



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
**800 NE 136th Avenue, Suite#220, Vancouver, WA 98684**

March 18, 2019

New Trails LLC  
New Trails  
208 NW 134th St  
Vancouver, WA 98685

RE: New Trails License #753204

Dear Provider:

On March 15, 2019 the Department completed a review of communication and / or documents from you indicating that you have corrected the deficiency or deficiencies cited in the report/s dated February 12, 2019.

Based on the review of this information the Department finds the deficiency or deficiencies have been corrected. Your home meets the adult family home licensing requirements.

The Department staff who did the off-site verification:  
Alixandria Cortez, LTC- MH Community Licensor

If you have any questions please, contact me at (360) 397-9549.

Sincerely,

Karyl Ramsey, Field Manager  
Region 3, Unit E  
Residential Care Services



**Residential Care Services  
Investigation Summary Report**

This document was prepared by Residential Care Services for the Locator website.

**Provider/Facility:** New Trails (1000924) **Intake ID(s):** 3605940  
**License/Cert. #:** AF753204  
**Investigator:** Cortez, Alixandria **Region/Unit:** RCS Region 3/Unit E **Investigation Date(s):** 02/12/2019 through 02/12/2019  
**Complainant Contact Date(s):**

**Allegations:**

State License Fee

**Investigation Methods:**

- Sample:** 1
- Observations:** General environment, general appearance of residents, residents room, staff to resident interactions, food supply, utilities; water, electricity, and television.
- Interviews:** Sampled residents and staff.
- Record Reviews:** Facility Records.

**Allegation Summary:**

# 1 The Caregiver and sampled resident reported the home has utilities, food, and supplies. FMS renewal invoice history shows the annual licensing fee was due by 10/15/2018. As of 02/12/2019 the licensing fees had not been paid.

**Unalleged Violation(s):**  Yes  No

**Conclusion / Action:**  **Failed Provider Practice Identified / Citation(s) Written**  **Failed Provider Practice Not Identified / No Citation Written**

Failed provider practice identified. WAC 388-76-10025 Annual licensing fee was cited. Please refer to the Statement of Deficiencies dated 02/12/2019.



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Statement of Deficiencies	License #: 753204	Completion Date
Plan of Correction	New Trails	February 12, 2019
Page 1 of 2	Licensee: New Trails LLC	

You are required to be in compliance with all of the licensing laws and regulations at all times to maintain your adult family home license.

The department has completed data collection for the unannounced on-site complaint investigation of: 2/12/2019

New Trails  
 208 NW 134th St  
 Vancouver, WA 98685

This document references the following complaint number: 3605940

The department staff that inspected and investigated the adult family home:  
 Alixandria Cortez, LTC- MH Community Licensor

RECEIVED

MAR 1 -- 2019

From:

DSHS, Aging and Long-Term Support Administration  
 Residential Care Services, Region 3, Unit E  
 800 NE 136th Avenue, Suite#220  
 Vancouver, WA 98684  
 (360)397-9549

DSHS RCS  
 REGION 3

As a result of the on-site complaint investigation the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

  
 Residential Care Services

02/20/19  
 Date

I understand that to maintain an adult family home license I must be in compliance with all the licensing laws and regulations at all times.

  
 Provider (or Representative)

2-24-19  
 Date

03/29/19

This document was prepared by Residential Care Services for the Locator website.

**WAC 388-76-10025 License annual fee.**

- (1) The adult family home must pay the license fee that is established in the state's operating budget, as described in RCW 70.128.060 .
- (2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the annual licensing fee will be due in June of each year.
- (3) The home must ensure that the department receives the annual license fee when it is due.
- (4) If the home does not pay the fee when it is due, the department will impose remedies.

**This requirement was not met as evidenced by:**

Based on interview and facility record review the adult family home failed to ensure the annual licensing fee was paid to the Department by the required payment date. This deficient practice places three of three current Residents (Resident # 1 -3) at risk for displacement from the home by not paying the licensing fee.

**Findings include:**

All observations and interviews took place on 02/12/2019 unless otherwise noted.

On 01/16/2019 the Residential Care Services Consumer Services Office reported the adult family homes annual licensing fee was due by 10/15/2018, had not been paid.

A tour revealed the home had electricity, phone service, and television. The refrigerator, freezer, and pantry were supplied with food. The Provider and Resident # 2 reported the home had not been without utilities, and food and supplies were available. The provider stated they were not aware they had missed paying the fee and would pay the fee immediately, instructions to pay the fee were provided.

**Attestation Statement**

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, New Trails is or will be in compliance with this law and / or regulation on (Date) 2-15-19 . In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

  
Provider (or Representative)

2-24-19  
Date