



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

February 3, 2021
(email)

Emebet Seifu-Provider
Living In Comfort Adult Family Home
2317 N 159th St
Shoreline, WA 98133

**IDR SCHEDULING LETTER
PANEL REVIEW PROCESS**

AFH License #752705

Dear Provider:

This letter confirms your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD), dated January 8, 2021.

Your IDR panel review is scheduled for:

Date 3-18-2021 at 10:15

Type of Panel Review Phone

The phone number to call for your IDR is (360) 407-3826.

Conference ID code: 6049455

Thank you for submitting the request form(s) and relevant supporting documentation. Please keep the following issues in mind:

- **Supporting documentation must be received *within 20 working days of the date you receive your SOD. Documentation that has not been previously submitted will not be accepted at the IDR review.***
- **Only one person is permitted to present your dispute during the IDR.**
- **No more than three people may attend the IDR in person or by phone.**
- **The panel will not consider minor editorial changes. Requests for such changes must be made to RCS field office staff responsible for writing the SOD.**
- **Presentations to the panel will be timed.**

- The provider will have no more than 15 minutes per citation, with a total of 30 minutes for their presentation. If only one citation is disputed the provider may use all 30 minutes.
- RCS staff will have no more than 20 minutes to respond to the provider's dispute.
- Panel members will be allotted a brief period to ask questions of both the provider and RCS staff after presentations have concluded.

You indicated you are disputing the following citation(s):

WAC 388-76-10205

You indicated the following individuals will join the IDR panel review:

Alyssa Arley-Presenting/Consultant, Emebet Seifu-Attending/Provider, Nyater Kok-Attending/Caregiver

If you are unable to participate in the scheduled IDR, please submit written notification as soon as possible, but not less than ten (10) **calendar** days prior to the IDR date. Please email notification to RCSIDR@dshs.wa.gov or fax to (360) 725-3225. For any additional scheduling questions, please contact me by phone at (360) 725-3233 or email to kim.friesz@dshs.wa.gov.

Sincerely,

Kim Friesz

Kim Friesz
Administrative Assistant
Residential Care Services

cc: Field Manager, Region 2 Unit I
State Long Term Care Ombuds
Regional Long Term Care Ombuds
IDR Volunteer Coordinator
IDR File
Central Files