

CRIMINAL JUSTICE TRAINING COMMISSION Canine Performance Standards

NARCOTICS DOG TEAMS

This document contains the minimum performance standards and the rules to administer the test, as adopted by the Criminal Justice Training Commission. This test is not designed to cover every possible technique, method, or application style. This test is designed to determine the proficiency and reliability of a canine team in the detection of narcotics. The general rules for testing narcotics dog teams will be as follows:

1. The handler and the dog will be considered as a team and it will be the team that is certified. If one member of the team changes, a new team exists, and the new team will need to be certified.
2. All teams will have **completed** the training requirements (to include specified hours) required by WAC 139-05-915.
3. At any point during an Accreditation attempt, the Evaluator may discontinue the process based upon a perceived safety concern.
4. Handlers must be evaluated with their assigned duty canine.
5. At no time will a canine be left unattended in such a manner as to create a danger or hazard to any other canine, property or person.
6. Every handler will be responsible for any damage done by his/her canine to persons, property, or other canines.
7. Any extreme or abusive correction or treatment of a canine, loss of handler's temper, or display of poor sportsmanship will result in immediate disqualification from an accreditation.
8. There will be no man-work training, playtime or practice that may affect another testing team.
9. Canines may wear their duty collar during Accreditations. However if an electronic collar is used, the transmitter must be surrendered to the Evaluator prior to any testing.
10. Any medical condition or Department Policy that the Evaluator should know about prior to the testing should be relayed to the Evaluator prior to the testing phase beginning.
11. During the certification process, an adequate amount of time will be afforded for

completion of each exercise. However, an exercise may be discontinued if, in the judgment of the Evaluator, the team is failing to perform the required exercise.

12. The “reward toy or object” used to reward the dog upon finding a narcotic hide, will not contain any narcotic odor or residue.
13. The aids will be set in each phase not less than 30 minutes prior to the phase being evaluated.
14. The handler must verbally indicate to the Evaluator that he/she has a positive alert from their dog and believes that a controlled substance has been found. The handler will indicate to the Evaluator the location of the substance. The Evaluator may request the handler to be more specific as to the location if necessary.
15. The types of narcotic training aids will consist of two each representing the five different odors: marijuana, cocaine, crack cocaine, methamphetamine, and heroin. Seven of the ten aids must be located and the finds must represent at least one of each of the five odors. The amount of narcotics to be hidden will not be less than 1 gram nor more than 28 grams.
16. The amounts and types of controlled substance in each phase will be at the Evaluator’s discretion, as long as all types of controlled substances are included somewhere in these phases. *(No pseudo narcotics will be used)*
17. Time limits on searches will be at the discretion of the Evaluator and so long as the Evaluator determines that the team is still working.
18. The order in which the search will occur is at the direction of the Evaluator.
19. The Evaluator may, at their discretion, immediately re-evaluate a team in any exercise where a failure occurred.
20. Upon completion of the certification, handlers will retain the certification work sheets. The handler will be responsible for submitting the CJTC Certification Record Sheet and the formal CJTC Certification Form to their Agency head. Teams successfully completing the certification process may begin work while awaiting official CJTC notification.
21. **The Agency head must sign the formal CJTC Certification Form and submit the form to CJTC for the certification process to be finalized.**

EVALUATION GUIDELINES

The following guidelines have been established to guide and standardize the evaluation process of the Canine Performance Standards, as set forth by the Criminal Justice Training Commission, in an effort to make the evaluation both uniform and fair. The point deductions are used only to provide a basis for the Evaluator to perform their evaluation.

The Canine Performance Standards for Narcotic Dog Teams has been divided into two sections, the Narcotic Section and the Team Effort Section. The Canine Team must achieve the minimum standard in both sections, as described below:

NARCOTIC SECTION: 70% (example: 7 out of 10 finds)

In this section, each aid that the dog specifically pinpoints, and the handler verbally indicates to the Evaluator, will be recorded as a find. Seven of the ten aids must be located and the finds must represent at least one of each of the five odors.

