

## Adult Family Home Disclosure of Services Required by RCW 70.128.280

HOME / PROVIDER <b>Robin Q. Guthrie (Guthrie Adult Family Home)</b>	LICENSE NUMBER <b>38200</b>
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**NOTE:** The term “the home” refers to the adult family home / provider listed above.

The scope of care, services, and activities listed on this form may not reflect all required care and services the home must provide. The home may not be able to provide services beyond those disclosed on this form, unless the needs can be met through “reasonable accommodations.” The home may also need to reduce the level of care they are able to provide based on the needs of the residents already in the home. For more information on reasonable accommodations and the regulations for adult family homes, see [Chapter 388-76](#) of Washington Administrative Code.

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### About the Home

1. PROVIDERS STATEMENT (OPTIONAL) The optional provider’s statement is free text description of the mission, values, and/or other distinct attributes of the home.	
2. INITIAL LICENSING DATE <b>05/18/1989</b>	3. OTHER ADDRESS OR ADDRESSES WHERE PROVIDER HAS BEEN LICENSED: <b>16 S 12<sup>th</sup> Ave. Yakima, WA 98902</b>
4. SAME ADDRESS PREVIOUSLY LICENSED AS: <b>12971 Cottonwood Canyon Rd. Yakima, WA 98908</b>	
5. OWNERSHIP <input checked="" type="checkbox"/> Sole proprietor <input type="checkbox"/> Limited Liability Corporation <input type="checkbox"/> Co-owned by: <input type="checkbox"/> Other:	

### Personal Care

“Personal care services” means both physical assistance and/or prompting and supervising the performance of direct personal care tasks as determined by the resident’s needs, and does not include assistance with tasks performed by a licensed health professional. (WAC 388-76-10000)

1. EATING

If needed, the home may provide assistance with eating as follows:

**Preparing minimum of 3 meals a day. Food cut into bite sizes and assist with eating if needed.**

2. TOILETING

If needed, the home may provide assistance with toileting as follows:

**Assist resident to bathroom, clothing, setting resident on camode and with cleaning.**

3. WALKING

If needed, the home may provide assistance with walking as follows:

**Assist Resident with balance by using any means needed. (stabalizing belt, walker, etc.)**

4. TRANSFERRING

If needed, the home may provide assistance with transferring as follows:

**Assist Resident from bed, seat, vehicle, standing, walking, comode. Assistance with be provided as resident needed.**

5. POSITIONING

If needed, the home may provide assistance with positioning as follows:

**Provider/Staff will use proper equipment to help position resident to get comfortable as needed.**

6. PERSONAL HYGIENE

If needed, the home may provide assistance with personal hygiene as follows:

**Assist resident in brushing teeth, brushing hair, deodarant, shaving...What ever the resident may need assistance with.**

7. DRESSING

If needed, the home may provide assistance with dressing as follows:

**Assist resident with putting clothing on, buttoning and snapping buttons, putting on shoes and tying. What ever the resident may require assistance with.**

8. BATHING

If needed, the home may provide assistance with bathing as follows:

**Provider/Staff will prepare bath/shower, lay out soap, shampoo, towel, wash cloth. Assist resident in bath and provide assistance in washing body, hair and drying off after bath.**

9. ADDITIONAL COMMENTS REGARDING PERSONAL CARE

**Provider is Nurse Delegated which she can assist with eye drops, lotions, ect.**

**Medication Services**

If the home admits residents who need medication assistance or medication administration services by a legally authorized person, the home must have systems in place to ensure the services provided meet the medication needs of each resident and meet all laws and rules relating to medications. (WAC 388-76-10430)

The type and amount of medication assistance provided by the home is:

**Provider/Staff assist residents by removing meds from bubble calendar packaging and dropping directly in to a med cup which is then given to resident and resident puts in mouth and swallows.**

ADDITIONAL COMMENTS REGARDING MEDICATION SERVICES

**Provider/Staff monitors medications. Record time and date. Call in Reorders.**

**Skilled Nursing Services and Nurse Delegation**

If the home identifies that a resident has a need for nursing care and the home is not able to provide the care per chapter 18.79 RCW, the home must contract with a nurse currently licensed in the state of Washington to provide the nursing care and service, or hire or contract with a nurse to provide nurse delegation. (WAC 388-76-10405)

The home provides the following skilled nursing services:

**The Guthrie AFH will contact the residents Case Manager to contract a licensed Nurse**

The home has the ability to provide the following skilled nursing services by delegation:

**The Provider is Nurse Delegated at the Guthrie AFH**

ADDITIONAL COMMENTS REGARDING SKILLED NURSING SERVICE AND NURSING DELEGATION

**Provider is Nurse Delegated per each residents needs.**

**Specialty Care Designations**

We have completed DSHS approved training for the following specialty care designations:

- Developmental disabilities
- Mental illness
- Dementia

ADDITIONAL COMMENTS REGARDING SPECIALTY CARE DESIGNATIONS

**Staffing**

The home’s provider or entity representative must live in the home, or employ or have a contract with a resident manager who lives in the home and is responsible for the care and services of each resident at all times. The provider, entity representative, or resident manager is exempt from the requirement to live in the home if the home has 24-hour staffing coverage and a staff person who can make needed decisions is always present in the home. (WAC 388-76-10040)

- The provider lives in the home.
- A resident manager lives in the home and is responsible for the care and services of each resident at all times.
- The provider, entity representative, or resident manager does not live in the home but the home has 24-hour staffing coverage, and a staff person who can make needed decisions is always present in the home.

The normal staffing levels for the home are:

- Registered nurse, days and times: \_\_\_\_\_
- Licensed practical nurse, days and times: \_\_\_\_\_
- Certified nursing assistant or long term care workers, days and times: \_\_\_\_\_
- Awake staff at night
- Other:

ADDITIONAL COMMENTS REGARDING STAFFING

**Cultural or Language Access**

The home must serve meals that accommodate cultural and ethnic backgrounds (388-76-10415) and provide informational materials in a language understood by residents and prospective residents (Chapter 388-76 various sections)

The home is particularly focused on residents with the following background and/or languages:

**English speaking**

ADDITIONAL COMMENTS REGARDING CULTURAL OR LANGUAGE ACCESS

**English is the only language spoken in the Guthrie AFH**

**Medicaid**

The home must fully disclose the home's policy on accepting Medicaid payments. The policy must clearly state the circumstances under which the home provides care for Medicaid eligible residents and for residents who become eligible for Medicaid after admission. (WAC 388-76-10522)

The home is a private pay facility and does not accept Medicaid payments.

The home will accept Medicaid payments under the following conditions:

ADDITIONAL COMMENTS REGARDING MEDICAID

**Activities**

The home must provide each resident with a list of activities customarily available in the home or arranged for by the home (WAC 388-76-10530).

The home provides the following:

**Weekly Shopping and Outings. In Home weekly Bible Study for residents who are interested. Bi-monthly transport to other activities outside of AFH.**

ADDITIONAL COMMENTS REGARDING ACTIVITIES

**Occasional fishing trips, drives and vacations.**

Please Return the completed form electronically to [AFHDisclosures@DSHS.WA.GOV](mailto:AFHDisclosures@DSHS.WA.GOV)

The form may also be returned by mail at:

RCS – Attn: Disclosure of Services

PO Box 45600

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