



## Edmonds Police Department Training Unit

# Background Investigations for Public Safety Positions

**DATES:** February 13-14 2012  
February 13, 0800-1600 HRS./February 14, 0800-1200 HRS.

**COST:** \$275.00  
Discounts available for multiple attendees.  
(\$265.00 FOR 2 attendees, \$245.00 for 3 or more attendees)

**LOCATION:** Edmonds Police Department  
250 5<sup>th</sup> Avenue North  
Edmonds, WA 98020

**TO REGISTER:** Contact Glacken and Associates at:  
775-376-1337 or by email at [GLACKENSEMINAR@AOL.COM](mailto:GLACKENSEMINAR@AOL.COM)  
Or online at <http://www.glackenseminars.com/>

Contact Person: Edmonds Police Department  
Corporal Michael Bard  
425-771-0275

The Edmonds, Washington Police Department is sponsoring a 12 hour training course on "Background Investigations for Public Safety Positions". Glacken and Associates will be conducting the training. The course is designed to give specific direction for conducting law enforcement background investigations.

The class will be held at the Edmonds Police Department, 250 5<sup>th</sup> Avenue North, Edmonds, Washington. Seating is limited to the first 30 personnel to register.

Each student is provided with a comprehensive background investigation manual and a working sample case file.

The topics covered will include: Introduction to the course; Rejection criteria; Setting up the background investigation file; Conducting the background investigation; Documentation; Financial records; Americans with Disabilities Act; Writing the background investigation report.