



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

November 9, 2020

CERTIFIED MAIL 7007 1490 0003 4198 2711

Licensee, Ramona and Fred Settle
A PART OF THE FAMILY
213504 E Game Farm Rd
Kennewick, WA 99337

Adult Family Home License #751413

IMPOSITION OF CONDITIONS ON A LICENSE

Dear Licensee:

On October 27, 2020, the Department of Social and Health Services (DSHS), Residential Care Services completed a complaint investigation at your facility. This letter is formal notice of the imposition of conditions on the license for your adult family home, located at **213504 E Game Farm Rd, Kennewick**, by the State of Washington, Department of Social and Health Services, pursuant to the Revised Code of Washington (RCW) 70.128.160 and Washington Administrative Code (WAC) 388-76-10940.

The imposed conditions on the license are based on the following violation of the RCW and/or WAC determined by the department in your adult family home and described in the attached Statement of Deficiencies (SOD) report dated **October 27, 2020**.

Conditions on License

WAC 388-76-10260 Communicable disease.

The adult family home (AFH) provider failed to implement infection control practices to prevent the introduction and spread of COVID-19 to six residents when a household member had a known exposure and when the provider developed symptoms of COVID-19 and did not quarantine away from residents. This deficient practice resulted in all six residents becoming infected with COVID-19.

NOTE: This is the violation, which resulted in the conditions on the license; see the attached Statement of Deficiencies for any additional violations.

The department has determined that the following conditions shall be placed on your adult family home license:

- *The adult family home (AFH) provider must hire, at their own expense, a registered nurse consultant (RNC) by November 23, 2020, not currently or previously affiliated with the AFH and familiar with AFH regulations, to assist the provider in ascertaining the needed training for the AFH, to include:*
 - *Develop and implement acceptable standards of practice for infection prevention and control, in accordance with current CDC guidelines, specifically related to transmission-based precautions.*
 - *Work with the Local Health Jurisdiction to identify, prevent, and control exposure to and spread of COVID-19. Implement the Local Health Jurisdiction guidance and instructions, to include ensuring staff wear face coverings as indicated.*
 - *Screen essential visitors prior to entry.*
 - *Provide ongoing training to staff regarding the use of face coverings and donning and doffing personal protective equipment (PPE).*
 - *Develop a process to quarantine residents exhibiting COVID-19 symptoms, and place residents with symptoms on transmission based precautions.*
- *The AFH provider must post this Notice of Conditions, with the license, in a visible location in a common use area of the AFH, accessible to residents and visitors.*

The effective date of the conditions on your license is **November 9, 2020**. As provided in RCW 70.128.160(b), WAC 388-76-10990(6), the effective date of the conditions on your license will not be postponed pending an administrative hearing or informal dispute resolution review.

Attestation (Plan of Correction):

Return the enclosed SOD within 10 calendar days with the following:

- The date you have or will have each deficiency corrected;
- A signature and date attesting that you are taking actions to correct and maintain correction for each cited deficiency.

Return the signed and dated SOD to:

Chana White, Field Manager
Region 1, Unit C
1200 Alder Street
Union Gap, WA 98903
Phone: (509) 225-2823 / Fax: (509) 574-5597

Appeal Rights:

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

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Informal Dispute Resolution [RCW 70.128]

YOU MAY:

Request an Informal Dispute Resolution (IDR) meeting within 10 working days after the date you receive this letter.

You **must** use an “**IDR Request Form**” for each citation or enforcement you plan to dispute. You can find this form and directions on the AFH professional page at:
<https://www.dshs.wa.gov/altsa/informal-dispute-resolution-adult-family-home-pilot-project>

All documents supporting your dispute must be included with the corresponding form. **The IDR will not consider any documents submitted after the 10 working day deadline.**

Send your request to:

Adult Family Home IDR Program
Residential Care Services
PO Box 45600
Olympia, WA 98504-5600

You may also scan and/or e-mail materials within 10 working days to rcsidr@dshs.wa.gov.

Formal Administrative Hearing

You may contest the conditions by requesting a formal administrative hearing to challenge the deficiency, which resulted in the conditions. **All hearing requests must be in writing and include:**

- A copy of this letter; and
- A copy of the Statement of Deficiencies.
- If you are requesting an **expedited** hearing for a summary suspension, stop placement or conditions on your home within **60 days**, you must provide a statement stating that you wish to have an **expedited** review. **Note:** No other actions qualify for an expedited review hearing.

The written request must be received within twenty-eight (28) calendar days of receipt of this letter.

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Send your **written** request to:


Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489

NOTICE: State and federal law provide protections to defendants who are in military service, and to their dependents. Dependents of a service member are the service member's spouse, the service member's minor child, or an individual for whom the service member provided more than one-half of the individual's support for one hundred eighty days immediately preceding an application for relief.

One protection provided is the protection against the entry of a default judgment in certain circumstances. This notice pertains only to a defendant who is a dependent of a member of the National Guard or a military reserve component under a call to active service, or a National Guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days. Other defendants in military service also have protections against default judgments not covered by this notice. If you are the dependent of a member of the national guard or a military reserve component under a call to active service, or a national guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days, you should notify the Department in writing of your status as such within twenty days of the receipt of this notice. If you fail to do so, then a court or an administrative tribunal may presume that you are not a dependent of an active duty member of the national guard or reserves, or a national guard member under a call to service authorized by the governor of the state of Washington, and proceed with the entry of an order of default and/or a default judgment without further proof of your status. Your response to the Department about your status does not constitute an appearance for jurisdictional purposes in any pending litigation nor a waiver of your rights.

If you have any questions, please contact Chana White, Field Manager, at (509) 225-2823.

Sincerely,

FOR 
Amanda Jackson
Compliance Specialist
Residential Care Services

Enclosure

cc: Field Manager, Region 1, Unit C
RCS Regional Administrator, Region 1
HCS Regional Administrator, Region 1
DDA Regional Administrator, Region 1
WA LTC Ombuds
HQ Central Files
DRW
cb