TEAM EFFORT SECTION: 70% (or 70 points out of a possible 100)

For purposes of certification, the following definitions will be used:

False Response: A response by the dog that the handler believes is an alert and / or the handler attempts to reward.

Walk: The dog has a change of behavior, works to source, pinpoints, and moves on without giving a final response.

In this section, each error observed that has an indicated deduction will result in the loss of the appropriate number of points.

All errors, (with the exception of False Responses), will be evaluated as minor violations or major violations as indicated on the work sheets.

Minor violations will result in a 1-point deduction.

Major violations will result in a 3-point deduction, based on the Evaluator's evaluation of the severity of the violation and the team's performance in other aspects of the same exercise.

False Responses will be deducted 5 points for the 1st occurrence and 10 points for the 2nd occurrence. A 3rd false response will be an automatic failure.

In the Obedience phase, all deductions are 1/2 point per error with the exception of "Failure to Do Follow Up Commands", which is a 3-point deduction. The deductions listed in the "ALL EXERCISES" category will apply to each exercise as well as the deductions indicated for specific exercises.

Phase I - Buildings

The building search will consist of an area designated by the Evaluator, and may vary in size, location or environment, but will consist of a minimum of three rooms. The canine will start at a point determined by the handler.

Phase II - Vehicles

The vehicle search will consist of a minimum of three vehicles, which may vary in size, location and environment. The search may consist of both the interior and exterior of the vehicles. The canine will start at a point determined by the handler.

Phase III – Exterior Search

The exterior search phase will consist of an area (minimum of 30 ft. by 30 ft.) in open air that may vary in location and environment and may include buried narcotics. The canine will start at a point determined by the handler.

Phase IV – Obedience

Each handler will demonstrate obedience and control with their canine. The heeling and recall exercises may be done on or off leash at the handler's discretion.

**CRIMINAL JUSTICE TRAINING COMMISSION
Canine Performance Standards**

NARCOTC DOG TEAMS

WORK SHEET

Date: _____ Location: _____

Handler: _____ Agency: _____

Dog: _____ Breed: _____

Collar Type: _____

Substances: (circle appropriate): **ALL LISTED**

Marijuana / Hash Heroin / Opiates Cocaine / Crack Methamphetamines

I have read and understand the rules governing the accreditation process and will comply with the process as written. I have completed the training and hours required by WAC 139-05-915.

Signature: _____

		<u>NARCOTICS</u>	<u>TEAM EFFORT</u>
Phase I:	Building	_____	_____
Phase II:	Vehicles	_____	_____
Phase III:	Exterior	_____	_____
Phase IV:	Obedience	_____	_____
TOTAL:		_____	_____
		PASS / FAIL	PASS / FAIL

EVALUATOR

Print Name: _____

Signature: _____

Agency: _____

CJTC - Narcotic Dog Team

DATE: _____

HANDLER: _____

DOG: _____

PHASE: **BUILDING**

NARCOTIC SECTION

	<u>TYPE</u>	<u>AMOUNT</u>	<u>LOCATION</u>	<u>FOUND</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

TOTAL: _____

TEAM EFFORT SECTION

<u>DOG</u>			<u>HANDLER</u>	
1 pt.	3 pts.		1 pt.	3 pts.
1.	_____	Search Pattern	_____	_____
2.	_____	Presentation	_____	_____
3.	_____	Manipulation of Objects	_____	_____
4.	_____	Control of Environment	_____	_____
5.	_____	Recognition of CB	_____	_____
6.	_____	Working to Source	_____	_____
7.	_____	Final Response	_____	_____
8.	_____	Timing of Reward	_____	_____
9.	_____	Timing of Corrections	_____	_____
10.	_____	Control	_____	_____
11.	_____	Negative Cueing	_____	_____
12.	_____	Enthusiasm	_____	_____
13.	_____	Urinating in the Area	_____	_____
14.	_____	Walk	_____	_____
15.	_____	False Response	_____	_____

