



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
3906-172nd St NE, Suite #100, Arlington, WA 98223

August 15, 2019

CERTIFIED MAIL

9489 0090 0027 6081 5731 32

ANNETTA LEE
LEE MANOR
2233 MAIN ST
FERNDALE, WA 98248

RE: LEE MANOR License #751518

Dear Provider:

The Department completed a full inspection of your Adult Family Home on August 12, 2019 and found that your home does not meet the adult family home licensing requirements listed below.

The Department staff who did the inspection and provided consultation:
Megan Wylie, Licensor

Consultation:

WAC 388-76-10335 Resident assessment topics. The adult family home must ensure that each resident's assessment includes the following minimum information:

- (1) Recent medical history;
- (3) Medical diagnosis reported by the resident, the resident representative, family member, or by a licensed medical professional;

Resident #2's most recent assessment dated 04/25/19 and negotiated care plan created on 03/23/19 did not include all of the resident's known medical diagnoses.

WAC 388-76-10895 Emergency evacuation drills Frequency and participation. The adult family home must ensure:

- (1) Emergency evacuation drills occur during random staffing shifts at least every two months; and

Staff A (Provider) completed all fire drills independently during 2018. Other staff (Staff B, C and D and E) did not participate to ensure each staff could evacuate all residents in five minutes or less. Staff A stated she would integrate other staff into the fire drills.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

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You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for an informal dispute resolution meeting, according to the attached "Informal Dispute Resolution" instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.

If You Have Any Questions:

- Please contact me at (360) 651-6872.

Sincerely,



Jennifer Witman, Field Manager
Region 2, Unit B
Residential Care Services

Enclosure