

Campus  
Dispatcher

**Oregon Health & Science University Department of Public Safety** is currently seeking a full-time Campus Dispatcher for the Marquam Hill campus in Portland, Oregon. The salary range is \$18.30-24.52/hr. This position must work multiple shifts (days, evenings, and nights), weekdays/weekends, and holidays, may require long hours due to emergency situations or workload, and is subject to mandatory overtime. Campus Dispatchers handle emergency and non-emergency calls for service, maintain two-way radio contact with University Police Officers, Community Service Officers and maintenance personnel, monitor campus alarms, operate the Access Control system, and operate telephones and communications equipment in a communications center of OHSU within the Department of Public Safety (University Police Department). Dispatchers provide customer service to a wide range of stakeholders, making notifications to impacted departments and provide the focal point for emergency services for the campus and institution. Responsible for problem solving and identifying how calls will be handled and transferring calls as necessary. Required: High School Diploma or equivalent. Must be able to become Law Enforcement Data System (LEDS) certified within the first six months of employment. Preferred: At least 3 years of dispatch or customer service experience. Prior experience working with a Computer Aided Dispatch (CAD) application. Requires successfully passing of criminal history review to meet OHSU standards. OHSU is an equal opportunity, affirmative action institution. All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of disability or protected veteran status. To view job details, to see additional qualifications and to apply for the job, visit <http://www.ohsu.edu/xd/about/services/human-resources/> and select Search for Jobs. Then enter Keyword IRC47517 to find the Campus Dispatcher posting. Listing expires on 5/31/15.