1st x = 5 pts 2nd x = 10 pts 3rd x = **Fail**

TOTAL: _____

EVALUATOR'S INITIALS: _____

CJTC - Narcotic Dog Team

DATE: _____

HANDLER: _____

DOG: _____

PHASE: VEHICLES

NARCOTIC SECTION

	<u>TYPE</u>	<u>AMOUNT</u>	<u>LOCATION</u>	<u>FOUND</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

TOTAL: _____

TEAM EFFORT SECTION

<u>DOG</u>			<u>HANDLER</u>	
1 pt.	3 pts.		1 pt.	3 pts.
1.	_____	Search Pattern	_____	_____
2.	_____	Presentation	_____	_____
3.	_____	Manipulation of Objects	_____	_____
4.	_____	Control of Environment	_____	_____
5.	_____	Recognition of CB	_____	_____
6.	_____	Working to Source	_____	_____
7.	_____	Final Response	_____	_____
8.	_____	Timing of Reward	_____	_____
9.	_____	Timing of Corrections	_____	_____
10.	_____	Control	_____	_____
11.	_____	Negative Cueing	_____	_____
12.	_____	Enthusiasm	_____	_____
13.	_____	Urinating in the Area	_____	_____
14.	_____	Walk	_____	_____
15.	_____	False Response	_____	_____

1st x = 5 pts 2nd x = 10 pts 3rd x = **Fail**

TOTAL: _____

EVALUATOR'S INITIALS: _____

CJTC - Narcotic Dog Team

DATE: _____

HANDLER: _____

DOG: _____

PHASE: EXTERIOR

NARCOTIC SECTION

	<u>TYPE</u>	<u>AMOUNT</u>	<u>LOCATION</u>	<u>FOUND</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

TOTAL: _____

TEAM EFFORT SECTION

<u>DOG</u>			<u>HANDLER</u>	
1 pt.	3 pts.		1 pt.	3 pts.
1.	_____	Search Pattern	_____	_____
2.	_____	Presentation	_____	_____
3.	_____	Manipulation of Objects	_____	_____
4.	_____	Control of Environment	_____	_____
5.	_____	Recognition of CB	_____	_____
6.	_____	Working to Source	_____	_____
7.	_____	Final Response	_____	_____
8.	_____	Timing of Reward	_____	_____
9.	_____	Timing of Corrections	_____	_____
10.	_____	Control	_____	_____
11.	_____	Negative Cueing	_____	_____
12.	_____	Enthusiasm	_____	_____
13.	_____	Urinating in the Area	_____	_____
14.	_____	Walk	_____	_____
15.	_____	False Response	_____	_____

1st x = 5 pts 2nd x = 10 pts 3rd x = **Fail**

TOTAL: _____

EVALUATOR'S INITIALS: _____

CJTC - Narcotic Dog Team

DATE: _____

HANDLER: _____

DOG: _____

PHASE: OBEDIENCE

TEAM EFFORT SECTION

1. **HEEL:** (on leash) ½ pt. per

Excessive commands _____
 (More than 1 command per change of pace or direction)

Arms length away _____

Physically restraining the canine _____

Failure to sit at halts _____

Crowding the handler _____

2. **COME:** (leash - handler's choice) ½ pt. per

Additional commands _____

Failure to stay/breaking position _____

Failure to return/non-direct return _____

3. **ALL EXERCISES:** ½ pt. per

Urinating in the Test Area _____

3 pts. per

Failure to do follow-up commands _____

TOTAL: _____

EVALUATOR'S INITIALS: _____

**CRIMINAL JUSTICE TRAINING COMMISSION
Canine Performance Standards
NARCOTC DOG TEAMS**

RECORD SHEET

Date: _____ Evaluator: _____
Handler: _____ Agency: _____
Dog: _____ Breed: _____
Collar Type: _____

I have read and understand the rules governing the accreditation process and will comply with the process as written. I have completed the training and hours required by WAC 139-05-915.

