



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
AGING AND LONG-TERM SUPPORT ADMINISTRATION  
*PO Box 98907, Lakewood, WA 98496*

October 22, 2019  
**CERTIFIED MAIL**  
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Elizabeth N Page  
Gig Harbor AFH  
6310 43RD AVE NW  
GIG HARBOR, WA 98335

RE: Gig Harbor AFH License #216200

Dear Provider:

The Department completed a full inspection of your Adult Family Home on October 17, 2019 and found that your home does not meet the adult family home licensing requirements listed below.

The Department staff who did the inspection and provided consultation:  
Emily Vincent, AFH Licenser

**Consultation:**

**WAC 388-76-10475 Medication Log. The adult family home must:**

- (2) Include in each medication log the:
- (c) Dosage of the medication;
- (3) Ensure the medication log includes:
  - (a) Initials of the staff who assisted or gave each resident medication(s);

The adult family home (AFH) did not document the dosage of one of Resident #1's vitamins on Resident #1's medication log and did not initial the correct medication on Resident #1's medication log. Resident #1 received her medications as ordered and the AFH updated Resident #1's medication log before the completion of the licensing inspection.

**WAC 388-112A-0610 Who is required to complete continuing education training each year, how many hours of continuing education are required, and when must they be completed?**

- (1) Adult family homes.
- (b) If exempt from certification as described in RCW 18.88B.041 , long-term care workers must complete twelve hours of continuing education by their birthday each year.
  - (i) Unless voluntarily certified as a home care aide under chapter 18.88B RCW, the continuing education does not apply to registered nurses and licensed practical nurses

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licensed under chapter 18.79 RCW.

(ii) Continuing education requirements under subsection (1)(b) of this section do not apply to certified nursing assistants and persons with special education training and an endorsement granted by the superintendent of public instruction, as described in RCW 28A.300.010 .

The adult family home (AFH) did not ensure the AFH Provider completed 12 hours of continuing education (CE) training between her birthdays in 2018 and 2019, but the Provider completed enough CE hours before and/or after her birthdays in 2018 and 2019 to meet the 12 hour CE requirement. The Provider was aware she would need to complete 12 additional CE hours before her birthday in 2020.

You Must:

- Begin the process of correcting the deficiency or deficiencies immediately; and
- Complete correction as soon as possible.

You Are Not:

- Required to submit a plan-of-correction for the deficiency or deficiencies found.

The Department May:

- Inspect the home to determine if you have corrected all deficiencies.

You May:

- Ask for an informal dispute resolution meeting, according to the attached "Informal Dispute Resolution" instructions; and
- Ask questions and provide written information to help clarify or dispute the deficiencies.

**If You Have Any Questions:**

- Please contact me at (253) 983-3826.

Sincerely,

Lisa Cramer, Field Manager  
Region 3, Unit A  
Residential Care Services

Enclosure