



**STATE OF WASHINGTON**  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
**Aging and Long-Term Support Administration**  
PO Box 45600, Olympia, WA 98504-5600

December 17, 2018

Sheena Kennedy-Provider  
Cozy Life Adult Family Home  
1314 Vine St.  
Milton, WA 98534

**IDR SCHEDULING LETTER**

License # 752903

Dear Provider:

This letter will confirm your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD), dated November 2, 2018.

Based on your conversation with IDR Program staff, your IDR review meeting is scheduled for:

- **Date** February 5, 2019 at 1:30 p.m.
- **Location** Residential Care Services Headquarters  
Blake Office Park East  
4500 10<sup>th</sup> Ave SE  
Lacey, WA 98503

Driving directions and a parking pass are enclosed.

- **Type of Review** Direct

You indicated you are disputing the following citation(s):

WAC 388-76-10225, WAC 388-76-10285, WAC 388-76-10430 and WAC 388-76-10895

You indicated the following individuals will participate and represent your facility in the IDR process:

Sheena Kennedy-Provider and Estela Marin-Resident Manager

If you would like to provide additional documents prior to the IDR specifically related to the citations you are disputing, please fax the documents at least one week prior to your scheduled date to: Attn: IDR Program Manager at (360) 725-3225. You may also email them to [RCSIDR@dshs.wa.gov](mailto:RCSIDR@dshs.wa.gov) or mail them to:

IDR Program Manager  
Residential Care Services, AL TSA  
PO Box 45600  
Olympia, Washington 98504-5600

If you have requested a direct review, upon arrival please contact Rhonda Schultz at (360) 725-2482 or Mike Tornquist at (360) 725-2383 to check in.

Sincerely,

Rhonda Schultz for  
Mike Tornquist  
IDR Program Manager  
Residential Care Services

Enclosure

cc: Field Manager, Region 3, Unit A  
Regional Long Term Care Ombuds  
State Long Term Care Ombuds  
Field File  
Central Files  
IDR File