WASHINGTON STATE IMMUNIZATION INFORMATION SYSTEM

Washington State Immunization Information System Quick Reference

www.waiis.wa.gov

Washington State Department of Health

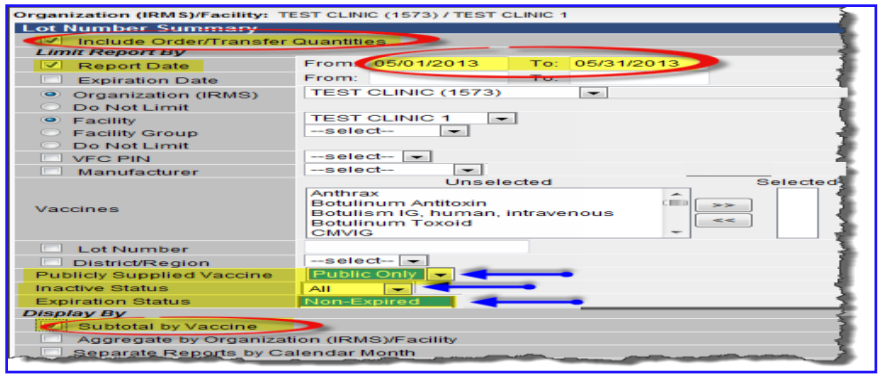
Inventory Report Guide - Changes to the Inventory Reconciliation Feature

These instructions give guidance on the recent changes to the reconciliation feature within the Washington State Immunization Information System (IIS) for providers who currently manage their vaccine inventory in the system. The current enhancements are aligned with our ultimate goal of online inventory reporting.

Changes to the *Reconciliation* page as of 5/17/2013 require new steps to manage inventory within the IIS. Because of these changes the monthly **Lot Number Summary** report must be run one or two ways to ensure accuracy of the data. Note: The date ranges are tied to the expiration dates causing more lots to be reported; we are addressing this issue. Your Local Health Department decides whether to accept these reports from the IIS as they are now much larger.

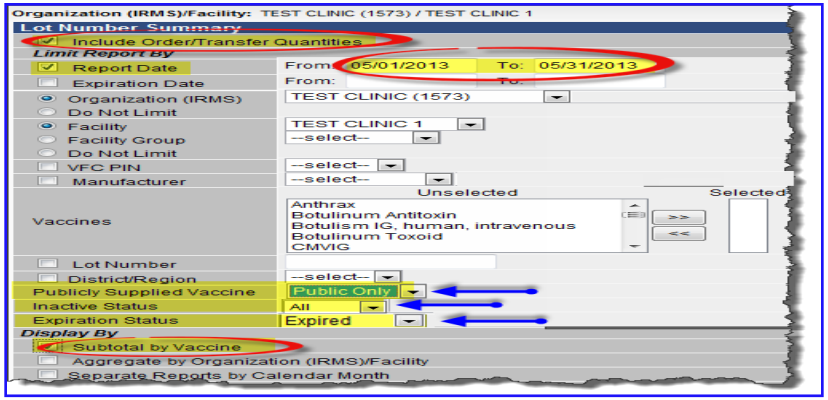
1) Run a Lot number summary report to include the following variables:
   - **Include Order/Transfer Quantities**- check box
   - **Report Date**- report date range as assigned by your Local Health Department
   - **Publicly Supplied Vaccine**- Public Only
   - **Inactive Status-** All
   - **Expiration Status**- Non- Expired (default value)
   - **Subtotal by Vaccine**- check box

This report shows all non-expired lot numbers. This report will be quite long if you've managed your inventory in the system because it returns results for all non-expired, active or inactive lots in your inventory regardless if they were used/adjusted at the time of report.



2) Run a Lot number summary to include the following variables:
   - **Include Order/Transfer Quantities**- check box
   - **Report Date**- report date range as assigned by your Local Health Department
   - **Publicly Supplied Vaccine**- Public Only
   - **Inactive Status-** Inactive
   - **Expiration Status**- Expired
   - **Subtotal by Vaccine**- check box

Only run this report if you inactivated a lot number that expired during your selected report period. This report shows all lot numbers that have been inactivated and expired within that date range.



