



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

November 4, 2019

Robert Clark-Provider
Clark Residence Inc
11650 26th Avenue SW
Burien, WA 98146

IDR SCHEDULING LETTER
PANEL REVIEW PROCESS

AFH License #751000

Dear Provider:

This letter confirms your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD), dated September 9, 2019.

Your IDR panel review is scheduled for:

Date	December 19, 2019 at 12:45
Type of Panel Review	Direct

Driving directions and a parking pass are enclosed for the following location:

Residential Care Services Headquarters
Blake Office Park East
4500 10th Ave SE
Lacey, WA 98503
Mt Olympus/Rainier Conf. Rooms 2nd Floor

Thank you for submitting the request form(s) and relevant supporting documentation. Please keep the following issues in mind:

- **Supporting documentation must be received *within 10 working days of the date you receive your SOD.***
- **Only one person is permitted to present your dispute during the IDR.**
- **No more than three people may attend the IDR in person or by phone.**
- **The panel will not consider minor editorial changes. Requests for such changes must be made to RCS field office staff responsible for writing the SOD.**

- **Presentations to the panel will be timed.**
 - **The provider will have no more than 15 minutes per citation, with a total of 30 minutes for their presentation. If only one citation is disputed the provider may use all 30 minutes.**
 - **RCS staff will have no more than 20 minutes to respond to the provider's dispute.**
- **Panel members will be allotted a brief period to ask questions of both the provider and RCS staff after presentations have concluded.**

You indicated you are disputing the following citation(s):

WAC 388-76-10255, WAC 388-76-10350, WAC 388-76-10420, WAC 388-76-10475, WAC 388-76-10490, WAC 388-76-10750, WAC 388-76-10485, WAC 388-76-10675, WAC 388-76-10400

You indicated the following individuals will join the IDR panel review:

I left a voicemail on October 29, 2019 asking for the names of individuals joining the IDR and did not receive a message back, please inform us of the individuals that will be joining the IDR.

If you are unable to participate in the scheduled IDR, please submit written notification as soon as possible, but not less than ten (10) **calendar** days prior to the IDR date. Please email notification to RCSIDR@dshs.wa.gov or fax to (360) 725-3225. For any additional scheduling questions, please contact me by phone at (360) 725-3233 or email to kim.friesz@dshs.wa.gov.

Sincerely,

Kim Friesz
Administrative Assistant
Residential Care Services

cc: Field Manager, Region 2 Unit E
State Long Term Care Ombuds
Regional Long Term Care Ombuds
IDR Volunteer Coordinator
IDR File
Central Files