

# WSCJTC

## 6<sup>th</sup> Annual Training for Trainers Conference

### ESSENTIAL PRESENTATION SKILLS - DAY 1

Date	Time	Topic				Presenter	
Monday October 17, 2011	0800 - 0830	Registration and Breakfast					
	0830 - 0845	<b>Opening Remarks</b>			Deputy Director Dr. Debbie Mealy		
	0900 - 1030	<i>Keynote</i> <b>Your Speaking Voice: The Forgotten Training Tool</b>			Michael J. Buschmohle		
	1045-1200	<b>WSCJTC Program and Academy Updates – progressive mini-forums</b>					
	1200-1300	<b>Lunch</b>					
		<b>Breakout Session 1</b>		<b>Breakout Session 2</b>		<b>Breakout Session 3</b>	
		<b>Topic</b>	<b>Presenter</b>	<b>Topic</b>	<b>Presenter</b>	<b>Topic</b>	<b>Presenter</b>
	1300 – 1430	<b>Mastering Classroom Presentations</b>	Michael Buschmohle	<b>Exploring Teaching &amp; Learning Opportunities with the MBTI</b>	Jack Shireman & Jane Parnell	<b>Writing Objectives</b>	Dick Sande
	1430-1600					<b>Brain Concepts</b>	Bob Graham

\* Breakout sessions will require 1/3 of the attendees in each session

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### ESSENTIAL PRESENTATION SKILLS - DAY 2

Date		Breakout Session 1		Breakout Session 2		Breakout Session 3		
		Topic	Presenter	Topic	Presenter	Topic	Presenter	
Tuesday October 18, 2011	0800-0900	Breakfast						
	0900-1030	<b>Mastering Classroom Presentations</b>	Michael Buschmohle	<b>Exploring Teaching &amp; Learning Opportunities with the MBTI</b>	Jack Shireman & Jane Parnell	<b>Brain Concepts</b>	Bob Graham	
	1030-1200					<b>Writing Objectives</b>	Dick Sande	
	1200-1300	Lunch						
			Breakout Session 1		Breakout Session 2		Breakout Session 3	
	1300 –1430	<b>Mastering Classroom Presentations</b>	Michael Buschmohle	<b>Exploring Teaching &amp; Learning Opportunities with the MBTI</b>	Jack Shireman & Jane Parnell	<b>Writing Objectives</b>	Dick Sande	
	1430-1600					<b>Brain Concepts</b>	Bob Graham	
	1600-1630	<b>Debrief and Certificates</b>						

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### Session Descriptions:

#### **Keynote Presentation – Your Speaking Voice: The Forgotten Training Tool – Michael Buschmohle**

*In our sophisticated high tech age, law enforcement instructors and field training officers still rely on their speaking voice—for classroom instruction, one-on-one coaching, radio transmissions, reading suspects their rights. Yet few criminal justice trainers have ever learned how to use their voices with the power of actors and broadcasters. Discover how to take vocal command in any situation, sound decisive and confident, use your voice to handle complaints and diminish conflict, and improve all your verbal instructions.*

**Presenter:** President of Applause Associates, **Michael Buschmohle** has trained people in 8 countries, 40 U.S. states, and more than 150 cities to speak and communicate confidently. A former guest instructor for the WSCJTC, he has trained police officers, sheriff's deputies and FTOs for the City of Seattle and King County. As a national instructor for Homeland Security, he specialized in training people to deliver emergency preparedness presentations. Author, artist, cartoonist, speech writer, media coach (his clients have been on Oprah, Good Morning America, and the Today Show), he's also an instructor at Bellevue College and for City University of Seattle he teaches an MBA course in China. He was chosen by the Chinese organizers of the 2008 Summer Olympic Games in Beijing to teach them presentation skills. He's a past hospital training director and member of ASTD and a former Roman Catholic priest.

