



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
3906-172nd St NE, Suite #100, Arlington, WA 98223

February 10, 2020

CERTIFIED MAIL

9489 0090 0027 6086 6029 43

Ashley's Adult Family Home Inc
Ashley's Adult Family Home Inc
13710 56th Ave NE
Marysville, WA 98271

RE: Ashley's Adult Family Home Inc License #753160

Dear Provider:

The Department completed a full inspection of your Adult Family Home on February 5, 2020 and found that your home does not meet the adult family home licensing requirements listed below.

The Department staff who did the inspection and provided consultation:
Megan Wylie, Licensor

Consultation:

WAC 388-112A-0610 Who is required to complete continuing education training each year, how many hours of continuing education are required, and when must they be completed?

(1) Adult family homes.

(d) Continuing education must include one half hour per year on safe food handling in adult family homes as described in RCW 70.128.250 when the long-term worker does not maintain a food handler's permit.

Staff record review on 01/23/20 showed Staff A (Resident Manager) and Staff C (Caregiver) did not have a current food handlers card or 0.5 hours of food safety training. Staff A and Staff C's food safety card expired on 01/14/20, 9 days prior to the full inspection. Staff A and Staff C received their food handler card on 02/05/20.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

Ashley's Adult Family Home Inc
Ashley's Adult Family Home Inc License #753160
February 10, 2020
Page 2

You May:

- Ask for an informal dispute resolution meeting, according to the attached "Informal Dispute Resolution" instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.

If You Have Any Questions:

- Please contact me at (360) 651-6872.

Sincerely,



Shelly Scarboro, Field Manager
Region 2, Unit B
Residential Care Services

Enclosure

Informal Dispute Resolution [70.128]

You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after you receive this letter.

You **must** use an **IDR Request Form** for each citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home Pilot page at:

<https://www.dshs.wa.gov/altsa/informal-dispute-resolution-adult-family-home-pilot-project>

All documents supporting your dispute must be included with the corresponding form. **The IDR will not consider any documents submitted after the 10 working day deadline.**

Send your request to: Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

You may also scan and/or e-mail materials within 10 working days to
rcsidr@dshs.wa.gov