



# City of Everett

## ANNOUNCES AN EXAMINATION / EMPLOYMENT OPPORTUNITY

### EXPERIENCED POLICE OFFICER

\$7251/Month

**PLUS BENEFITS INCLUDING EDUCATION INCENTIVE PAY ON TOP OF BASE SALARY**

This is a Civil Service class involving general police activities associated with the protection of life and property by enforcement of state and municipal codes, regulations and ordinances. The positions are located in the Police Department at the Everett City Hall and one or more positions will generally occur each year. The Civil Service eligibility register for this position is subject to continuous modification as a result of the open/continuous nature of the process. Grades earned as a result of this screening process are valid for twelve (12) months after certification by the Civil Service Commission. Union membership is required within 30 days of employment. In addition, employment in this class requires compliance with all associated fitness standards and requirements as well as a satisfactory background check, FBI record check, polygraph (lie detector) exam, and psychological evaluation. Hiring offers are contingent upon successful completion of a City-paid LEOFF medical evaluation and medical history review that may include back x-rays and will include drug screening.

#### **JOB DESCRIPTION**

Work of this class involves a variety of law enforcement activities including patrol of designated areas of City on foot or in a radio and computer equipped automobile, motorcycle, small watercraft, or bicycle to investigate, deter and/or discover possible violations of criminal and vehicle (and/or boating) traffic laws, codes and/or ordinances. Responds to calls, complaints or reports of the actual, possible or potential occurrence of specific criminal activity, and professional administration of immediate assistance to citizens in critical and/or emergency situations where the security of lives and/or property may be endangered. Activities are generally performed independently, under the administrative and technical supervision of a Police Sergeant or other ranking officer. In addition, all work must be performed in accordance with applicable department rules, procedures, and policies. Employees may be directed to engage in specialized assignments according to individual knowledge, experience, or expertise gained as a uniformed officer. Work may be reviewed by superior officers via personal inspection, reviews or written reports, and/or oral discussions.

#### **DESIRABLE QUALIFICATIONS**

The following knowledge, skills and abilities are considered essential functions and critical to successful performance in these positions:

##### **Considerable knowledge of:**

- Investigation report preparation.
- Investigation interview practices.
- Crime prevention procedures.

##### **Skills and abilities to:**

- Maintain amicable relations with co-workers and the public.
- Exercise seasoned judgment under stress.
- Perform varied law enforcement task assignments.
- Work variable shifts of up to twelve (12) hours duration including night, weekend and legal holiday hours.
- Maintain physical agility required to deal effectively with critical emergency situations.

#### **ELIGIBILITY REQUIREMENTS**

- 1) A minimum of twenty-four (24) months of the last thirty-six (36) months of full-time paid service as a sworn police officer in a civilian governmental jurisdiction with extensive patrol experience by application date AND ability to successfully complete the Washington State Criminal Justice Training Commission Equivalency Examination within one (1) year after employment. Out-of-state applicants must possess the necessary training and experience to become certified in accordance with Washington State Criminal Justice Training Commission standards.
- 2) Possession of, or ability to obtain prior to employment, a valid Washington State driver license.
- 3) Attainment of the age of 21 years by the application date.
- 4) Excellent physical condition.
- 5) Not on the current eligible register for Experienced Police Officer, per Civil Service Rule 2.12.

#### **SCREENING PROCESS**

Application packets will be accepted on a continuing basis from the date that filing for this examination process opens. All applications will be held and a review of applications will occur prior to administration of the examination series. Only those applications on file at the time the examination series begins will be considered. Applications received after this time will be considered in the next exam series. Those meeting the requirements for the position will be examined by administration of an independently-rated questionnaire, weighted 50%. A limited number of applicants with the highest passing grade on the questionnaire will be called to an oral panel evaluation, weighted 50%. All portions of the process are designed to sample and measure the requisite knowledge, skills, and abilities. Additional screening prior to appointment to these positions includes an employment and general background investigation as well as medical, drug testing, psychological, and polygraph examinations. **THOSE APPLICANTS CLAIMING VETERANS' PREFERENCE MUST SUBMIT A COPY OF THEIR DD214 FORM WITH THE EMPLOYMENT APPLICATION.**

#### **APPLICATION PROCEDURES**

Application materials may be accessed via <http://www.everettwa.gov/careers>. All applicants are required to complete and submit the City of Everett employment application and supplemental questionnaire. **FAXED or EMAILED APPLICATIONS WILL NOT BE ACCEPTED.** Note: All requirements must be met by the date the application is submitted (application date).

**FILING OPENS: January 4, 2016**  
**OPEN/CONTINUOUS**

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**A16002**