



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
PO Box 98907, Lakewood, WA 98496

April 9, 2020

FOOTHILLS ADULT FAMILY HOME INC
FOOTHILLS ADULT FAMILY HOME
8515 234TH AVE E
BUCKLEY, WA 98321

RE: FOOTHILLS ADULT FAMILY HOME License #245600

Dear Provider:

On April 8, 2020 the Department completed a review of communication and / or documents from you indicating that you have corrected the deficiency or deficiencies cited in the report/s dated March 5, 2020.

Based on the review of this information the Department finds the deficiency or deficiencies have been corrected. Your home meets the adult family home licensing requirements.

The Department staff who did the off-site verification:
Carol Gijima, Community Complaint Investigator (NCI)

If you have any questions please, contact me at (253) 983-3826.

Sincerely,

Lisa Cramer, Field Manager
Region 3, Unit A
Residential Care Services

This document was prepared by Residential Care Services for the Locator website.



**Residential Care Services
Investigation Summary Report**

Provider/Facility: FOOTHILLS ADULT FAMILY HOME (686666) **Intake ID(s):** 3691884

License/Cert. #: AF245600

Investigator: Gijima, Carol **Region/Unit:** RCS Region 3/Unit A **Investigation Date(s):** 03/05/2020 through 03/05/2020

Complainant Contact Date(s):

Allegations:

1. Adult Family Home (AFH) overdue on licensing fees.
-

Investigation Methods:

- | | | | |
|--|--------------------------------|--|---|
| <input checked="" type="checkbox"/> Sample: | 3 of 3 residents | <input checked="" type="checkbox"/> Observations: | Staff to resident interactions General environment |
| <input checked="" type="checkbox"/> Interviews: | Residents Staff Provider | <input checked="" type="checkbox"/> Record Reviews: | List of residents Payment history |
-

Allegation Summary:

1. AFH did not pay licensing fee of \$1350 when it was due as required. Failed provider practice identified.
-

Unalleged Violation(s): **Yes** **No**

Conclusion / Action: **Failed Provider Practice Identified / Citation(s) Written** **Failed Provider Practice Not Identified / No Citation Written**

WAC 388-76-10025 License annual fee

Facility received
3/14/2020



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
AGING AND LONG-TERM SUPPORT ADMINISTRATION
PO Box 98907, Lakewood, WA 98496

RECEIVED
MAR 26 2020
DSHS RCS Region 3

| | | |
|---------------------------|---|-----------------|
| Statement of Deficiencies | License #: 245600 | Completion Date |
| Plan of Correction | FOOTHILLS ADULT FAMILY HOME | March 5, 2020 |
| Page 1 of 2 | Licensee: FOOTHILLS ADULT FAMILY HOME INC | |

You are required to be in compliance with all of the licensing laws and regulations at all times to maintain your adult family home license.

The department has completed data collection for the unannounced on-site complaint investigation of: 3/5/2020

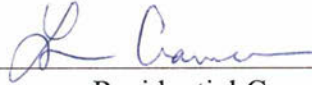
FOOTHILLS ADULT FAMILY HOME
8515 234TH AVE E
BUCKLEY, WA 98321

This document references the following complaint number: 3691884

The department staff that inspected and investigated the adult family home:
Carol Gijima, RN, BSN, Community Complaint Investigator (NCI)

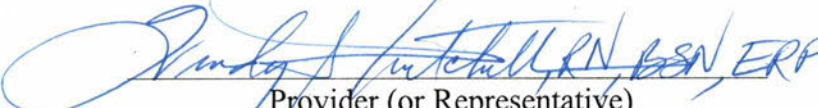
From:
DSHS, Aging and Long-Term Support Administration
Residential Care Services, Region 3, Unit A
PO Box 98907
Lakewood, WA 98496
(253)983-3826

As a result of the on-site complaint investigation the department found that you are not in compliance with the licensing laws and regulations as stated in the cited deficiencies in the enclosed report.


Residential Care Services

3/12/2020
Date

I understand that to maintain an adult family home license I must be in compliance with all the licensing laws and regulations at all times.


Provider (or Representative)

03/14/2020
Date

This document was prepared by Residential Care Services for the Locator website.

WAC 388-76-10025 License annual fee.

(3) The home must ensure that the department receives the annual license fee when it is due.

*done
2/27/20
AS*

This requirement was not met as evidenced by:

Based on interviews and record review, the Adult Family Home (ALF) failed to pay the required annual licensing fee when it was due.

Record review of the department showed that the AFH's annual licensing fee of \$1350 was due 12/15/2019.

During an interview on 03/05/20 at 11:50 AM, the Provider stated that the fee was missed as they were dealing with family health concerns.

RECEIVED

MAR 26 2020

DSHS RLS Region 3

Attestation Statement

I hereby certify that I have reviewed this report and have taken or will take active measures to correct this deficiency. By taking this action, FOOTHILLS ADULT FAMILY HOME is or will be in compliance with this law and / or regulation on (Date) 02/27/2020. In addition, I will implement a system to monitor and ensure continued compliance with this cited deficiency.

SEE ATTACHMENT #1

Judy A. Hutchins, BSA, ERP
Provider (or Representative)

03/14/2020
Date

AT THE TIME OF THIS "COMPLAINT" INVESTIGATION, FOOTHILLS WAS IN COMPLIANCE. I ACKNOWLEDGE WE MISSED THIS IMPORTANT PAYMENT HOWEVER, THIS "INVESTIGATION" WAS A WASTE OF DEPT. RESOURCES & STAFF TIME.

- ① *FOOTHILLS AFH HAS BEEN LICENSED SINCE 12/1994*
- ② *LICENSING FEES HAVE BEEN PAID ON-TIME FOR 24 CONSECUTIVE YEARS.*
- ③ *A FAMILY EMERGENCY OCCURRED 11/7/19 & EXTENDED THROUGH 01/20*
- ④ *THE OVERLOOKED LICENSING FEE INVOICE WAS NOTED ON 2/27/20*
 - 2/27/20 - PAYMENT WAS WRITTEN & HAND DELIVERED TO THE FINANCIAL OFFICE IN OLYMPIA THE SAME DAY BY THE FOOTHILLS ADMINISTRATOR.*
- ⑤ *03/11/20 - A DSHS INTERNAL COMPLAINT INVESTIGATION OCCURRED FOR A CORRECTED ADMINISTRATIVE OVERSIGHT IN PAYING AN INVOICE.*
- ⑥ *ON 3/11/20, FOOTHILLS AFH WAS IN COMPLIANCE FOR 13 DAYS, THIS CITATION STATES THE ON-SITE INVESTIGATION FOUND FOOTHILLS WAS NOT IN COMPLIANCE. A CITATION OR LATE FEE WOULD HAVE BEEN SUFFICIENT. MS GILJIMA STATED SHE KNEW WE WERE IN COMPLIANCE BEFORE COMING OUT TO "INVESTIGATE"*

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