



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

April 9, 2020

CERTIFIED MAIL # 7018 1830 0001 2386 3948

Licensee, Bright Star Adult Family Home LLC
Bright Star AFH
19006 106th Ave Ct E
Puyallup, WA 98374

Adult Family Home License #754466
Entity Representative: Dorcas Koigi

ISSUANCE OF LIMITS ON A LICENSE

Dear Licensee:

This letter is formal notice of the issuance of limits on the license for your adult family home, located at **19006 106th Ave Ct E, Puyallup**, by the State of Washington, Department of Social and Health Services. This action is taken under the authority granted in Washington Administrative Code (WAC) 388-76-10970.

The limits on your license are:

- *Limited to independent residents only.*
- *The Notice of Limits on License must be posted, with the adult family home license, in the AFH in a location accessible to residents and visitors.*

These limits are effective on **April 9, 2020**, and remain in effect until lifted by formal Department of Social and Health Services notice.

The licensee must place the adult family home license, and the enclosed Notice of Limits on License, in the adult family home in a visible location in a common use area where residents, resident representatives, visitors, and anyone else can examine them.

Appeal Rights:

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

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Informal Dispute Resolution [WAC 388-76-10990]

YOU MAY:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter.

You **must** use an “**IDR Request Form**” for each citation or enforcement you plan to dispute. You can find this form and directions on the AFH professional page at:

<https://www.dshs.wa.gov/altsa/informal-dispute-resolution-adult-family-home-pilot-project>

All documents supporting your dispute must be included with the corresponding form. **The IDR will not consider any documents submitted after the 10 working day deadline.**

Send your request to:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

You may also scan and/or e-mail materials within 10 working days to residr@dshs.wa.gov.

Formal Administrative Hearing

You may contest the issuance of these limits by requesting a formal administrative hearing. **All hearing requests must be in writing and include:**

- A copy of this letter.

The written request must be received within twenty-eight (28) calendar days of receipt of this letter.

Send your **written** request to:

Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489

A request for an informal dispute resolution review will not change the deadline for you to request an administrative hearing. Informal dispute resolution review by the department is not binding in an administrative hearing.

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If you have any questions concerning the instructions contained in this letter, please contact me at (360) 725-2593.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Jackson', with a long horizontal flourish extending to the right.

Amanda Jackson
Compliance Specialist
Residential Care Services

Enclosure

cc: Field Manager, Region 3, Unit A
WA LTC Ombuds
AFH Licensing File
cb