



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
Aging and Long-Term Support Administration  
PO Box 45600, Olympia, WA 98504-5600

March 10, 2021  
(email)

Myong Lewis  
Kims Adult Family Home  
4814 88<sup>th</sup> Avenue Ct W  
University Place, WA 98467

**AMENDED**  
**IDR SCHEDULING LETTER**  
**PANEL REVIEW PROCESS**

AFH License #551900

Dear Provider:

This letter confirms your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD), dated February 3, 2021.

Your IDR panel review is scheduled for:

**Date** 4-15-2021 at **8:30**

**Type of Panel Review** Phone

**The phone number to call for your IDR is (360) 407-3826.**

**Conference ID code: 60990700**

Thank you for submitting the request form(s) and relevant supporting documentation. Please keep the following issues in mind:

- **Supporting documentation must be received *within 20 working days of the date you receive your SOD. Documentation that has not been previously submitted will not be accepted at the IDR review.***
- **Only one person is permitted to present your dispute during the IDR.**
- **No more than three people may attend the IDR in person or by phone.**
- **The panel will not consider minor editorial changes. Requests for such changes must be made to RCS field office staff responsible for writing the SOD.**

- **Presentations to the panel will be timed.**
  - **The provider will have no more than 15 minutes per citation, with a total of 30 minutes for their presentation. If only one citation is disputed the provider may use all 30 minutes.**
  - **RCS staff will have no more than 20 minutes to respond to the provider's dispute.**
- **Panel members will be allotted a brief period to ask questions of both the provider and RCS staff after presentations have concluded.**

You indicated you are disputing the following citation(s):

WAC 388-76-10680

You indicated the following individuals will join the IDR panel review:

- **MYONG LEWIS - KIMS ADULT FAMILY HOME PROVIDER**
- **KELVIN MUCHOKI- KIMS ADULT FAMILY HOME CAREGIVER**
- **BRENNA BOTSFORD- EDUCATION AND SUPPORT SPECIALIST- ADULT FAMILY HOME COUNCIL**

**PRESENTER | KELVIN MUCHOKI- KIMS AFH CAREGIVER/RESIDENT MANAGER**

If you are unable to participate in the scheduled IDR, please submit written notification as soon as possible, but not less than ten (10) **calendar** days prior to the IDR date. Please email notification to [RCSIDR@dshs.wa.gov](mailto:RCSIDR@dshs.wa.gov) or fax to (360) 725-3225. For any additional scheduling questions, please contact me by phone at (360) 725-3233 or email to [kim.friesz@dshs.wa.gov](mailto:kim.friesz@dshs.wa.gov).

Sincerely,

*Kim Friesz*

Kim Friesz  
Administrative Assistant  
Residential Care Services

cc: Field Manager, Region 3 Unit A  
State Long Term Care Ombuds  
Regional Long Term Care Ombuds  
IDR Volunteer Coordinator  
IDR File  
Central Files