Need help with inventory management or have questions about the WA Childhood Vaccine Program? Contact your Local Health Jurisdiction or the State at 1-866-397-0337 email: wachildhoodvaccine@doh.wa.gov. Need technical assistance? Contact the Help Desk: 800-325-5599 or 206-205-4141 email: iishelpdesk@kingcounty.gov. If you have a disability and need this document in another format, please call 1-800-525-0127 (TDD/TTY 711).

DOH 348-396, May 2013, Updated for IIS Version 5.13.2.3

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How these reports work together:

The total **Doses Used** cell for each vaccine type on the *Lot Number Summary report*(s) should equal the **Doses Administered** total from the *Washington State Vaccine Administered Report*.

Example:
1) Washington State Vaccine Administered Report:
Date Range: 05/01/13 – 05/31/13
DTaP = 15
IPV = 7
MMR = 10

2) Lot Number Summary Report #1 – (Inactive Status = All; Expired Status = Non-expired)
Date Range: 05/01/13 – 05/31/13
DTaP = 15
IPV = 7
MMR = 10

The aggregate totals for each vaccine type from the *Washington State Vaccine Administered Report* should equal the total **Doses Used** from the *Lot Number Summary Report*. Only run the second report if you are aware that vaccines expired and were inactivated during your reporting period.

Washington State Vaccine Administered Report

Vaccine Date Range: 05/1/2013 -05/31/2013

Vaccine	Dose #	<1	1	2	3 to 5	6	Years 7 to 10	11 to 12	13 to 18	19 to 24	25 to 44	45 to 64	65+	Total
DTaP														
	1	2	9	0	0	0	0	0	0	0	0	0	0	11
	2	3	1	0	0	0	0	0	0	0	0	0	0	4
	Total	5	10	0	0	0	0	0	0	0	0	0	0	15
IPV														
	1	5	0	0	0	0	2	0	0	0	0	0	0	7
	Total	5	0	0	0	0	2	0	0	0	0	0	0	7
MMR														
	1	0	2	0	3	0	0	0	0	0	0	0	0	5
	2	0	0	0	0	0	2	0	0	0	0	0	0	2
	3	0	2	0	0	0	0	1	0	0	0	0	0	3
	Total	0	4	0	3	0	2	1	0	0	0	0	0	10

Lot Number Summary

Report Criteria: **Report Date:** June 5, 2013

Organization (IRMS): 1573 - TEST CLINIC
Facility: TEST CLINIC 1
VFC PIN: All
Lot Number: All
District/Region: All
Vaccines: All
Inactive Status: All
Manufacturer: All
Expiration Date Range: All
Report Date Range: 05/01/2013 to 05/31/2013
Report Completed By: MARIAMA GONDO (MGONDO)
Expiration Status: Non-Expired
Include Order/Transfer Quantities: Yes
Sort Order: Vaccine Name
Publicly Supplied Vaccine: Public Only

Note: This report was run for a limited date range. All inventory counts displayed (Doses Available, Doses Total, etc.) reflect the inventory during that period of time only.

Lot Number	Vaccine Name	MFR	Expires	Publicly Supplied	Starting Doses	Doses Received	Doses Used	Doses Transfered In	Doses Transfered Out	Doses Adjusted	Doses Wasted Returned	Doses Wasted Expired	Doses Wasted Disposed	Doses Viable Returned	Ending Doses	Inactive
C4286AA	DTaP	PMC	02/15/2015	Y	10	0	15	0	0	0	0	0	0	0	3	
C4335AA	DTaP	PMC	05/15/2015	Y	15	50	0	0	0	50	0	0	0	0	60	Y
Total For DTaP					25	50	15	0	0	50	0	0	0	0	63	
H14521	IPV	PMC	09/15/2014	Y	10	0	7	0	0	0	0	0	0	0	10	
H1604-1	IPV	PMC	11/23/2014	Y	0	60	0	0	0	60	0	0	0	0	60	Y
Total For IPV					20	60	7	0	0	60	0	0	0	0	79	
H014648	MMR	MSD	08/03/2014	Y	0	60	10	0	0	60	0	0	0	0	56	
Total For MMR					0	60	10	0	0	60	0	0	0	0	56	

Report recreated for illustration purposes only