



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
**20425 72nd Avenue S, Suite 400, Kent, WA 98032-2388**

October 11, 2018

NAVALUNA CORPORATION  
PEACE OF MIND ADULT FAMILY HOME  
14227 117TH AVENUE NE  
KIRKLAND, WA 98034

RE: PEACE OF MIND ADULT FAMILY HOME License #752232

Dear Provider:

On October 10, 2018 the Department completed a review of communication and / or documents from you indicating that you have corrected the deficiency or deficiencies cited in the report/s dated August 14, 2018.

Based on the review of this information the Department finds the deficiency or deficiencies have been corrected. Your home meets the adult family home licensing requirements.

The Department staff who did the off-site verification:  
Adelle Walker, Licensor

If you have any questions please, contact me at (253) 234-6033.

Sincerely,

Bennetta Shoop, Field Manager  
Region 2, Unit E  
Residential Care Services



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Statement of Deficiencies	License #: 752232	Completion Date
Plan of Correction	PEACE OF MIND ADULT FAMILY HOME	August 14, 2018
Page 1 of 3	Licensee: NAVALUNA CORPORATION	

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You are required to be in compliance with all of the licensing laws and regulations at all times to maintain your adult family home license.


The department has completed data collection for the unannounced on-site full inspection of:  
8/9/2018


PEACE OF MIND ADULT FAMILY HOME  
14404 119TH PLACE NE  
KIRKLAND, WA 98034

The department staff that inspected the adult family home:  
Adelle Walker, BHS, Licensors

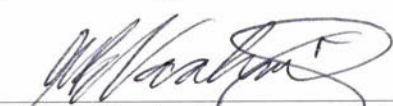
From:  
DSHS, Aging and Long-Term Support Administration  
Residential Care Services, Region 2, Unit E  
20425 72nd Avenue S, Suite 400  
Kent, WA 98032-2388  
(253)234-6033

As a result of the on-site full inspection the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.

  
Residential Care Services

  
Date

I understand that to maintain an adult family home license I must be in compliance with all the licensing laws and regulations at all times.

  
Provider (or Representative)

  
Date RECEIVED

SEP 11 2018  
DSHS/ALTSR/RCS

**WAC 388-76-10198 Adult family home Personnel records. The adult family home must keep documents related to staff in a place readily accessible to authorized department staff. These documents must be available during the staff's employment, and for at least two years following employment. The documents must include but are not limited to:**  
 (4) Criminal history disclosure and background check results as required.

**This requirement was not met as evidenced by:**

Based on observation, record review and interview, the adult family home (AFH) failed to keep a copy of one of nine caregivers (Caregiver #F) Background check (BGC). This failure put residents at risk for abuse, neglect, and financial exploitation.

Findings include:

All observations, record reviews and interviews occurred on 8/09/2018.

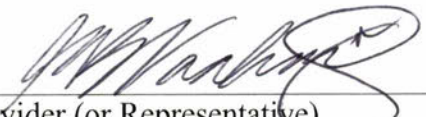
At approximately 09:30 a.m., observation revealed Caregiver #F was working in the home and caring for the home's five residents.

Record review revealed per the home's orientation documentation the AFH hired Caregiver #F on 08/01/2018. Further review of Caregiver #F's file found an application for a copy of the BGC authorization form dated 02/06/2017, a copy of a BGC authorization dated 08/2017, and a national fingerprint BGC for Caregiver #F dated 9/15/2017. There was no interim result for either of the the Washington state name and date of birth BGC authorization forms.

Approximately 3:10 pm, on 8/13/2018 the ER said he delegated the BGC task to the Resident Manager (RM) and it appeared RM did not complete until 8/09/2018. ✓

**Attestation Statement**

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, PEACE OF MIND ADULT FAMILY HOME is or will be in compliance with this law and / or regulation on (Date) 8/17/2018. In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

  
 \_\_\_\_\_  
 Provider (or Representative)

SEPTEMBER 4, 2018  
 \_\_\_\_\_  
 Date

**WAC 388-76-10540 Resident rights Disclosure of fees and charges Notice requirements Deposits.**

(1) The adult family home must complete the department's disclosure of charges form and provide a copy to each resident admitted to the home.

**This requirement was not met as evidenced by:**

Based on record review and interview, the adult family home (AFH) failed to develop the Department's Disclosure of Charges form and provide it to four of five residents (Resident #1

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SEP 11 2018

DSHS/ALTSARCS

and Resident #3) when admitted to the home after August 01, 2015. This failure placed residents at risk of not knowing the charges associated with each of their care services the home provided.

Findings include:

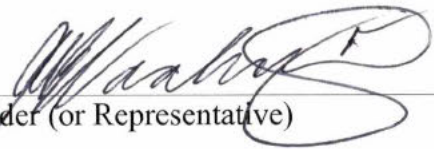
All record review and interview occurred on 08/09/18 unless otherwise noted.

Department performed a record review of Resident #1's and Resident #3's files. Resident #1 admitted to the home on [redacted] 2018 and Resident #3 admitted to the home on [redacted] 2017. Neither resident's files includee the Department Disclosure of Charges form.

In an interview, the Provider stated was unaware the home did not complete the Department Disclosure of Charges form because the task was delegated to the Resident Manager.

**Attestation Statement**

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, PEACE OF MIND ADULT FAMILY HOME is or will be in compliance with this law and / or regulation on (Date) AUGUST 14, 2018 . In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

  
\_\_\_\_\_  
Provider (or Representative)

SEPTEMBER 4, 2018  
\_\_\_\_\_  
Date

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SEP 11 2018  
D.S./ALISA/RCS