#### **Mastering Classroom Presentations (Breakout 1) – Michael Buschmohle**

*Discover how to make outstanding presentations before any law enforcement or civilian audience. Gain practical, immediately usable tips (and practice) how to:*

- 1) Open talks or training sessions in 30 seconds or less and have the audience eager to listen.*
- 2) Use storytelling and persuasive techniques to help learners learn.*
- 3) Master PowerPoint and how to draw simple cartoons for more interactive instruction.*
- 4) Handle questions (even when you don't know the answer) before learners and the media.*

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### Exploring Teaching & Learning Opportunities with the MBTI (Breakout 2) – Jack Shireman & Jane Parnell

*In this session you will be introduced to the Myers-Briggs Type Indicator (MBTI). We will explore each of the eight dichotomies (extroversion, introversion, sensing, intuiting, thinking, feeling, perceiving, and judging). You will be administered the MBTI instrument with a focus on how these dichotomies apply to teaching and learning situations. We will then examine the implications of your MBTI 'type' both as a learner and as an instructor. Each participant will receive the booklet "Introduction to Type and Learning" which provides a wealth of information to assist you in your ongoing development as an instructor and as a 'learner'.*

#### **Presenters:**

**Jane Parnell** has an extensive background in Corrections, dating back to 1974. Positions include: Counselor in both Prison and Work Release facilities; Probation and Parole Officer, Supervisor of various field Community Corrections Offices; Assistant Director for Community Corrections; Quality Administrator for the Department of Corrections; and her current position as Superintendent of the Washington Corrections Center for Women in Gig Harbor.

Jane has provided training and consulting services to a variety of public and private organizations since 1986. Her expertise is in the fields of management & leadership, working with teams, interviewing, counseling and dealing with resistive clients.

**Jack Shireman** began working for the State of Washington in 1970. During his tenure with the State of Washington, positions he held include: Parole Officer, Human Resource Development Specialist, Training Director, and Quality Administrator. Since his retirement from the State, Jack has worked as Executive Director of a private, non-profit agency and Deputy State Director of a national organization.

He has been conducting management and leadership seminars as well as providing consulting services for both public and private organizations for approximately 25 years. Jack's areas of expertise are in the fields of management and leadership, strategic planning, organizational development, counseling, and staff safety. He is currently teaching leadership classes for CJTC and South Puget Sound Community College.

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### Quality Learning Objectives (Breakout 3-A) – Dick Sande

*Developing training objectives is the cornerstone of delivering training. It is the Mission/Vision statement of any training that you will conduct. In this presentation we will talk about the components of class objectives - why they are so important to the delivery and to you as an instructor. We will discuss some of the issues that could occur when the learning objectives are not developed in the proper manner. Then you will be given an opportunity to try your hand at creating quality learning objectives.*

**Presenter:** Co-owner of RK Consultants, Dick Sande specializes in training, the development of curriculum and instructor skills in the areas of leadership and management. Dick has been a trainer for over thirty years in multiple disciplines and continues to provide training through RK Consultants

After serving in the Marine Corps in Viet Nam, Dick returned to the Southern California area and worked as a police officer in Santa Ana, California. He was injured in the line of duty and received a medical retirement, returning to the State of Washington and graduating from Washington State University in Pullman, Washington. He graduated Cum Laude and is a member of the Gamma Chapter of Phi Beta Kappa. He received a degree in Sociology and has done graduate work at both Portland State University and the University of Portland.

Dick has worked for the Vancouver Police Department, retired from the WS Department of Corrections, served as a Pacific County Commissioner, and as a consultant with the Performance Institute at Peninsula College, located in Port Angeles, Washington. He has been involved in Quality and Process Improvement facilitation for over fifteen years.

### The Brain and Learning (Breakout 3-B) – Bob Graham

*This interactive workshop will assist instructors with tailoring their presentations to build on how the human brain processes and retains information. Using concepts from Brain Rules, John Medina's New York Times Bestseller, this session will focus on how we can use known brain science to influence learning – and how to apply the principles to our curriculums to best serve the learner.*

**Presenter:** Bob Graham is presently the Regional Training Manager for the Central Sound and Southwest regions with WSCJTC's Research, Science and Technology Unit. He has been responsible for the administration, oversight and operation of the basic academies for juvenile corrections personnel and adult and juvenile probation and parole officers in Washington State. He spent 13 years as a supervisor and staff member at Echo Glen Children's Center where he worked with youth convicted of felony offenses in a residential institution. He has been involved in training staff for 15 years and specializes in Verbal De-escalation and Behavior Management. He has also been a Defensive Tactics instructor and co-founded Safety Awareness and Field Education Resources (SAFER LLC) in 2008 with his wife, Leslie F. Graham, MSW, LICSW.