



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
800 NE 136th Avenue, Suite#220, Vancouver, WA 98684

January 22, 2019

CERTIFIED MAIL

7017 2400 0000 6041 5621

Welcome Home NE LLC
Welcome Home NE LLC
19216 NE Mattson Rd
Brush Prairie, WA 98606

RE: Welcome Home NE LLC License #753863

Dear Provider:

The Department completed a full inspection of your Adult Family Home on January 18, 2019 and found that your home does not meet the adult family home licensing requirements listed below.

The Department staff who did the inspection and provided consultation:
Sarah Bjork, Licenser

Consultation:

WAC 388-76-10198 Adult family home Personnel records. The adult family home must keep documents related to staff in a place readily accessible to authorized department staff. These documents must be available during the staff's employment, and for at least two years following employment. The documents must include but are not limited to:

(4) Criminal history disclosure and background check results as required.

The provider could not locate the fingerprint background check for one caregiver (Staff A). On 1/17/2019, the provider stated she was not able to get timely response from the background check unit so she had Staff A initiate the fingerprint background check process again.

WAC 388-76-10475 Medication Log. The adult family home must:

(1) Keep an up-to-date daily medication log for each resident except for residents assessed as medication independent with self-administration.

Resident #2's medication log was initialed daily for a 50,000 until tab of Vitamin D3, which was prescribed once weekly. The provider stated it was initialed in error and Resident #2 received the medication once a week as ordered.

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You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

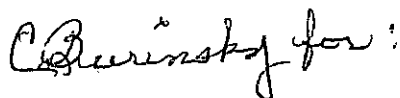
You May:

- Ask for an informal dispute resolution meeting, according to the attached "Informal Dispute Resolution" instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.

If You Have Any Questions:

- Please contact me at (360) 397-9549.

Sincerely,



Karyl Ramsey, Field Manager
Region 3, Unit E
Residential Care Services

Enclosure