



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
**PO Box 98907, Lakewood, WA 98496**

December 10, 2018

Peris W Mungai  
Rachel's Brooke Manor Adult Family Home  
11922 Nyanza Road SW  
Lakewood, WA 98499

RE: Rachel's Brooke Manor Adult Family Home License #752924

Dear Provider:

The Department completed a follow-up inspection of your Adult Family Home on December 5, 2018 for the deficiency or deficiencies cited in the report/s dated October 23, 2018 and found no deficiencies.

The Department staff who did the inspection:  
Patricia Olson, Community Complaint Investigator

If you have any questions please, contact me at (253) 983-3826.

Sincerely,

Lisa Cramer, Field Manager  
Region 3, Unit A  
Residential Care Services



**Residential Care Services  
Investigation Summary Report**

**Provider/Facility:** Rachel's Brooke Manor Adult Family Home (910581)      **Intake ID(s):** 3569665  
**License/Cert. #:** AF752924  
**Investigator:** Olson, Patricia      **Region/Unit:** RCS Region 3/Unit A      **Investigation Date(s):** 10/15/2018 through 10/23/2018  
**Complainant Contact Date(s):**

**Allegations:**

Mandated Reporter reported an adult family home (AFH) was overdue on their Department licensing fee. \$1350.00 was due on 08/15/18.

**Investigation Methods:**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> <b>Sample:</b>     | 5 of 5 current residents; no named Residents. | <input checked="" type="checkbox"/> <b>Observations:</b>   | General environment, Residents in their rooms and common areas, Staff interactions with Residents.     |
| <input checked="" type="checkbox"/> <b>Interviews:</b> | Residents, Staff, Provider                    | <input checked="" type="checkbox"/> <b>Record Reviews:</b> | Staff/Resident Lists, Office of Financial Recovery (OFR), Licensure Fee Billing and Collection Records |

**Allegation Summary:**

AFH Provider stated over the phone that the overdue "licensing fee was sent in late." AFH Provider said, "It was my mistake because "I forgot." OFR verified full payment was received on 10/01/18 or 46 days late.

**Unalleged Violation(s):**       **Yes**       **No**

None

**Conclusion / Action:**       **Failed Provider Practice Identified / Citation(s) Written**       **Failed Provider Practice Not Identified / No Citation Written**

The investigator conducted an unannounced visit on the dates above related to all allegations and/or incidents identified. Record review found the AFH failed to make their annual licensing fee payment when due. Cited WAC 388-76-10025.



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 PO Box 98907, Lakewood, WA 98496

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NOV 06 2018

DSHS RCS  
 REGION 3

Statement of Deficiencies	License #: 752924	Completion Date
Plan of Correction	Rachel's Brooke Manor Adult Family Home	October 23, 2018
Page 1 of 2	Licensee: Peris Mungai	

You are required to be in compliance with all of the licensing laws and regulations at all times to maintain your adult family home license.

The department has completed data collection for the unannounced on-site complaint investigation of: 10/15/2018

Rachel's Brooke Manor Adult Family Home  
 11922 Nyanza Road SW  
 Lakewood, WA 98499

This document references the following complaint number: 3569665

The department staff that inspected and investigated the adult family home:

Patricia Olson, MSN, RN, Community Complaint Investigator

From:

DSHS, Aging and Long-Term Support Administration  
 Residential Care Services, Region 3, Unit A  
 PO Box 98907  
 Lakewood, WA 98496  
 (253)983-3826

As a result of the on-site complaint investigation the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

  
 Residential Care Services

10/30/18  
 Date

I understand that to maintain an adult family home license I must be in compliance with all the licensing laws and regulations at all times.

PERIS MUNGA I  
 Provider (or Representative)

11-5-18  
 Date

**WAC 388-76-10025 License annual fee.**

(2) Each year, the home's annual license fee is due during the same month in which the home was initially licensed. For example, if the home was licensed in June, 2010, then the annual licensing fee will be due in June of each year.

(3) The home must ensure that the department receives the annual license fee when it is due.

**This requirement was not met as evidenced by:**

Based on interview and record review, the adult family home (AFH) failed to pay its department licensing fee before the due date on 08/15/18. This failure placed 5 of 5 current residents at risk for not receiving care and services.

**Findings included:**

Record review of the AFH license renewal history found the licensing fee was not paid until 10/01/18 or 46 days past due. Payment was verified by the Office of Financial Recovery on 10/23/18 at 10:32 am.

The AFH Provider stated, "my mistake." "I went to the bank, checked on the payment and I paid it late on 09/25/18." The AFH Provider verified payment via a faxed copy of the cancelled bank check on 10/17/18.

**Attestation Statement**

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, Rachel's Brooke Manor Adult Family Home is or will be in compliance with this law and / or regulation on.

(Date) 11-5-18. In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

PERIS MUNGAI  
Provider (or Representative)

11-5-18  
Date