Signature: _____

EVALUATION:	<u>NARCOTIC SECTION:</u>	PASS	RE-TEST	FAIL
	Marijuana / Hash			
	Heroin / Opiates			
	Cocaine / Crack			
	Methamphetamines			

	<u>TEAM EFFORT SECTION:</u>	PASS	RE-TEST	FAIL
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EVALUATOR

Print Name: _____
Signature: _____
Agency: _____

Circle One: Handler's Copy Evaluator's Copy WSCJTC's Copy

**CRIMINAL JUSTICE TRAINING COMMISSION
Canine Performance Standards
NARCOTC DOG TEAMS**

STATISTICAL FORM

Date: _____ Location: _____

(Print Legibly)

Evaluator's Name: _____

Agency: _____

The Evaluator will be responsible for tabulating the following statistics:

Total number of teams participating: _____

EVALUATION:	PASS	RE-TEST	FAIL
<u>NARCOTIC SECTION:</u>	_____	_____	_____
<u>TEAM EFFORT SECTION:</u>	_____	_____	_____

TOTALS:

PASS: _____ RE-TESTED: _____ FAIL: _____

Evaluator' Signature: _____



CANINE TEAM CERTIFICATION REQUEST

EMAIL tjones@cjtc.state.wa.us or FAX TO: 206/835-7923

CANINE TEAM	TEAM DISBANDED
AGENCY, including mailing address :	AGENCY:
PEACE OFFICER'S FULL NAME:	PEACE OFFICER'S FULL NAME :
CANINE'S NAME:	CANINE'S NAME:
DATE TEAM ESTABLISHED (MM/DD/YY):	DATE TEAM DISBANDED (MM/DD/YY):
TYPE OF CANINE TEAM: <i>Attach Record Sheet</i> <input type="checkbox"/> PATROL TEAM <input type="checkbox"/> EXPLOSIVE DETECTION TEAM <input type="checkbox"/> NARCOTIC DETECTION TEAM	REASON FOR TEAM DISBANDING: <input type="checkbox"/> Canine <input type="checkbox"/> Officer RETIRED <input type="checkbox"/> Canine <input type="checkbox"/> Officer RESIGNED <input type="checkbox"/> Canine <input type="checkbox"/> Officer DECEASED <input type="checkbox"/> Canine <input type="checkbox"/> Officer MEDICAL <input type="checkbox"/> Other: _____ NOTE: If one member of the team changes, a new team exists, and the new team will need to be certified.

The above named Canine Team meets or exceeds the Canine Performance Standards portion of the Washington State Criminal Justice Training Commission in accordance with WAC 139-05-915.

The evaluator has indicated, by their initials, that all phases of the standard requirements for certification have been met by the Canine Team.

Initials	PATROL AND INVESTIGATION REQUIREMENTS
	A. Obedience, B. Protection and control, C. Area search, D. Building search, and E. Tracking.

Initials	NARCOTICS DETECTION REQUIREMENTS
	A. Building search, B. Vehicle search, C. Exterior search, and D. Obedience.

Initials	EXPLOSIVE DETECTION REQUIREMENTS
	A. Obedience, B. Building search, C. Private and commercial vehicle search, and D. exterior search.

I declare under penalty of perjury under the laws of the state of Washington that the above information is true and correct to the best of my knowledge.

<u>NAME OF EVALUATOR, AGENCY, and AGENCY CONTACT NUMBER:</u> _____ _____	<u>SIGNATURE OF EVALUATOR:</u> _____	DATE TESTED/CERTIFIED: _____
<u>AGENCY APPROVAL (Chief or Sheriff):</u> _____		DATE: _____