STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Disability Services
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5050
May 29, 2014

CERTIFIED MAIL 7007 1490 0003 4201 5579

Carlene Henderson
RE: Renaissance Adult Home Care & Woodlawn Place
c/o 3430 S. Linke Road
Greenacres WA 99016

Adult Family Home License #47801 & 13701

REDUCTION OF CIVIL FINES
AMENDMENT OF CONDITIONS

Dear Ms. Henderson:

Civil Fines

As a result of an agreement between your adult family home and the Department, the civil fine that was levied against your adult family home, Renaissance Adult Home Care, identified in your August 22, 2013 Notice of Imposition of Civil Fine and Conditions on license, has been reduced to $4250.00. The civil fine that was levied against your adult family home, Woodlawn Place, identified in your August 20, 2013 Notice of Imposition of Civil Fine and Conditions on license, has been reduced to $5000.00.

Please remit a check for **$4250.00** for Renaissance Adult Home Care, and a check for **$5000.00** for Woodlawn Place, payable to the Department of Social and Health Services. The checks should be sent to:

DSHS Office of Financial Recovery
PO Box 9501
Olympia, Washington 98507-9501

If payment has not been received within twenty-eight (28) days after receipt of this notice, interest will begin to accrue on the balance at the rate of one percent per month.

Conditions

As a result of an agreement between your adult family home and the Department, the conditions imposed on your license for Renaissance Adult Home Care, identified in your August 22, 2013 Notice of Imposition of Civil Fine and Conditions, and imposed on your license for Woodlawn Place, identified in your August 20, 2013 Notice of Imposition of Civil Fine and Conditions, has been amended as follows:

1. *Staff B will carry out her bookkeeping functions in her home office at her personal residence, offsite from both Woodlawn and Renaissance Adult Family Homes (AFH). The majority of her bookkeeper duties will be accounting in nature which does not require any interactions with residents and only limited interactions with AFH staff. In carrying out Staff B's bookkeeping functions, Staff B will spend a total of tem (10) hours a week at the AFHs, split in some combination, between the two homes, in order to update the accounting records for each AFH.*

2. *The provider will send out a letter in substantial form informing the current employees, residents' guardians and the residents without guardians of Staff B's transition to the new responsibilities of bookkeeper for the AFHs.*

3. *During those times Staff B is on the premises in any area where residents reside, Staff B will be supervised by a caregiver or resident manager onsite, and will not be alone with any resident.*

4. *Subject to the restrictions set forth in #3 above regarding supervised contact with residents, Staff B shall be allowed to be on the premises which Staff B owns, located at 1105 S Woodlawn Rd, Spokane WA 99216, in order to oversee and perform the maintenance and care of the premises.*

5. *Staff B shall not be a caregiver, resident manager, managerial staff, indirect care staff or hold any position with responsibilities, delegated or otherwise, in the operation of the AFHs, and delivery of care and services to residents, except as specified above in the role of bookkeeper.*

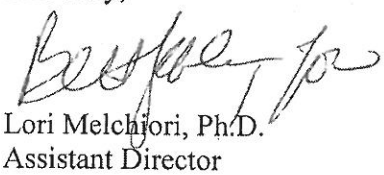
6. *Except to the extent required by Staff B's bookkeeping functions, Staff B shall not function as an outside consultant to the AFHs. In no case shall Staff B have any responsibilities for resident assessments, maintenance of resident records, or decision-making for resident care and services.*

7. *The licensee must post the license with the Amended Conditions with the license in a visible location in a common area.*

Enclosed are amended conditions for posting for both homes, Renaissance Adult Home Care & Woodlawn Place.

If you have any questions, please contact Bett Schlemmer, Compliance Specialist, at (360) 725-2403.

Sincerely,



Lori Melchiori, Ph.D.
Assistant Director
Residential Care Services

Enclosures

Cc: Bett Schlemmer, Compliance Specialist
RCS Field Manager – District 1, Unit C
RCS District Administrator – District 1
HCS Regional Administrator, Region 1
DDD Regional Administrator, Region 1
Long Term Care Ombuds
Office of Financial Recovery, Vendor Program Unit
Central File
Judi Plesha, HCS