



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
316 W Boone Ave Ste 170, Spokane, WA 99201

February 14, 2020

CERTIFIED MAIL

7019 2280 0001 8894 5600

KIMBERLYS COTTAGE LLC
KIMBERLYS COTTAGE LLC
5208 W BAYWOOD CT
SPOKANE, WA 99208

RE: KIMBERLYS COTTAGE LLC License #752055

Dear Provider:

The Department completed a full inspection of your Adult Family Home on February 7, 2020 and found that your home does not meet the adult family home licensing requirements listed below.

The Department staff who did the inspection and provided consultation:
Paula Wyatt, NCI/Community Complaint Investigator

Consultation:

WAC 388-76-10610 Resident rights Waiver of liability. The adult family home must not ask the resident for, or make the resident sign waivers of:

(1) Potential liability for losses of personal property or injury; and

The home's resident files included a statement noting the home was not responsible for any liability arising from negligence while traveling via private vehicle. The consent for transportation was not in compliance with the requirement regarding waivers of residents' rights. No negative outcome was identified and the provider removed the document from the resident files.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found:

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for an informal dispute resolution meeting, according to the attached "Informal

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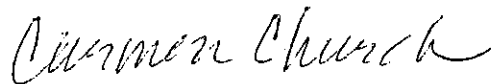
Dispute Resolution" instructions; and

- Ask questions and provide written information to help clarify or dispute the deficiencies.

If You Have Any Questions:

- Please contact me at (509) 323-7321.

Sincerely,



Carmen Church, Field Manager
Region 1, Unit E
Residential Care Services

Enclosure

Informal Dispute Resolution [70.128]

You May:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after you receive this letter.

You **must** use an **IDR Request Form** for each citation or enforcement you plan to dispute. You can find this form and directions on the IDR Adult Family Home Pilot page at:

<https://www.dshs.wa.gov/altsa/informal-dispute-resolution-adult-family-home-pilot-project>

All documents supporting your dispute must be included with the corresponding form. **The IDR will not consider any documents submitted after the 10 working day deadline.**

Send your request to: Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

You may also scan and/or e-mail materials within 10 working days to
rcsidr@dshs.wa.gov