



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
20816 44th Ave West, Suite 240, Lynnwood, WA 98036-7744

November 12, 2021

Shine Life Adult Family Home LLC  
Shine Life Adult Family Home LLC  
21823 58th Ave W  
Mountlake Terrace , WA 98043

RE: Shine Life Adult Family Home LLC License #754086

Dear Provider:

On November 5, 2021 the Department completed a review of communication and / or documents from you indicating that you have corrected the deficiency or deficiencies cited in the report/s dated October 12, 2021.

Based on the review of this information the Department finds the deficiency or deficiencies have been corrected. Your home meets the adult family home licensing requirements.

The Department staff who did the off-site verification:  
Alfredo Brown, AFH Licensor

If you have any questions please, contact me at (425) 670-6061.

Sincerely,

Brenda Mooney, Field Manager  
Region 2, Unit I  
Residential Care Services



**Residential Care Services  
Investigation Summary Report**

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**Provider/Facility:** Shine Life Adult Family Home LLC (1163025)      **Intake ID(s):** 3783793  
**License/Cert. #:** AF754086  
**Investigator:** Robinson, Twyla      **Region/Unit:** RCS Region 2/Unit I      **Investigation Date(s):** 08/20/2021 through 10/12/2021  
**Complainant Contact Date(s):** 08/13/2021

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**Allegations:**

1. AFH failed to pay licensing fee.
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**Investigation Methods:**

**Sample:** Residents

**Observations:** On-site staff-resident interactions and home environment

**Interviews:** Residents, Resident Representative, Provider, Collateral

**Record Reviews:** Resident records, facility records, Department records

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**Allegation Summary:**

Observations showed that residents interacted with staff casually displaying no hesitancy nor fear. In interviews, residents representatives denied any concerns. In interview, the Provider could not recall when the license fee was due to the Department of Social and Health Services (DSHS) nor failure to pay the fee. The Provider stated that the licensing fee would be paid. Review of DSHSs facility management database showed that the licensing fee was paid and the current balance was \$0.

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**Unalleged Violation(s):**       **Yes**       **No**

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**Conclusion / Action:**       **Failed Provider Practice Identified / Citation(s) Written**

**Failed Provider Practice Not Identified / No Citation Written**

1. AFH failed to pay licensing fee.

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AGING AND LONG-TERM SUPPORT ADMINISTRATION

20816 44th Ave West, Suite 240, Lynnwood, WA 98036-7744

DSHS/ALTSA/RCS

Statement of Deficiencies	License #: 754086	Completion Date
Plan of Correction	Shine Life Adult Family Home LLC	October 12, 2021
Page 1 of 2	Licensee: Shine Life Adult Family Home LLC	

You are required to be in compliance with all of the licensing laws and regulations at all times to maintain your adult family home license.

The department has completed data collection for the unannounced on-site complaint investigation of: 8/20/2021

Shine Life Adult Family Home LLC  
21823 58th Ave W  
Mountlake Terrace , WA 98043

This document references the following complaint number: 3783793


The department staff that inspected and investigated the adult family home:

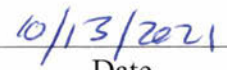
Twyla Robinson, AFH Licensor

From:


DSHS, Aging and Long-Term Support Administration  
Residential Care Services, Region 2, Unit I  
20816 44th Ave West, Suite 240  
Lynnwood, WA 98036-7744  
(425)670-6061

As a result of the on-site complaint investigation the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

  
Residential Care Services

  
Date

I understand that to maintain an adult family home license I must be in compliance with all the licensing laws and regulations at all times.

  
Provider (or Representative)

  
Date

This document was prepared by Residential Care Services for the Locator website.

**WAC 388-76-10025 License annual fee.**

(2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the annual licensing fee will be due in June of each year.

(3) The home must ensure that the department receives the annual license fee when it is due.

**This requirement was not met as evidenced by:**

Based on record review and interview, the Provider failed to ensure the Department of Social and Health Services received the annual licensing fee when it was due. This placed 5 of 5 residents at risk of living in an unlicensed adult family home (AFH).

## Findings included...

Review of the Department of Social and Health Services' Facility Management System (FMS) showed the adult family home's (AFH) licensing fee of \$1350.00 was due annually every June 15th.

On 08/20/21 during an on-site investigation, observation showed 5 residents residing in the home.

Review of Department records on 08/05/2021 showed the annual licensing fee remained unpaid.

On 08/20/2021 at 3:37 p.m. in interview, when questioned about the unpaid licensing fee, the co-Provider could not state when the fee was due.

Review of the Department's FMS database on 09/27/2021 showed that the licensing fee was paid and facility had a zero balance.

**Attestation Statement**

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, Shine Life Adult Family Home LLC is or will be in compliance with this law and / or regulation on (Date) 08/23/21. In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

Martha A. Menayeh  
Provider (or Representative)

10/31/21  
Date