



MUCKLESHOOT INDIAN TRIBE CLASS SPECIFICATION



The Muckleshoot Tribe is an Equal Opportunity Employer but does practice Indian Preference hiring in accordance with Public Law 93-638, the Indian Self Determination and Education Act. Per MIT Policies, employees must pass a pre-employment Alcohol and Drug test and be free of drugs and alcohol.

JOB TITLE: Enforcement Agent

JOB CODE: 100702

LICENSES OR CERTIFICATIONS REQUIRED: A valid Washington State driver's license is required at the time of appointment or at a time set by the Tribe. Graduation from the Washington State Basic Law Enforcement Training Academy or equivalent is required at the time of appointment.

RANGE: 14 **STATUS:** Hourly

POSITION REPORTS TO: Enforcement Manager

JOB SUMMARY: Under immediate to general supervision, performs law enforcement work in monitoring gaming operations and conducting investigations for the Tribal Gaming Commission.

MAJOR TASKS AND RESPONSIBILITIES: This list is intended only to illustrate the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar, related or is a logical assignment to the position.

1. Monitors and observes all gaming operations to ensure compliance with Tribal law and the terms of the Tribal-State Compact; records and reports unusual incidents and/or occurrences.
2. Plans, organizes and conducts investigations including crime reconstruction, collection and preservation of evidence, covert and overt observations, seizure of items and testifying in court.
3. Detains persons involved in illegal acts until arrival of local law enforcement authorities; protects patrons, Tribal facilities and assets; attempts to resolve patron complaints, grievances or other incidents involving gaming or related matters.
4. Collects intelligence information regarding the activity of individuals and other activity relating to the gaming industry.
5. Interviews witnesses/complainants, interrogates suspects, conducts covert surveillance, and obtains information from informants through appropriate recruitment, development, maintenance and control of said informants and other cooperating individuals.
6. Prepares comprehensive reports that specifically document activities observed and actions taken.
7. Provides liaison with other law enforcement agencies in the exchange of information and the conduct of investigations; establishes and maintains personal knowledge and relationships with representatives of other law enforcement agencies to facilitate the exchange of information that may be beneficial to the Tribal Gaming Commission.
8. Responds personally, telephonically and in writing to the questions of members of the general public and the gaming industry concerning gaming related matters.
9. Keeps current on a variety of topics including licensed games, cheating techniques, arbitration of disputes, defensive tactics, Tribal, federal and Washington criminal law, detention, arrest and transport of criminal violators, SOP's and safety.

EXTENT OF JOB AUTHORITY:

ORGANIZATION RELATIONSHIPS

