Washington State Department of Social & Health Services
ALTSA Aging and Long-Term Support Administration

Adult Family Home Disclosure of Services Required by RCW 70.128.280

HOME / PROVIDER	LICENSE NUMBER
Stairway AFH - 6001 Pebble Place Everett WA 98203 **Josefina Thomas**	753053

NOTE: The term "the home" refers to the adult family home / provider listed above.

The scope of care, services, and activities listed on this form may not reflect all required care and services the home must provide. The home may not be able to provide services beyond those disclosed on this form, unless the needs can be met through "reasonable accommodations." The home may also need to reduce the level of care they are able to provide based on the needs of the residents already in the home. For more information on reasonable accommodations and the regulations for adult family homes, see Chapter 388-76 of Washington Administrative Code.

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About the Home

1. PROVIDERS STATEMENT (OPTIONAL)

The optional provider's statement is free text description of the mission, values, and/or other distinct attributes of the home.

Our mission and intent of Stairway AFH is to make a positive difference in our clients by promoting health, safety, and individual rights. Our goal is also to keep our clients busy with activities, work and volunteering to have a positive outlook in life. We believed that by keeping them busy, they will have happy and great social life.

2. INITIAL LICENSING DATE	3. OTHER ADDRESS OR ADDRESSES WHERE PROVIDER HAS BEEN LICENSED:
- waiting -	**none**

4. SAME ADDRESS PREVIOUSLY LICENSED AS:

none

5. OWNERSHIP

- ☒ Sole proprietor
- ☐ Limited Liability Corporation
- ☐ Co-owned by:
- ☐ Other:

Personal Care

"Personal care services" means both physical assistance and/or prompting and supervising the performance of direct personal care tasks as determined by the resident's needs, and does not include assistance with tasks performed by a licensed health professional. (WAC 388-76-10000)

1. EATING

If needed, the home may provide assistance with eating as follows:

Preparing balanced meals. Making sure lunches are ready to go everyday, and to be sure they have plenty of fluids daily.

2. TOILETING

If needed, the home may provide assistance with toileting as follows:

A commode, a raised toilet seat.

3. WALKING

If needed, the home may provide assistance with walking as follows:

Having client take your arm, and help them walk on uneven ground.

4. TRANSFERRING

If needed, the home may provide assistance with transferring as follows:

Reminders

5. POSITIONING

If needed, the home may provide assistance with positioning as follows:

Reminders

6. PERSONAL HYGIENE

If needed, the home may provide assistance with personal hygiene as follows:

Reminders

7. DRESSING

If needed, the home may provide assistance with dressing as follows:

Reminding what the temperature is outside for the appropriate clothing.

8. BATHING

If needed, the home may provide assistance with bathing as follows:

Washing hair and back. Explain which body part needs to be washed.

9. ADDITIONAL COMMENTS REGARDING PERSONAL CARE

Reminding to brush teeth after meals.

Medication Services

If the home admits residents who need medication assistance or medication administration services by a legally authorized person, the home must have systems in place to ensure the services provided meet the medication needs of each resident and meet all laws and rules relating to medications. (WAC 388-76-10430)

The type and amount of medication assistance provided by the home is:

Staff will administrate medication by putting medication in a cup that has their name on it. Or hand medication to resident to push out from bubble pack into cup. Document administration, and time of administration. Put medicine in lock cupboard. Report adverse reactions. Tell resident manager if medication is getting low so manager can reorder as needed. All expired medication will be disposed of by returing it to pharmacy or to jail in everett for disposal.

ADDITIONAL COMMENTS REGARDING MEDICATION SERVICES

none

Skilled Nursing Services and Nurse Delegation

If the home identifies that a resident has a need for nursing care and the home is not able to provide the care per chapter 18.79 RCW, the home must contract with a nurse currently licensed in the state of Washington to provide the nursing care and service, or hire or contract with a nurse to provide nurse delegation. (WAC 388-76-10405)

The home provides the following skilled nursing services:

Nurse delegation when needed.

The home has the ability to provide the following skilled nursing services by delegation:

Yes

ADDITIONAL COMMENTS REGARDING SKILLED NURSING SERVICE AND NURSING DELEGATION

None

Specialty Care Designations

We have completed DSHS approved training for the following specialty care designations:

- ☒ Developmental disabilities
- ☒ Mental illness
- ☒ Dementia

ADDITIONAL COMMENTS REGARDING SPECIALTY CARE DESIGNATIONS

None

Staffing

The home's provider or entity representative must live in the home, or employ or have a contract with a resident manager who lives in the home and is responsible for the care and services of each resident at all times. The provider, entity representative, or resident manager is exempt from the requirement to live in the home if the home has 24-hour staffing coverage and a staff person who can make needed decisions is always present in the home. (WAC 388-76-10040)

- ☒ The provider lives in the home.
- ☒ A resident manager lives in the home and is responsible for the care and services of each resident at all times.
- ☐ The provider, entity representative, or resident manager does not live in the home but the home has 24-hour staffing coverage, and a staff person who can make needed decisions is always present in the home.

The normal staffing levels for the home are:

- ☐ Registered nurse, days and times: _____
- ☐ Licensed practical nurse, days and times: _____
- ☒ Certified nursing assistant or long term care workers, days and times: **24/7**
- ☐ Awake staff at night
- ☐ Other:

ADDITIONAL COMMENTS REGARDING STAFFING

Provider is also the resident manager and caregiver on duty.

Cultural or Language Access

The home must serve meals that accommodate cultural and ethnic backgrounds (388-76-10415) and provide informational materials in a language understood by residents and prospective residents (Chapter 388-76 various sections)

The home is particularly focused on residents with the following background and/or languages:

English

ADDITIONAL COMMENTS REGARDING CULTURAL OR LANGUAGE ACCESS

None

Medicaid

The home must fully disclose the home's policy on accepting Medicaid payments. The policy must clearly state the circumstances under which the home provides care for Medicaid eligible residents and for residents who become eligible for Medicaid after admission. (WAC 388-76-10522)

☐ The home is a private pay facility and does not accept Medicaid payments.

☒ The home will accept Medicaid payments under the following conditions:

Always

ADDITIONAL COMMENTS REGARDING MEDICAID

None

Activities

The home must provide each resident with a list of activities customarily available in the home or arranged for by the home (WAC 388-76-10530).

The home provides the following:

Outside activities: Bowling, Art, Karaoke, Dances when available, Special Olympics, Movies etc.

ADDITIONAL COMMENTS REGARDING ACTIVITIES

Clients shall be responsible for any costs to participate in these activities.