



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

August 11, 2020

CERTIFIED MAIL # 7018 1830 0001 2386 4235

Gifted Hands Adult Family Home LLC
Gifted Hands Adult Family Home LLC
9307 198th Street Ct E,
Graham, WA 98338

Adult Family Home License #754626
Entity Representative: Sheilla Mbaisi

ISSUANCE OF LIMITS ON A LICENSE

Dear Licensee:

This letter is formal notice of the issuance of limits on the license for your adult family home, located at **9307 198th Street Ct E, Graham**, by the State of Washington, Department of Social and Health Services. This action is taken under the authority granted in Washington Administrative Code (WAC) 388-76-10970.

The limits on your license are:

- *Limited to independent residents only.*
- *The Notice of Limits on License must be posted, with the adult family home license, in the AFH in a location accessible to residents and visitors.*

These limits are effective on **August 11, 2020**, and remain in effect until lifted by formal Department of Social and Health Services notice.

The licensee must place the adult family home license, and the enclosed Notice of Limits on License, in the adult family home in a visible location in a common use area where residents, resident representatives, visitors, and anyone else can examine them.

Appeal Rights:

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

Gifted Hands Adult Family Home LLC
Gifted Hands Adult Family Home LLC
License #754626
August 11, 2020
Page 2

Informal Dispute Resolution [WAC 388-76-10990]

YOU MAY:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter.

You **must** use an “IDR Request Form” for each citation or enforcement you plan to dispute. You can find this form and directions on the AFH professional page at:

<https://www.dshs.wa.gov/altsa/informal-dispute-resolution-adult-family-home-pilot-project>

All documents supporting your dispute must be included with the corresponding form. **The IDR will not consider any documents submitted after the 10 working day deadline.**

Send your request to:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

You may also scan and/or e-mail materials within 10 working days to rcsidr@dshs.wa.gov.

Formal Administrative Hearing

You may contest the issuance of these limits by requesting a formal administrative hearing. **All hearing requests must be in writing and include:**

- A copy of this letter.

The written request must be received within twenty-eight (28) calendar days of receipt of this letter.

Send your **written** request to:

Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489

A request for an informal dispute resolution review will not change the deadline for you to request an administrative hearing. Informal dispute resolution review by the department is not binding in an administrative hearing.

Gifted Hands Adult Family Home LLC
Gifted Hands Adult Family Home LLC
License #754626
August 11, 2020
Page 3

If you have any questions concerning the instructions contained in this letter, please contact me at
(360) 725-2593.

Sincerely,

Loretta Masters, Compliance Specialist for

Amanda Jackson
Compliance Specialist
Residential Care Services

Enclosure

cc: Field Manager, Region 3, Unit A
WA LTC Ombuds
AFH Licensing File
sg