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Welcome to the Western Washington University on-line application process. Before you begin, please print out the job announcement; you may need to refer to it while completing the application.

## Campus Police Officer

**About the Position:** Campus Police Officers have the responsibility for enforcing campus regulations and local, state and federal laws. Incumbents are required to obtain certification or complete a basic law enforcement course as approved by the Washington State Criminal Justice Training Commission. Incumbents have arrest powers and are required to be commissioned law officers under the regulations of the state.

This position is part of a Washington Federation of State Employees bargaining unit. New employees are required to meet the membership requirements of the current collective bargaining agreement within 30 calendar days of employment.

**About the College/Department:** The employees of the Department of Public Safety at Western Washington University are dedicated to providing a safe, secure, and accessible educational environment. They value the diversity of our community and are committed to providing quality services that are responsive and sensitive to the needs of the University and the public they serve.

### Position Responsibilities:

- ⌵ Patrol a designated area enforcing institutional rules and regulations, local, state and federal statutes and ordinances
- ⌵ Inspect buildings and grounds for prowlers, fire, property damage, hazards and other irregularities
- ⌵ Direct and regulate traffic; investigate traffic accidents, crimes and infractions; issue citations and notices of infractions
- ⌵ Investigate crimes; locate and interview witnesses; gather evidence; present evidence and testify in court against persons accused of crimes
- ⌵ Arrest and/or book suspects into appropriate detention facilities for misdemeanor, gross misdemeanor and felony offenses
- ⌵ Prevent or disperse illegal gatherings or demonstrations; maintain surveillance of areas suspect for criminal activity
- ⌵ Investigate personal injury and medial problem complaints; administer first aid
- ⌵ Assist other law enforcement and emergency services agencies upon request
- ⌵ Perform a variety of Public Service Activities; participate in training activities
- ⌵ Operate all departmental equipment; prepare and distribute reports
- ⌵ Assist city or county police and state patrol in cases of emergency
- ⌵ Shift work, weekend work and overtime may be required

### Required Qualifications:

- ⌵ High school graduate or equivalent
- ⌵ Two years of full-time college experience
- ⌵ Possession of a valid driver's license
- ⌵ U.S. Citizenship

**Condition of Employment:** The offer of employment is contingent upon passing an extensive background investigation, polygraph test, psychological evaluation and medical physical evaluation. After being hired, the new officer is required to meet the state requirement for certification by successfully completing the Washington State Criminal Justice Training Commission's Basic Law Enforcement Training Program (Police Academy) or by successfully meeting the equivalency requirement as a condition of employment.

### Preferred Qualifications:

- ⌵ Prior police officer experience
- ⌵ Current Washington State Peace Officer Certification

**Academic Emphasis:** N/A

**Job Location:** [Western Washington University](#), Bellingham, WA

**Salary:** New hires typically begin at \$3819/month including an excellent benefits package

**Bargaining Union:** B

**Application Instructions and Requested Documents:** Please log in below and submit your application via WWU's Electronic Application System for Employment (EASE). Note: You will need to be using Internet Explorer to fully utilize our online application system.

A cover letter and resume are required and should address your experience related to the position responsibilities and the required and preferred qualifications. You may cut and paste or upload your resume and cover letter as noted on the EASE application.

Please complete the education and work experience section of the EASE application and submit the names and contact information of three professional references.

**Other Information:** Follow Western Employment on Facebook and WWUEmployment on Twitter

**Job Posted:** 7/1/2015

**Closing Date:** 7/31/2015

**Recruitment #:** 150236

Western Washington University (WWU) is an equal opportunity and affirmative action employer committed to assembling a diverse, broadly trained faculty and staff. Women, minorities, people with disabilities and veterans are strongly encouraged to apply. In compliance with applicable laws and in furtherance of its commitment to fostering an environment that welcomes and embraces diversity, WWU does not discriminate on the basis of race, color, creed, religion, national origin, sex (including pregnancy and parenting status), disability, age, veteran status, sexual orientation, gender identity or expression, marital status or genetic information in its programs or activities, including employment, admissions, and educational programs. See WWU's Policy on [Ensuring Equal Opportunity and Prohibiting Discrimination and Retaliation](#). Inquiries may be directed to the Vice Provost for Equal Opportunity and Employment Diversity, Title IX and ADA Coordinator, Equal Opportunity Office, Western Washington University, Old Main 345 (MS 9021), 516 High Street, Bellingham, WA 98225; 360.650.3307 (voice) or 711 (Washington Relay); [ooo@wwu.edu](mailto:ooo@wwu.edu)

WWU is committed to providing reasonable accommodations to qualified individuals with disabilities upon request. To request this document in an alternate format or to request an accommodation, please contact [Human Resources Disability Services](#), 360.650.3774 or 711 (Washington Relay).

All new employees must comply with the immunization policy and show employment eligibility verification as required by the U.S. Citizen and Immigration Service before beginning work at WWU. A thorough background check will be conducted on all new hires.

You are not logged in. By clicking Apply, you will be asked to log in and then redirected to the application.

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