



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
Private Security Handgun Instructor Recertification (2320)

Student Instructions

Dates:	October 8-9, 2016
Location:	WSCJTC Range 19010 1 st Ave S Burien, WA 98148
Class Hours:	8:00 AM – 5:00 PM Daily; Report at 7:45 AM on first day of class.
Pre Course Work:	<p>Students are advised to practice the skills test prior to attending the course. Only two qualification tries are given to enter the class. There are no refunds for failure to complete the entrance qualification test. The Optional Qualification is not available for this training.</p> <p>The qualification test is provided to help students practice it can be found at http://www.cjtc.state.wa.us/index.php?option=com_content&view=article&id=149&Itemid=42</p>
Travel/Meals & Lodging:	<p>Lunch and break meals <u>are not provided</u> to the students in this training class.</p> <p>Lodging is not provided for this training and is the responsibility of the student and/or their agency.</p>
Course Fee:	<p>\$300. (Students must provide their own weapon and ammunition.) The fee is non-refundable. All students will be invoiced upon course completion.</p> <p>Cancellations made after the deadline, or non-cancelled no shows will be charged the full course fee for student non-attendance.</p> <p>Cancellation Deadline: September 30, 2016</p>
Attire & ID Badges:	Suitable clothing for an indoor range. Boots are recommended. Updated WSCJTC Policy-agency official ID/Instructor ID is recommended while on range. (Badge/ID card)
Note-Taking	Note-taking items such as notebook paper, pens, and pencils, will not be made available at the training site, and are the responsibility of each attendee.
Smoking / Alcohol:	Alcohol, controlled substances, and smokeless tobacco are not permitted. Smoking is permitted only in designated areas. Participants are required to use the available ash can to extinguish and dispose of cigarettes.
Telephone:	<p>EMERGENCY ONLY: Attendees should advise their families and agency of how to reach them at the range in the event of an emergency.</p> <p>Messages of non-urgent nature will not be taken.</p>

Attendance:	Certificates of completion will be awarded to those attendees who successfully complete the course in its entirety. This is an instructor course and absences will not be excused. Please cancel your position in the class if you anticipate missing any part of the school.
Liability Release:	All attendees, as a condition of course attendance and participation, will be required to sign a liability release. <u>This form will be provided at the beginning of class.</u>
Responsibility for Injuries:	Instructors will at all times maintain a high degree of care for the safety of all persons attending the school. The Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk.
Equipment Needs:	The following equipment is REQUIRED <ul style="list-style-type: none"> ☞ Handgun and duty belt with holster, no shoulder holsters ☞ At least three magazines ☞ One duty flashlight ☞ Eye protection (<u>including</u> clear glasses for night firing) ☞ Ear muffs and/or earplugs ☞ Weapon cleaning equipment ☞ Pencils and pens ☞ Plastic red or blue gun ☞ A minimum of 10 dummy rounds for semi-automatic pistol ☞ Baseball cap ☞ Body armor
Ammo:	The following ammunition is REQUIRED Minimum 300 LEAD FREE rounds for primary handgun (or Full Metal Jacket)
Optional:	The following equipment is recommended <ul style="list-style-type: none"> ☞ Water bottle ☞ Knee pads ☞ Elbow pads ☞ Concealed carry holsters if own them ☞ Shot timer
Course Work Requirement:	Score at least 85% on the WSCJTC standard pistol course. Score at least 80% on the written test.
Night Shoot:	To successfully complete this course, students will be required to meet all listed requirements, plus they will be evaluated on their presentation skills, professionalism, communication, and overall attitude. There will NOT be a separate night shoot; dim light shooting techniques will be incorporated into the normal class schedule.
Course Format:	This course emphasizes tactics for armed private security guards, investigators, and bail bond recovery agents. The physical demands will be high.