

Hints and Tips

Provider Type: Social Service and Social Service Medical

Category: Authorization and Billing

Congratulations! You are logged in and ready to visit the ProviderOne phase two website to view the online Tutorials, How-To Guides, Hints and Tips, and start billing.

ProviderOne Web Address: www.altsa.dshs.wa.gov/providerone

Step A: To get started click the Training Tab and click the Social Service or Medical to access the training. Or click one of the links below:

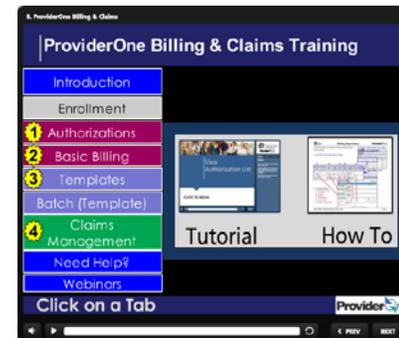
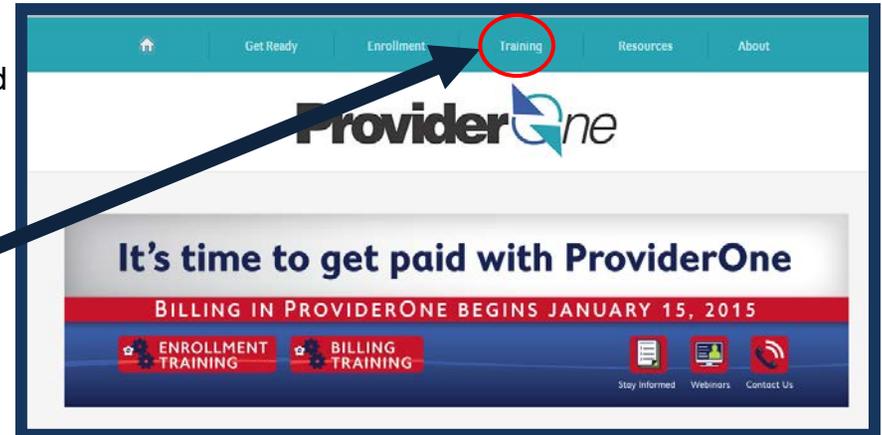
[Click here for Social Service Billing & Claims Training](#)

[Click here for Social Service Medical Billing & Claims Training](#)

Step B: Begin with viewing Authorizations. Learning how to read this page is critical for successful billing.



Step C: Follow with the Basic Billing and/or Template tutorials.



Note: This training contains video tutorials where you can practice how to enter in claims.

How-To Guides are step-by-step instructions you can download and print.

Many providers find templates are the best solution to all of their billing needs. Templates help providers **save time** because templates save basic client information and prevent providers from having to re-enter information multiple times.