
- Licensed practical nurse, days and times: _____
- Certified nursing assistant or long term care workers, days and times: 12hrs
- Awake staff at night
- Other:

ADDITIONAL COMMENTS REGARDING STAFFING

Cultural or Language Access

The home must serve meals that accommodate cultural and ethnic backgrounds (388-76-10415) and provide informational materials in a language understood by residents and prospective residents (Chapter 388-76 various sections)

The home is particularly focused on residents with the following background and/or languages:

N/A

ADDITIONAL COMMENTS REGARDING CULTURAL OR LANGUAGE ACCESS

We offer a multicultural environment.

Medicaid

The home must fully disclose the home's policy on accepting Medicaid payments. The policy must clearly state the circumstances under which the home provides care for Medicaid eligible residents and for residents who become eligible for Medicaid after admission. (WAC 388-76-10522)

The home is a private pay facility and does not accept Medicaid payments.

The home will accept Medicaid payments under the following conditions:

N/A

ADDITIONAL COMMENTS REGARDING MEDICAID

N/A

Activities

The home must provide each resident with a list of activities customarily available in the home or arranged for by the home (WAC 388-76-10530).

The home provides the following:

All staff are trained to assist with range of motions, Cable Tv in all rooms, High speed internet, Holiday celebrations, Birthday celebrations, Shopping and outings

ADDITIONAL COMMENTS REGARDING ACTIVITIES

Activities are customized to fit residence ability and preferences

Please Return the completed form electronically to AFHDisclosures@DSHS.WA.GOV

The form may also be returned by mail at:

RCS – Attn: Disclosure of Services

PO Box 45600

Olympia, WA 98504-5600